



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 11, 2025

REGIONAL MEMORANDUM

No. 1342 s. 2025

To: SCHOOLS DIVISION SUPERINTENDENT
Legal Officers/Personnel
Contract of Service -School
Titling All Others Concerned

DEPED CARAGA LEGAL UNIT YEAR END ASSESSMENT
AND ACCOMPLISHMENT REPORT

In line with the commitment to strengthen legal operations and assess accomplishments for the year, the Legal Unit of the Department of Education Caraga Region will conduct the DepEd Caraga Legal Unit Year-End Assessment and Accomplishment Report on December 16-18, 2025. Venue will be announced later.

1. Agenda:

- Review and adopt the minutes of the previous meeting
- Present division-level accomplishments related to administrative cases
- Conduct year-end assessments per division
- Provide updates on school titling activities
- Discuss other relevant matters

2. The activities shall be attended by the Regional and Division Lawyers, Legal Unit personnel and Contract of Service Personnel assigned to School Titling.

3. Travel and Attendance Guidelines are the following: All participants are entitled to travel claims for one (1) day before and after the scheduled activity, chargeable to MOOE funds. Attendance of all Contract of Service Personnel for School Titling is mandatory, as they will present and deliberate on updated reports.

4. The Registration and Funding is the downloaded Sub-ARO shall be utilized for the procurement of necessary items for the activity, and each Contract of Service Personnel for School Titling is required to **register with a fee of ₱4,000.00**, shall be deposited to DepEd Butuan City Trust Fund, Account No. 0805-019644-030, Development Bank of the Philippines (DBP), inclusive of hotel accommodation, meals, and activity materials.



2025-12-22154



4. Immediate and wide dissemination of this memorandum to all concerned is highly enjoined.

Digitally
signed by
Asuncion
Maria Ines
Gasona
Date:
2025.12.02
12:53:08
+0800

MARIA INES C. ASUNCION
Regional Director

Encl.: List of Participants

Reference: None

To be indicated in the Perpetual Index
under the following subjects:
YEAR END MEETING

ORD/mpsl
11/14/2025

**PARTICIPANTS OF LEGAL UNIT ASSESSMENT AND ACCOMPLISHMENT YEAR -END MEETING
December 16-18, 2025**

	NAME	POSITION		NAME	POSITION
	Present				
1.	Atty. Jose B. Guibone	Attorney IV-RO	17.	Louremarsh B. Dangga	Legal Assistant Agusan del Norte
2.	Atty. Jessa D. Mangadlao-Miolata	Attorney III – Agusan del Sur	18.	Jesame R. Catubig	Legal Assistant Agusan del Sur
3.	Atty. John Benedict B. Entrada	Attorney III – Bislig City	19.	Mary Mae M. Cabajes	Legal Assistant Bislig City
4.	Atty. Marjorie Leigh T. Montero-Llano	Attorney III – Butuan City		Mary Ann Jelou Montefalcon	Legal Assistant Butuan City
5.	Atty. Jeddah May C. Nangcas	Attorney III – Siargao Division	20.	Kylie Karen D. Paler	Legal Assistant Bayugan City
6.	Atty. Klaire Ciarra G. Sangco-Galavia	Attorney III – Surigao del Norte	21.	Ace Kevin B. Monteroso	Legal Assistant Cabadbaran City
7.	Atty. Joellyn B. Macalos	Attorney III Agusan del Norte	22.	Neil Ian D. Dumangcas	Legal Assistant Dinagat
8.	Atty. Cherry C. Yu	Attorney III – Tandag City	23.	Lou Darin Zerda	Legal Assistant Surigao City
9.	Atty. Vivanino B. Barrios	Attorney III – Surigao City	24.	Frankie Rose A. Yortas	Legal Assistant Surigao del Norte
10.	Atty. Devy M. Jamero	Attorney III – Dinagat Islands	26.	Princess Goldwyn M. Irizari	Legal Assistant Surigao del Sur
11.	Atty. Calvin Klein Lianza	Attorney III-Surigao del Sur	27.	Jocelyn R. Mission	Legal Staff Agusan del Norte
12.	Atty. Charles Blenn P. Balagon	Attorney III - Cabadbaran City	28.	Joey Jr. M. Colaste	Legal Assistant Tandag City
13.	Atty. Victor Oliver T. Mondido	Attorney III – Bayugan City	29.	Mary Annjelou Montefalcon	Legal Assistant Butuan City
14.	Elizalde G. Bernales	Special Investigator III	30.	Atty. Carlito B. Ranoco	Invited Guest Speaker
15.	Maria Paulita S. Lomonsod	Legal Assistant II	32.	Atty. Ronald C. Lara	Invited Guest Speaker
16.	Denisa O. Lindog	ADAS I -RO	33.	Leonard F. Deligencia	Staff- Surigao del Sur

CONTRACT OF SERVICE – Technical Assistant II/Technical Assistant IV

	Name	Position		Name	Position
	Agusan del Norte Cluster			Surigao del Sur Cluster	
1	Jess Mari S. Araneta	TA IV	16	Douglas Dumaplin Jr.	TA IV
2	Phoebe Keth M. Bermudez	TA II	17	Ernie Cabaluna	TA II
3	Leo Neil Rafael	TA II	18	Aram Joseph Laudes	TA II
4	Adonis Gemina	TA II	19	Ronalyn Calalin	TA II
5	Aliana Janine M. Delfin	TAII	20	Kristine Cabadonga	TA II
	Agusan del Sur Cluster			Surigao del Norte Cluster	
6	Princess Diana Civil	TA IV	21	Carlos II S. Duran	TA IV
7	Jonathan Aguilar	TA II	22	Brelyante D. Francisco	TA II
8	Rizza Shane Munion	TA II	23	Jaymel P. Digas	TA II
9	Junrie Nullaga	TA II	24	Calvin G. Moral	TA II
10	Bonifacio Guilleno	TA II	25	Junmar L. Ellazo	TA II
	Dinagat Cluster1			Regional Office	
11	Lorevy C. Noriega	TA IV	26	Zap Allan Patrick E. Ranes	TA II
12	Rica Jane B. Lasala	TA II		Butuan City PMT	
13	Renelda F. Alceso	TA II	27	Kirk Vincent Edward D. Abugho	RN, EMT
14	Abernabe J. Bacolod	TA II			
15	Mike P. Ferol	TA II			