



Republic of the Philippines
Department of Education
CARAGA REGION

November 6 2025

REGIONAL MEMORANDUM

No. **1169** , s. 2025

To: Schools Division Superintendents
All Others Concerned

**QUARTER 4: KAMUSTAHAN WITH THE DIVISION PLANNING OFFICERS
(DPOs), SEPS-RESEARCH AND PLANNING, AND POLICY PLANNING
AND RESEARCH DIVISION (PPRD)**

1. In support of the Department's thrust on data management and research, a Kamustahan will be conducted for the Division Planning Officers (DPOs), SEPS-Research and Planning, and SGOD Chiefs for the 4th Quarter of 2025. This activity is scheduled for November 10-11, 2025, at the NEAP-Caraga Gold Hall, Teacher Development Center, Butuan City.
2. Objectives:
 - a. Discuss preparations for the upcoming National Planning Conference;
 - b. Identify and resolve issues regarding data management such as LIS, BEIS, NSBI, PMIS and other related concerns; and
 - c. Discuss and resolve issues and concerns pertaining to research.
3. Participants:
 - 12 SGOD Chiefs
 - 12 Division Planning Officers
 - 12 SEPS-Research and Planning
 - PPRD personnel.
4. Participants will be provided with breakfast, lunch, and two snack servings.
5. Expenses for meals, venue rental, and dorm accommodation for participants from Division Offices shall be charged against the regional MOOE funds, subject to existing government accounting and auditing rules and regulations. Travel expenses and per diem shall be charged to their respective SDO's local funds.
6. For your information and guidance.

MARIA INES C. ASUNCION

Director IV. *MA*
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

KAMUSTAHAN

PLANNING

RESEARCH

PPRD/egmp
11/03/2025