



Republic of the Philippines
Department of Education
CARAGA REGION

JANUARY 22, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0062

To: Schools Division Superintendent) Division of Tandag City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR HUMAN RESOURCE
DEVELOPMENT FOR PERSONNEL IN SCHOOLS AND
LEARNING CENTERS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Design and Development of the Revised Grades 6, 9, and 10 Curriculum Training Resource Package**, under OSEC-13-25-05895.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.01.22
08:06:54
+0800

MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
01/20/2026



Republic of the Philippines
Department of Education
CARAGA REGION

January 13, 2026

MARIA INES C. ASUNCION

Regional Director
Department of Education
J.P. Rosales Avenue, Butuan City

Madame:

The undersigned would like to request from your good office to transfer the 2025 Program Support Funds under SARO No. OSEC-13-25-05895 amounting to One Hundred Twelve Thousand and Two Hundred Pesos (₱ 112,200.00) only, to cover expenses in connection for the conduct of Design and Development of the Revised Grades 6, 9, and 10 Curriculum Training Resource Package.

Below is the budget allocation chargeable against the aforementioned fund to wit:

SCHOOLS DIVISION OFFICE	ACTIVITY TITLE	ALLOTMENT	PHYSICAL TARGET
Tandag City	Onboarding Workshop on the Phase 3 Revised Curriculum Training	₱ 37,400.00	2
	Development of the Revised Grades 6, 9 and 10 Curriculum TRP: Session Scoping, Structuring, and Designing	₱ 37,400.00	2
	Development of the Revised Grades 6, 9 and 10 Curriculum TRP: Trainer's Guide Development	₱ 37,400.00	2
TOTAL		₱ 112,200.00	6

Thank you.

Very truly yours,

FLORDELISA R. DALIN, EdD
Chief, HRDD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance Division 11/15/2024

Approved:


Digitally signed by
Asuncion
Maria Ines
Casona
Date:
2026.01.18
14:28:02
+0800
MARIA INES C. ASUNCION
Regional Director

HRDD/rsr
01/13/2026



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