



Republic of the Philippines
Department of Education
CARAGA REGION

January 5, 2026

REGIONAL MEMORANDUM
CLMD – 2026 – 0004

To: Schools Division Superintendents) Division of Bayugan City
All Others Concerned) Division of Bislig City
) Division of Surigao City
) Division of Tandag City

PARTICIPATION TO THE TRAINING ON THE ALIGNMENT OF CLASSROOM AND
NATIONAL ASSESSMENTS: BATCH 2

1. The Bureau of Educational Assessment, in collaboration with the National Educators Academy of the Philippines (NEAP) will conduct a series of face-to-face training sessions at the DepEd Applied Nutrition Center (ANC), Cebu City on the following dates:

Session	Session and Topic	Inclusive Dates	Venue
Session 1	Delivery of the Professional Development Program	January 6-8, 2026	DepEd Applied Nutrition Center, Cebu City
Session 2	Programme for International Student Assessment (PISA)	January 13-15, 2026	
Session 3	Southeast Asia Primary Learning Metrics (SEA-PLM) and Trends in International Mathematics and Science Study (TIMSS)	February 3-5, 2026	
Session 4	Basics of Assessment Literacy and the National Achievement Test	February 10-12, 2026	

2. The training aims to enhance the knowledge and skills of nominated Division Supervisors and School Heads, enabling them to support their teachers in establishing, implementing, and monitoring classroom assessment practices aligned with national and international standards.

3. Participant Details:

Schools Division Office	Name	Position
Bayugan City	Geraldine F. Vergas	Division EPS
Bislig City	Rhodora C. Luga	Division EPS
Surigao City	Ronald Allan A. Arcayera	School Head
Tandag City	Virgielyn A. Datoy	School Head

4. Pre-registration of participants is required via <https://forms.gle/mCtrbsWtC55z5oHv6>, using their official DepEd email address.

5. Advanced flight booking costs be charged against NASBE Funds 2025-Program Support Funds; while other travel expenses (travel expense voucher, per diem, incidental expenses) related to various NASBE assessment programs/projects shall be charged against NASBE Tranche 2 under FY 2025 Current funds, subject to existing government budgeting, accounting and auditing rules and regulations.

6. Attached are MEMORANDUM BEA-2025-12-_____ and MEMORANDUM BEA-2025-12-3135 for further reference.

7. For queries, contact Maria Ruth R. Edradan, Education Program Supervisor, Curriculum and Learning Management Division.

8. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: MEMORANDUM BEA-2025-12-_____ ; MEMORANDUM BEA-2025-12-3135

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

PROGRAM

TRAINING

CLMD/bII
01/05/2026



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

MEMORANDUM
BEA-2025-12- 3135



TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **ADVISORY ON THE FACE-TO-FACE TRAINING ON THE
ALIGNMENT OF CLASSROOM AND NATIONAL
ASSESSMENTS ON JANUARY - FEBRUARY 2026**

DATE : **December 16, 2025**

Relative to the Memorandum dated 17 October 2025 on the Call for Participants for the Training on the Alignment of Classroom and National Assessments, this Bureau, in collaboration with the National Educators Academy of the Philippines (NEAP), will conduct the **Face-to-Face Training Series**.

This activity aims to strengthen the capabilities of **nominated Division Supervisors and School Heads** by enhancing their critical knowledge, skills, and expertise to support teachers in their respective Schools Division Offices and schools by establishing, implementing and monitoring assessment practices that ensure classroom-level assessment items meet the rigorous standards of national and international assessments. This ensures seamless transition between classroom assessment and instructional alignment.

I. Program of Activities

The training will be conducted in **four sessions**, each lasting for three (3) days from 8:00AM to 5:00PM, on the following schedules and venue:





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Session	Session and Topic	Inclusive Dates	Venue
Session 1	Delivery of the Professional Development Program	January 6-8, 2026	DepEd Applied Nutrition Center, Cebu City
Session 2	Programme for International Student Assessment (PISA)	January 13-15, 2026	
Session 3	Southeast Asia Primary Learning Metrics (SEA-PLM) and Trends in International Mathematics and Science Study (TIMSS)	February 3-5, 2026	
Session 4	Basics of Assessment Literacy and the National Achievement Test (NAT)	February 10-12, 2026	

II. Nominated Participants

For this training, each region was requested to nominate participants who are Division Supervisors and School Heads and are highly knowledgeable in national and classroom assessments. Once registered, participants are expected to complete all sessions.

III. Training Resource Package (TRP)

The Training Resource Package (TRP) was shared to and intended for the cascading of the training at the Regional and Schools Division Offices.

