



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 18, 2025

REGIONAL MEMORANDUM

No. **1359**, s. 2025

To: Schools Division Superintendents
SGOD Chiefs
Division Engineers
Deped Project Engineers
All Others Concerned

CONDUCT OF CAPACITY-BUILDING ON DISASTER RISK MANAGEMENT
PROCUREMENT AND PROGRAM IMPLEMENTATION REVIEW OF THE BASIC
EDUCATION FACILITIES FUND (BEFF)

1. In line with the Department's continuing efforts to strengthen procurement compliance and implementation efficiency, the Regional Office will conduct the **Capacity-Building on Disaster Risk Management Procurement under the Philippine New Procurement Law and the Program Implementation Review of the Basic Education Facilities Fund (BEFF)** on **December 21-24, 2025**, the venue to be announced.
2. The list of participants for the coordination meeting, program of activities, can be found in Enclosure No. 1 and Enclosure No. 2.
3. Travel and other incidental expenses of participants shall be charged to local funds and other expenses, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is desired

MARIA INES C. ASUNCION
Regional Director 

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index

FACILITIES

SCHOOL BUILDING

ESSD/mss

12/07/2025



2025-12-22660



Enclosure No. 1 to Regional Memorandum No. 1359 s. 2025

List of Participants

	NAME	POSITION
1	ENGR. NEHRU RAINIER SARMIENTO	Area Manager
2	ROMMEL BALICANOT	Technical Assistant
3	DR. EDMUND D. MENDOZA	ESSD Chief
4	MEGNON BELDAD	PDO II
6	ENGR. SHERWIN VIAJAR	Engineer III
7	ENGR. RICHARD BUQUE	Senior Technical Assistant IV
8	ENGR. MARIEL SOSMENA	Senior Technical Assistant IV
9	ENGR. PATRICK MANUEL	Senior Technical Assistant IV
10	RODERICK MINDAJAO	Draftsman
11	DANILO CASANOVA	Technical Assistant
12	LEAH ELLEN V. YAOYAO	Technical Assistant
15	ENGR. SHELEMAIAH GATA	Division Engineer
16	ENGR. IRWIN TORREGOSA	Senior Technical Assistant IV
17	ARCH. JHONFORT LUMANCAS	Senior Technical Assistant IV
18	ENGR. NICHEAL MADRIA	Division Engineer
19	ENGR. JEFF MONTEJO	Division Engineer
20	ENGR. MARK DIODY PARCON	Senior Technical Assistant IV
21	ENGR. ZOJET PETILLO	Division Engineer
22	ARCH. RICKY MAGNAYE	Division Engineer
23	ENGR. JHUNREY PALUCA	Senior Technical Assistant IV
24	ENGR. ALVIN FERNANDEZ	Senior Technical Assistant IV
25	ENGR. VON EUGENE CLEOFE	Division Engineer
26	ENGR. GENEFER BESARIO	Senior Technical Assistant IV
27	ENGR. DAVE PAYMALAN	Division Engineer
28	ENGR. ROLDAN ZARTIGA	Senior Technical Assistant IV
29	ENGR. NIEL ESPENIDO	Division Engineer
30	ENGR. DAVE BETITA	PFU Siargao
31	ENGR. ALVIN MARION ORBOC	PF Coordinator
32	ENGR. AL PETER CANEDA	Division Engineer
33	CHRISTIAN JAY PULIDO	Technical Assistant
34	Engr. Roy Ritzi A. Cervantes	Technical Assistant IV (Engineer III)
35	Engr. Cheto L. Galleros	Technical Assistant IV (Engineer III)
36	Engr. Virgilio S. Fortun Jr.	Technical Assistant IV (Engineer III)
37	Engr. Dave A. Betita	Technical Assistant IV (Engineer III)
38	Engr. Vic Albert F. Ladia	Technical Assistant IV (Engineer III)
39	Engr. William Ritcher O. Casilum	Technical Assistant IV (Engineer III)

Group of Participants

	Number of Pax	Total
SGOD Chiefs	12 -Division Offices	12
DPWH Engineers	10 -District Offices 2- Regional Offices	12
Total		24

Enclosure No. 2 to Regional Memorandum No. s. 2025

Activity Matrix

Time	Activity	Responsible Persons/RP
Day 0 December 21, 2025		
8:00 AM -5:00 PM	Travel Time	DepEd Central Engineers
Day 1 December 22, 2025		
6:00 AM-8:30 AM	Arrival	DepEd Caraga Regional Engineers
8:30 AM-9:30 AM	Opening Program	
	National Anthem Prayer	AVP
	Welcome Message Acknowledgment of Participants	Edmund D. Mendoza, Ph.D.
	Message	Maria Ines C. Asuncion Regional Director
9:30 AM- 10:00 AM	Updating on Basic Education Facilities Programs and QRF Earthquake October 10, 2025 Update	Engr. Nehru Sarmento Caraga Area Manager
10:00 AM -10:30 AM	Updating on the utilization of Funds on FY 2024 onwards	Edmund D. Mendoza, Ph.D.
10:00 AM – 12:00 PM	Reporting of Status of Project Implementation Planned Activities/ Projects for Unutilized Funds under BEFF	DepEd Engineers DPWH Engineers
12:00 PM – 1:00 PM	Lunch	

1:00 PM – 4:00 PM	Introduction of New procurement Law	Speaker
4:00 PM- 4:45 PM	Open Forum	DepEd Central Engineers DepEd Caraga Regional Engineers SGOD Chief
4:45 PM – 5:00 PM	Open Forum	All Participants
Day 2 December 23, 2025		
8:00 AM – 8:15 AM	Preliminary	
8:15 AM-12:00 PM	Continues discussion of Philippine New Procurement Law	Speaker
1:00 pm – 4:00 Pm	Discussion of Disaster Risk Management Procurement under the Philippine New Procurement Law	Speaker
4:00 PM-5:30PM	Workshop on New Procurement Law	Speaker
5:30 PM-8:30 Pm	Presentation of Output	Per Division
Day 3 December 24, 2025		
7:00 AM-9:00 am	Breakfast	