



Republic of the Philippines
Department of Education
CARAGA REGION

JANUARY 7, 2026

REGIONAL MEMORANDUM

No. **0007**, s. 2025

To: Schools Division Superintendents
All Others Concerned

2026 PERFORMANCE PLANNING AND TARGET SETTING

1. The Department of Education Caraga Region, through the Policy, Planning, and Research Division (PPRD), shall conduct a Performance Planning and Target Setting on January 12, 2026, at 9:00 a.m., via Microsoft Teams, through the following link: <https://tinyurl.com/za48cjt>.
2. The activity aims to ensure the alignment of performance targets among the Central Office (CO), Regional Office (RO), and Schools Division Offices (SDOs), and to address issues and concerns related to target setting to ensure realistic and consistent targets.
3. The participants are the following: Schools Division Superintendents/ Assistant Schools Division Superintendents, SGOD Chief, OPCRF focal persons, SEPS in Planning and Research, Division Planning Officers, Functional Division Chiefs, Regional Program Owners, and PPRD personnel.
4. Immediate and wide dissemination of this Memorandum to all concerned is hereby enjoined.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE PLANNING

TARGET SETTING

PPRD/djfm
12/23/2025