The complete session packages can be found through this link:

<https://tinyurl.com/RO-SDO-Training-Package>

IV. Fund Utilization and Financial Guidelines

In reference to Memorandum DM-OSEC-2025-08 dated 4 August 2025 on the "Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments", the fund utilization and financial guidelines were outlined:





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- **Downloading of Funds:** The Program Support Funds (PSF) have been downloaded to the Regional Offices (ROs) via Sub-Allotment Release Order (Sub-ARO) pursuant to "*Memorandum DM-OSEC-2025-0 on the Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments*".
- **Eligible Expenses:** The funds shall be utilized to cover eligible expenses relative to the conduct of the alignment training, in accordance with the approved budget and guidelines.

For the CO-Managed Training, the confirmed participants for the face-to-face training shall utilize the funds for their travel expenses subject to the existing government, budgeting, accounting, and auditing rules and regulations.

V. Accommodation and Meals

The provision of full board meals and snacks for the specified dates are as follows:

SESSION	INCLUSIVE DATES	FIRST MEAL TO BE SERVED	LAST MEAL TO BE SERVED
Session 1	January 6-8, 2026	January 6, 2026 Breakfast	January 8, 2026 Dinner
Session 2	January 13-15, 2026	January 13, 2026 Breakfast	January 15, 2026 Dinner
Session 3	February 3-5, 2026	February 3, 2026 Breakfast	February 5, 2026 Dinner
Session 4	February 10-12, 2026	February 10, 2026 Breakfast	February 12, 2026 Dinner

Accommodation Description

The DepEd Applied Nutrition Center (ANC) is a government accommodation located in Banilad, Cebu City and is primarily structured as a dormitory-type facility designed to support official DepEd training activities. The rooms are built for high-capacity lodging to house large groups for efficiency providing basic amenities.





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VI. REQUIREMENTS FOR PARTICIPANTS

Confirmed participants are required to accomplish the following:

- **Flight Bookings:** Book their flight schedules this December 2025 in lieu of the Program Support Funds (PSF) for this fiscal year.
- **Pre-registration:** Accomplish the pre-registration link at:

<https://forms.gle/mCtrbsWtC55z5oHv6>

- **Resources Needed:** All confirmed participants are requested to bring their own laptop, extension cord, and pocket Wi-Fi or mobile data to support connectivity during the workshop sessions.
- **Access to Official DepEd Email Address:** To gain access to the session materials, participants need to use their official DepEd email address. It is recommended to notify the Regional/Division Information Technology Officer (ITO) in cases of technical errors with the participants' email addresses.
- **Accommodation Resources:** Due to the center's limited provisions, attendees are requested to bring their own personal hygiene items and necessities (towels, blanket, heater, etc.)
- **Fit to Travel and Work:** Participants are also advised to ensure that they are capable of travelling and participating in a workshop outside of their offices.

VII. FURTHER DETAILS AND QUERIES

For clarifications and queries regarding the training, participants may contact the following BEA personnel:

SESSION & INCLUSIVE DATES	FOCAL PERSONS	OFFICE
Session 1: Delivery of the Professional Development Program January 6-8, 2026	Billy Rei Pagba billyrei.pagba@deped.gov.ph Mathew Bofete mathew.bofete@deped.gov.ph	National Educators' Academy of the Philippines (NEAP) 8715-9919





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SESSION & INCLUSIVE DATES	FOCAL PERSONS	OFFICE
Session 2: Programme for International Student Assessment (PISA) January 13-15, 2026	Julie Anne Maligaya julie.laroza@deped.gov.ph Guia Maria Mempin guiamaria.mempin@deped.gov.ph	Education Research Division (ERD) (02) 8631-2591
Session 3: Southeast Asia Primary Learning Metrics (SEA-PLM) and Trends in International Mathematics and Science Study (TIMSS) February 3-5, 2026	Armida Celeste armida.celeste@deped.gov.ph Mary Grace Aguirre marygrace.aguirre@deped.gov.ph	Education Assessment Division (EAD) (02) 8631-2589
Session 4: Basics of Assessment Literacy and the National Achievement Test February 10-12, 2026	Abigail A. Alviz-Abalajen abigail.alviz@deped.gov.ph Sonia Ruby Ruth T. Rubio sonia.rubio@deped.gov.ph	Education Assessment Division (EAD) (02) 8631-2589

For your appropriate action.

