



Republic of the Philippines
Department of Education
CARAGA REGION

January 19, 2026

REGIONAL MEMORANDUM
ASD – 2026 – 0030

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Bayugan City

CONDUCT OF THE CONSULTATION/SCOPING WORKSHOP –
HARMONIZATION OF THE CASH MANAGEMENT SYSTEM
(CMS) IN THE CENTRAL, REGIONAL AND SCHOOLS
DIVISION OFFICES

1. Pursuant to Memorandum OUA 2025 191, titled “*Consultation//Scoping Workshop – Harmonization of the Cash Management System (CMS) in the Central, Regional and Schools Division Offices*”, this Office designates the following personnel as participants in the said activity, which will be held on **January 20-23, 2025**, at **Baguio Teachers Camp, Baguio City**:

Name	Designation
Lomen D. Dalogdog (RO)	Administrative Officer I
Remedios B. Daniel (RO)	Administrative Officer I
Marcelino Ahon (RO)	Information Technology Officer -I
Nimilou Sundaria (SDO)	Administrative Officer V
Phebe Villaflor (SDO)	Administrative Officer V

2. This activity aims to harmonize and standardize the implementation of the Cash Management System (CMS) across the Central, Regional, and Schools Division Offices to ensure efficiency, consistency, and strengthened financial management processes.

3. Participants shall be granted Compensatory Time Off (CTO) or Overtime Pay in accordance with CSC and DBM Joint Circular No. 2 s. 2015 (*Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees*), and CSC and DBM Joint Circular No. 1, s. 2025.

4. Travel expenses shall be charged to local funds, subject to standard accounting and auditing rules and regulations.

5. For information and guidance.

MARIA INES C. ASUNCION

Director IV
Regional Director

ASD/scgg
01/15/2026

Date:
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