



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

JANUARY 26, 2026

REGIONAL MEMORANDUM  
FIN – 2026 – 0079

To: Schools Division Superintendents ) Division of Agusan del Norte  
All Others Concerned ) Division of Agusan del Sur  
 ) Division of Bayugan City  
 ) Division of Bislig City  
 ) Division of Butuan City  
 ) Division of Cabadbaran City  
 ) Division of Siargao  
 ) Division of Surigao City  
 ) Division of Surigao del Norte  
 ) Division of Surigao del Sur  
 ) Division of Tandag City

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR MADRASAH EDUCATION  
PROGRAM (MEP)

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Compensation of Contract of Service (COS) Asatidz assigned to handle ALIVE classes and as Program Support Fund (PSF) for the implementation of MEP**, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2026.01.23  
08:22:43  
4800  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

FIN/nap  
01/22/2026



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

January 19, 2026

**MARIA INES C. ASUNCION**

Regional Director  
This Office

**Madam:**

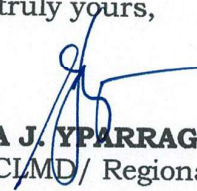
This is to respectfully request the transfer of funds from the FY 2026 GAAAO Direct Release for the Madrasah Education Program (MEP) to the implementing Schools Division Offices (SDOs) through the issuance of a Sub-Allotment Release Order (Sub-ARO). The funds will be utilized to cover the Program Support Fund (PSF) and the compensation of Contract of Service (COS) Asatidz assigned to handle ALIVE classes across the various Schools Division Offices.

Below is the breakdown of the required fund allocation:

| Division          | Compensation of Asatidz   |                                             | Program Support Funds | TOTAL ALLOCATION FOR DOWNLOADING |
|-------------------|---------------------------|---------------------------------------------|-----------------------|----------------------------------|
|                   | No. Of COS ALIVE Teachers | Total Amount (12,500 per month x 12 months) |                       |                                  |
| Agusan del Norte  | 4                         | 600,000.00                                  | 29,000.00             | <b>629,000.00</b>                |
| Agusan del Sur    | 7                         | 1,050,000.00                                | 43,000.00             | <b>1,093,000.00</b>              |
| Bayugan City      | 4                         | 600,000.00                                  | 7,000.00              | <b>607,000.00</b>                |
| Bislig City       | 1                         | 150,000.00                                  | 29,000.00             | <b>179,000.00</b>                |
| Butuan City       | 7                         | 1,050,000.00                                | 29,000.00             | <b>1,079,000.00</b>              |
| Cabadbaran City   | 5                         | 750,000.00                                  | 7,000.00              | <b>757,000.00</b>                |
| Siargao           | 1                         | 150,000.00                                  | 7,000.00              | <b>157,000.00</b>                |
| Surigao City      | 6                         | 900,000.00                                  | 57,000.00             | <b>957,000.00</b>                |
| Surigao del Norte | 1                         | 150,000.00                                  | 14,000.00             | <b>164,000.00</b>                |
| Surigao del Sur   | 10                        | 1,500,000.00                                | 65,000.00             | <b>1,565,000.00</b>              |
| Tandag City       | 7                         | 1,050,000.00                                | 79,000.00             | <b>1,129,000.00</b>              |
| <b>TOTAL</b>      | <b>53</b>                 | <b>7,950,000.00</b>                         | <b>366,000.00</b>     | <b>8,316,000.00</b>              |

For your approval.

Very truly yours,

  
**RHEA J. YPARRAGUIRRE**  
EPS-CLMD/ Regional MEP Coordinator

Recommending Approval:

  
**BERNABE L. LINOG**  
Chief ES, CLMD

Funds Available:

  
**ELAINE N. NAVARRO**  
SAO, Finance Division <sup>gms</sup> 1/21/26

Approved:

  
**MARIA INES C. ASUNCION**  
Director IV

CLMD/rjy  
01/21/2026