



Republic of the Philippines
Department of Education
CARAGA REGION

February 24, 2026

REGIONAL MEMORANDUM

No. 0176, s. 2026

To: Schools Division Superintendents
RO Functional Division Chief
All Others Concerned

CARAGA REGIONAL ASSEMBLY OF EDUCATION LEADERS (RAEL) ON
SCHOOL-BASED PROCUREMENT UNDER RA 12009

1. The Philippine Association of Schools Superintendents (PASS) Caraga will be conducting a Regional Assembly of Education Leaders on School-Based Procurement Under RA 12009 with the theme, *Transparent and Accountable School Governance: School-Based Procurement in the New Procurement Law RA 12009* on **March 5-6, 2026, at Balanghais Convention Center.**

2. The region's school leaders, School Administrative Officers, DepEd Officials and other equivalent designations are invited to attend the said activity.

3. Below is the distribution of the number of expected participants from each office:

No.	Office	Number of Slots
1	Agusan del Norte	70
2	Agusan del Sur	135
3	Bayugan City	15
4	Bislig City	70
5	Butuan City	80
6	Cabadaran City	20
7	Dinagat Islands	80
8	Siargao	50
9	Surigao City	100
10	Surigao del Norte	80
11	Surigao del Sur	120
12	Tandag City	25
	Total	845

4. A registration fee of Three Thousand p Pesos (Php 3000.00) shall be collected from interested participants to cover the meals (lunch and 2 snacks), venue, events costs, materials, and other related expenses. Registration fee shall be paid through this account:

Bank: Enterprise Bank

Account Name: Philippine Association of School Superintendent Caraga-XIII
Account No.: 36-00025-5
Branch Code and Name: 008 Butuan Branch

1. Registration, travel expenses, and other related expenses may be charged against local funds subject to the availability of funds and in accordance with the usual accounting and auditing rules and regulations.
2. To confirm attendance, SDOs shall endorse a list of participants duly signed by the Schools Division Superintendents to PASS.
3. Confirmation of attendance and payment of registration fee shall be accepted until **February 27, 2026**.
4. For information and immediate dissemination.

MARIA INES C. ASUNCION
Regional Director 

Encl.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

PROCUREMENT

SCHOOL HEADS

STAKEHOLDERS

QAD/mmv
02/20/2026