



Republic of the Philippines
Department of Education
CARAGA REGION

OCTOBER 30, 2025

REGIONAL MEMORANDUM

No. 1152, s. 2025

To: Schools Division Superintendents
All Others Concerned

FINALIZATION OF TRAINING RESOURCE PACKAGES

1. The Human Resource Development Division, through the National Educators Academy of the Philippines (NEAP) Caraga, will conduct **Finalization of Training Resource Packages for Effective Written and Oral Communication Skills for School Heads** on November 5-7, 2025 at Gold Hall, DepEd Caraga Regional Office.

2. The activity aims to:
- analyze peer and validators feedback and apply relevant suggestions;
 - record the revisions made and evaluate the completeness and quality of the package before endorsing the final version; and
 - present the finalized package, ensuring enhanced instructional effectiveness and increased participant engagement.

3. **Participants:**

No.	Office	Name	Sex	Position/Designation
1	ADN	Kristoffer Ian F. Basco	M	Principal I
2	ADN	Julius M. Virtudazo Jr.	M	Principal 1
3	ADS	Betcheba E. Prochina	F	PSDS
4	ADS	Michael S. Pareja	M	Principal III
5	BIS	Mischelle L. Prado, PhD	F	Principal I
6	BIS	Araceli E. Canete, PhD	F	Principal III
7	BXU	Hazel P. Yabo	F	Principal II
8	BXU	Jeanneth C. Capilitan	F	Head Teacher I
9	BXU	Ella Mae S. Navarra	F	Principal I
10	CBR	Zandra D. Cabradilla	F	Principal I
11	DIN	Shela P. Juares	F	Principal I
12	SC	Ronald Allan A. Arcayera	M	Principal I
13	SDN	Melba G. Lumangcas	F	Principal II
14	SDN	Gregoria T. Villamor	F	Principal II
15	SDS	Rachel Methuselah R. Cumahig, PhD	F	Principal IV
16	SDS	Jonathan L. Ambel, PhD	M	EPS
17	SIA	Sheila Jane D. Lasala	F	Principal IV
18	TAN	Antonio M. Tinunga	M	Principal II
19	RO	Jimuel A. Diva	M	EPS-HRDD

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20	RO	Junnah B. Tiu	F	EPS, HRDD
21	RO	Gladys S. Asis, PhD	F	EPS, CLMD
22	RO	Alejandro P. Macadatar, PhD	M	Chief, FTAD
23	RO	Jonathan F. Garzon	M	EPS, FTAD
24	RO	Violeta C. Nunez, PhD	F	Chief, PPRD
25-35	RO	Program Management Team (HRDD-NEAP/QAD/CLMD/Select RO Validators)		
<i>-Nothing follows-</i>				

4. The participants are reminded to bring their own laptops, chargers, extension wires/cords, other sources of internet connectivity (e.g., mobile data, pocket Wi-Fi).

5. For inquiries, please contact Roy S. Rele, Senior Education Program Specialists of NEAP Caraga, by email at roy.rele@deped.gov.ph or cellphone number **09171067306**.

6. For immediate dissemination and appropriate action.

MARIA INES C. ASUNCION

Director IV
Regional Director



Encl.: None

Reference: RM 1090, s. 2025

To be indicated in the Perpetual Index
under the following subjects:

ACTIVITY

PROGRAMS

SCHOOL HEADS

HRDD/rsr
10/27/2025