





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2025- 134

TO : **REGIONAL DIRECTORS**

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-In-Charge
Undersecretary for Learning Systems

SUBJECT : **WORKSHOP ON THE EVALUATION OF
ACCREDITATION AND EQUIVALENCY (A&E)
ELEMENTARY MODULES AND SESSION GUIDES**

DATE : October 21, 2025

The Bureau of Alternative Education – Program Management and System Development Division (BAE-PMSDD) will be conducting a **Workshop on the Evaluation of Accreditation and Equivalency (A&E) Elementary Modules and Session Guides**. This workshop is scheduled to take place in two formats: **online modality on November 17 to 18, 2025**, followed by **face-to-face modality from November 19 to 21, 2025**, to be held at **Tiara Oriental, Makati City**.

This activity aims to evaluate the A&E Elementary Modules and Session Guides to ensure that all contents are accurate, error-free, and compliant with DepEd standards, and that these modules and session guides are aligned with the Revised ALS Curriculum. Please see Attachment 1 for the list of participants and Attachment 2 for the Indicative Program of Activities.

Board and lodging and expenses for supplies and materials will be charged to the Fiscal Year (FY) 2025 FLO-ALS Continuing Fund while travel and other incidental expenses will be charged to the funds comprehensively downloaded to the Regional Offices per DM-CT-2025-039 titled "*Fiscal Year 2025 Alternative Learning System Funds Directly Released to the Regional Offices*," and will be paid in full upon submission of the travel documents, subject to the usual accounting and auditing rules and regulations.

Downloading of travel expense funds to the participants' respective Schools Division Offices is highly encouraged when deemed necessary and applicable. In case the downloaded funds are not sufficient to cover the actual expenses incurred, the Program Support Fund (PSF) FY 2025 or local funds will be utilized to augment the reimbursement of the said expenses.

Participants are reminded to bring their own laptops and other related reading materials as references for this workshop.



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For queries or clarifications, please contact **Ms. Kristine Lee S. Lumanog**, Senior Education Program Specialist of BAE-Program Management and System Development Division (PMSDD) at the telephone number (02)8636-9347 or through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

Cor

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations



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Attachment No. 2 to DM-LS-2025-

WORKSHOP ON THE EVALUATION OF A&E ELEMENTARY MODULES AND SESSION GUIDES
November 17 to 21, 2025

TIME	DAY 1 (Nov. 17, 2025) ON-LINE	DAY 2 (Nov.18, 2025) ON-LINE	DAY 3 (Nov.19, 2025) FACE TO FACE	DAY 4 (Nov. 20, 2025) FACE TO FACE	DAY (Nov. 21, 2025) FACE TO FACE					
8:00am-8:30am	Opening Program Session 1 - Orientation of Guidelines and Principles on the Evaluation of ALS Modules Session 2 - Social Content Guidelines and Intellectual Property Rights (IPR) Guidelines	(Asynchronous)	Continuation of Workshop 1	Continuation of Workshop 2	Workshop 3 -Checking of Outputs per Facilitator/per LS per QA Team					
8:30am-9:00am										
9:00am-10:00am										
10:00am-11:00am										
11:00 am-12:00 nn										
12:00-1:00pm	LUNCH BREAK	HEALTH BREAK								
1:00pm-1:30pm	(Distribution of materials)	Session 3 - Presentation of Evaluation Tools, Summary of Findings and Correction and Revision	Continuation of Workshop 1	Continuation of Workshop 2	Submission of Outputs Per Facilitator					
1:30-2:30pm										
2:30- 3:00 pm										
3:00-4:00pm										
4:00-5:00pm										
HEALTH BREAK										
OUTPUT										
Oriented the participants on the Principles, Guidelines and Tools in the Evaluation Process of LRs and distributed materials		Breakout Session Workshop 1 Individual Evaluation	Workshop 2 Team Evaluation -Presentation of Guidelines in Team Evaluation -Distribution of Team Copies -Groupings per LS	Continuation of Workshop 2	Home Sweet Home					
Officer of the Day		BAE Personnel	BAE Personnel	BAE Personnel	BAE Personnel	All Facilitators				