



Republic of the Philippines
Department of Education
CARAGA REGION

OCTOBER 29, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1147

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Butuan City

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR GENERAL MANAGEMENT
AND SUPERVISION**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the conduct of **DepEd Computerization Program (DCP) Digital-First Field Monitoring Pilot**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.10.28
14:00:58
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
10/28/2025



Republic of the Philippines
Department of Education
CARAGA REGION

October 22, 2025

MARIA INES C. ASUNCION

Director IV
Office of the Regional Director

Madam,

This is to respectfully request the issuance of a Sub-Allotment Release Order (Sub-ARO) to the Divisions of Butuan City and Agusan del Sur, chargeable against the ORD Funds, in relation to the conduct of the DepEd Computerization Program (DCP) Digital-First Field Monitoring Pilot scheduled on November 3-7, 2025.

The requested allocation will cover expenses for logistics, fuel, and other necessary costs related to the implementation of the said activity. The budget allocation is as follows:

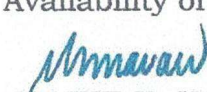
Division	Request Allocation
SDO - Butuan City	14,600.00
SDO - Agusan del Sur	17,400.00
Total	32,000.00

Thank you very much for your kind consideration and continued support.

Very truly yours,


MARCELINO M. AHON JR.
ITO - I

Availability of Funds:


ELAINE N. NAVARRO
CAO - Finance Division
GNS made 70 ORD funds

Approved:


Digitally
signed by
Asuncion
Maria
Ines
Casona

MARIA INES C. ASUNCION
Regional Director



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