



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 15, 2025

REGIONAL MEMORANDUM

No. **1347**, s. 2025

To: Schools Division Superintendents
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR NEW SCHOOL PERSONNEL POSITIONS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Personnel Services (PS) and Retirement and Life Insurance Premium (RLIP) Deficiencies**, under OSEC-13-25-5718 and OSEC-13-25-5733 respectively.
2. Attached for reference is the Breakdown List of Request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally signed by
Asuncion
Maria Ines
Casona
Date:
2025.12.06
21:23:52
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
12/02/2025

PS and RLIP Deficiencies request by SDOs

Division	Automatic Appropriations/RLIP			Personnel Services		
Division	SDOs Request	Adjustmentss	FINAL	SDO Request	Adjustments	FINAL
Regional Office Proper	400,000.00	- 209,848.00	190,152.00	4,399,743.00	200,000.00	4,599,743.00
Division of Agusan del Norte	1,874,048.00		1,874,048.00	188,496,092.00		188,496,092.00
Division of Agusan del Sur	12,769,202.00	- 4,500,000.00	8,269,202.00	167,551,282.00	- 18,532,818.00	149,018,464.00
Division of Dinagat Island	410,001.00		410,001.00	12,717,067.00	2,266,734.00	14,983,801.00
Division of Siargao	4,562,252.00		4,562,252.00	75,083,128.00		75,083,128.00
Division of Surigao del Norte	3,596,417.00		3,596,417.00	71,163,155.00		71,163,155.00
Division of Surigao del Sur	12,592,060.00	5,000,000.00	17,592,060.00	183,933,916.00	16,066,084.00	200,000,000.00
Division of Bayugan City	180,838.00		180,838.00	12,928,008.00		12,928,008.00
Division of Bislig City	- 234,848.00	234,848.00	-	4,109,394.00		4,109,394.00
Division of Butuan City	-		-	45,915,279.00		45,915,279.00
Division of Cabadbaran City	1,570,409.00		1,570,409.00	4,814,663.00		4,814,663.00
Division of Surigao City	9,330,733.00	- 525,000.00	8,805,733.00	58,536,342.00		58,536,342.00
Division of Tandag City	111,287.00		111,287.00	7,354,046.00		7,354,046.00
Total	47,162,399.00	-	47,162,399.00	837,002,115.00	-	837,002,115.00
	47,162,399.00		-	837,002,115.00		

Prepared by:

NOIME A. PLAZON

AO-V - Budget