



Republic of the Philippines
Department of Education
CARAGA REGION

November 20, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1269

To: Schools Division Superintendent) Division of Agusan del Sur
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR LEARNER SUPPORT
PROGRAM**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Implementation of Youth Formation Program – Barkada Kontra Bisyo (BKB) in partnership with the Regional Federated BKB Organization in Caraga**, under OSEC-13-25-04240 dated September 8, 2025.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
11/14/2025



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE CARAGA
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November 11, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madame:

Warm greetings!

This is to request to fund transfer the amount of Forty-Five Thousand Pesos Only (Php 50,000.00) to the Division of Agusan Del Sur, for the implementation of Youth Formation Program –Barkada Kontra Bisyo related activities in Partnership with the Regional Federated BKB Organization- Caraga currently chaired by Vince Kirby G. Ranoco of Agusan del Sur National High School.

The Program Support Fund Transfer shall be charged against OSEC No. 13-25-04240.

Very truly yours,

ADRILENE MAE J. CASTANOS, PhD

PDO-IV/ Regional Youth Formation Coordinator

Noted:

EDMUND D. MENDOZA, PhD
Chief, ESSD

Availability of Funds:

ELAINE N. NAVARRO
Chief, Finance

OSEC 13-25-04240 P=45,000.00

Approved:

MARIA INES C. ASUNCION

Director IV
Regional Director

ESSD/ajc
11/11/2025



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