



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 15, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1353

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned) Division of Agusan del Sur
) Division of Bayugan City
) Division of Bislig City
) Division of Cabadbaran City
) Division of Dinagat Island
) Division of Siargao
) Division of Surigao del Norte
) Division of Surigao del Sur
) Division of Tandag City

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR PHYSICAL FITNESS AND
SCHOOL SPORTS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Regional Training of Sports Club Facilitators on the Teaching Sports Specific Skills** and **Conduct of Regional Orientation Workshop of School Heads and Division Focal on the School Sports Program**, Batch 2, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.12.06
21:31:50
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
12/03/2025



Republic of the Philippines
Department of Education
CARAGA REGION

December 2, 2025

MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **GAA FY 2025 Physical Fitness and School Sports funds** to the **Schools Division Offices** to cover travelling expenses of facilitators and speakers for the conduct of Regional Training of Sports Club Facilitators on the Teaching of Sports Specific Skills and Conduct of Regional- Orientation Workshop of School Heads and Division Focal on the School Sports Program Batch 2 to wit:

Division	Amount to be downloaded
Agusan del Norte	P 6,500.00
Agusan del Sur	P 8,800.00
Bayugan City	P 3,800.00
Bislig City	P 7,500.00
Cabadbaran City	P 3,200.00
Dinagat	P 5,000.00
Siargao	P 13,680.00
Surigao del Norte	P 6,300.00
Surigao del Sur	P 5,000.00
Tandag City	P 10,000.00
Total:	P 69,780.00

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:

EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance
W 20% GAA - PFSK Bal. 112,020.-

Approved:
Digitally signed by
Maria Ines C. Asuncion
Date: 2025.12.02
13:30:25
+0800

MARIA INES C. ASUNCION
Director IV
Regional Director



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2025-12-21606

