



Republic of the Philippines
Department of Education
CARAGA REGION

FEBRUARY 26, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0192

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Surigao City
) Division of Surigao del Sur

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR GENERAL MANAGEMENT
AND SUPERVISION – CENTRAL OFFICE

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the participation in the **Philippine Qualification Framework (PQF) Roadshow across Regional Cluster**, under OSEC-13-25-04928 dated September 29, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.02.26
08:06:53
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
02/25/2026



Republic of the Philippines
Department of Education
CARAGA REGION

February 12, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-25-04928 Fund, for the travel expenses of the participants during Philippine Qualification Framework (PQF) Roadshow across Regional Clusters on January 28-30, 2026, at The Pinnacle Hotel, Davao City, to wit:

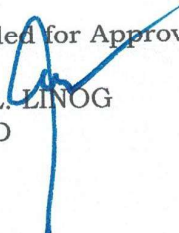
School / Division	No. of pax	Amount per Participant	Total
1. Agusan National High School, Butuan City	1	8,000.00	8,000.00
2. Surigao City	1	10,000.00	10,000.00
3. Surigao del Sur	1	10,000.00	10,000.00
Total		28,000.003	28,000.00

For your approval.

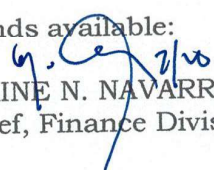
Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/cmc
02/12/2026



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Doc. Ref. Code		
RO-ASD-F069		
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Certificate No. PFP QMS
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