



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

NOVEMBER 25, 2025

REGIONAL MEMORANDUM  
FIN – 2025 – 1280

To: Schools Division Superintendent ) Division of Butuan City  
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER FOR SCHOOL BASED FEEDING PROGRAM**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Pilot “Galing at Talino” School Canteens FY 2025**, under OSEC-13-25-04327 dated September 10, 2025.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2025.11.21  
09:17:45  
+0800  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

FIN/nap  
11/19/2025



Republic of the Philippines  
Department of Education  
CARAGA REGION

November 17, 2025

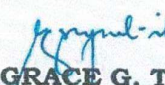
**MARIA INES C. ASUNCION**  
Regional Director  
Office of the Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC-13-25-04327** to the Schools Division Office of Butuan City for the transfer of funding requirement for the Pilot "Galing at Talino" School Canteens FY 2025 with a total amount of **one hundred thousand pesos (Php 100,000.00)**.

Thank you.

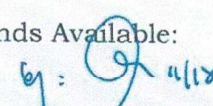
Very truly yours,

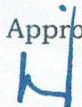
  
**RENA GRACE G. TUL-ID**  
Nutritionist-Dietitian II

Noted by:

  
**EDMUND D. MENDOZA, Ph.D.**  
Chief, ESSD

Funds Available:

  
**ELAINE N. NAVARRO**  
Chief, Finance

Digitally  
signed by  
Administrator  
Maria Ines  
Casona  
Date:  
2025.11.18  
17:00:45  
+0800  
Appro  
  
**MARIA INES C. ASUNCION**  
Regional Director

ESSD/rgt  
11/17/2025



2025-11-20619

