



Republic of the Philippines
Department of Education
CARAGA REGION

MARCH 24, 2026

REGIONAL MEMORANDUM

No. 0280, s. 2026

To: Schools Division Superintendents
RO-Functional Division Chiefs
SDO GAD Coordinators
All Others Concerned

**CHANGE OF SCHEDULE – GENDER-RESPONSIVE ACTIVITY PROPOSAL
WRITESHOP FOR RO AND SDO PROGRAM OWNERS**

1. The conduct of the Gender-Responsive Activity Proposal Writeshop for Regional Office (RO) and Schools Division Office (SDO) Program Owners, originally scheduled on March 23–26, 2026, is hereby moved to March 25–28, 2026, with March 25, 2026, designated as Day 0.
2. All participants and members of the Technical Working Group (TWG) shall be entitled to compensatory time off for activities rendered on March 28, 2026, subject to the existing rules and regulations of the Department of Education.
3. All other provisions stipulated in RM No.0184, s. 2026 remain in full force and effect.
4. Please refer to the enclosure for the list of expected participants. Substitution may be allowed, provided that an official Travel Authority is issued to the substitute participant.
5. Travel expenses of participants shall be charged against local funds/GAD funds of the concerned offices, subject to existing accounting and auditing rules and regulations.
6. For immediate and wide dissemination.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: RM No.0184, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

ACTIVITY PROPOSAL CAPACITY BUILDING WRITE SHOP

ESSD/ajc
03/17/2026