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Annex 1: Allocation for the CO – Managed Training (TEV of Participants)

Region	No. of Participants	Amount
Region I	24	PhP480,000.00
Region II	24	PhP480,000.00
Region III	24	PhP480,000.00
Region IV-A	24	PhP480,000.00
Region IV-B	24	PhP480,000.00
Region V	24	PhP480,000.00
Region VI	24	PhP480,000.00
Region VII	24	PhP480,000.00
NIR	24	PhP480,000.00
Region VIII	24	PhP480,000.00
Region IX	24	PhP480,000.00
Region X	24	PhP480,000.00
Region XI	24	PhP480,000.00
Region XII	24	PhP480,000.00
CARAGA	24	PhP480,000.00
CAR	24	PhP480,000.00
NCR		PhP480,000.00
		PhP1,160,000.00



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MEMORANDUM

BEA-2025-12-_____

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : **KEVIN CARL P. SANTOS, PhD**
Director IV

SUBJECT : **ADVISORY ON THE SUPPLEMENTAL GUIDELINES ON
FUND SOURCING AND PARTICIPATION FOR THE TRAINING
ON THE ALIGNMENT OF CLASSROOM AND NATIONAL
ASSESSMENTS**

DATE : **December 22, 2025**

Relative to the BEA Memorandum dated 17 October 2025 on the "Call for Participants for the Training on the Alignment of Classroom and National Assessments" and Memorandum No. BEA-2025-12-3135 on the "Advisory on the Face-to-Face Training on the Alignment of Classroom and National Assessments on January to February 2026", this Bureau provides the following supplemental guidelines:

1. Fund Utilization and Financial Guidelines

In reference to Memorandum DM-OSEC-2025-08 dated 4 August 2025 on the "Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments", the fund utilization and financial guidelines were outlined:

- **Downloading of Funds:** The Program Support Funds (PSF) have been downloaded to the Regional Offices (ROs) via Sub-Allotment Release Order (Sub-ARO) pursuant to "Memorandum DM-OSEC-2025-0 on the Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments".



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2. Funding and Budgetary Allocation

To ensure proper accounting and liquidation, expenses shall be categorized as follows:

- **Airfare / Flight Bookings:** Costs incurred for the advanced booking of flight schedules shall be charged against **NASBE Funds 2025** – Program Support Funds, which have been downloaded to the Regional Offices (ROs) via Sub-Allotment Release Order (Sub-ARO) pursuant to *“Memorandum DM-OSEC-2025-0 on the Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments”*.
- **Eligible Expenses:** All other travel expenses (Travel Expense Voucher, per diem, incidental expenses) related to various NASBE assessment programs/projects shall be charged against NASBE Tranche 2 under FY 2025 Current Funds, which have been downloaded to Regions, subject to existing government, budgeting, accounting, and auditing rules and regulations.

3. Venue and Schedule

The training will be conducted via a series of face-to-face sessions held at the **DepEd Applied Nutrition Center (ANC)** on the following inclusive dates:

Session	Session and Topic	Inclusive Dates	Venue
Session 1	Delivery of the Professional Development Program	January 6-8, 2026	DepEd Applied Nutrition Center, Cebu City
Session 2	Programme for International Student Assessment (PISA)	January 13-15, 2026	
Session 3	Southeast Asia Primary Learning Metrics (SEA-PLM) and Trends in International Mathematics and Science Study (TIMSS)	February 3-5, 2026	
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4. Participant Composition and Training Credits

To maximize the reach of this professional development program, each region was requested to nominate participants who are Division Supervisors and School Heads and are highly knowledgeable in national and classroom assessments.

- **Participants:** Each session in this training series may involve different sets of participants in circumstances where the intended participants are required to attend equally important activities.
- **Training Hours:** Participants will be credited with the specific number of training hours corresponding to the actual sessions they attend. Certificates of Appearance and Participation will reflect these hours accordingly.

5. Training Scope

While the fundamental topics remain consistent across the series, the training focus is specifically designed to address assessment discussions tailored for Supervisors and School Heads.

6. Requirements for Participants

Confirmed participants are required to:

- register via the official pre-registration link: <https://forms.gle/mCtrbsWtC55z5oHv6> using their official DepEd email address;
- contact their respective IT Officers for any technical issues regarding their email address access;
- bring a laptop, extension cord, and personal internet connectivity (pocket Wi-Fi or mobile data);
- ensure they are medically fit for travel and training session work, and
- due to limited provisions at the venue, participants are required to bring their own personal necessities, including hygiene items, towels, and blankets.

For further queries, you may contact the Ms. Sonia Ruby Ruth Rubio, Education Program Specialist II at sonia.rubio@deped.gov.ph and/or Ms. Abigail A. Alviz-Abalajen, Senior Education Program Specialist at abigail.alviz@deped.gov.ph.

For your guidance and immediate dissemination.

