



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
OCTOBER 16, 2025

BY: MS

11:26am
TIME: _____

OCTOBER 16, 2025

REGIONAL MEMORANDUM
No. **1103**, s. 2025

To: Schools Division Superintendents
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR ADMINISTRATION OF
PERSONNEL BENEFITS**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the funding requirements for the FY 2025 Payment of Teaching Overload, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
10/14/2025



Republic of the Philippines
Department of Education
CARAGA REGION

October 8, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

Madam:

This is to request to download a Sub-Allotment Order (SARO) to the **SCHOOLS DIVISION OFFICES** of this Region. The fund is intended to be used to cover funding requirement for **FY 2025 PAYMENT OF TEACHING OVERLOAD**:

SDO		NUMBER OF FILLED TEACHING POSITIONS as of September 17, 2025				ALLOCATION PER SDO
		ELEM	SEC	SHS	TOTAL	
1	AGUSAN DEL NORTE	1,922	988	360	3,270	2,608,816.10
2	AGUSAN DEL SUR	4,595	2,231	902	7,728	6,165,422.31
3	BAYUGAN CITY	729	407	160	1,296	1,033,952.81
4	BISLIG CITY	603	332	98	1,033	824,130.60
5	BUTUAN CITY	1,896	1,462	532	3,890	3,103,454.03
6	CABADBARAN CITY	432	236	115	783	624,679.82
7	DINAGAT ISLANDS	875	492	223	1,590	1,268,506.92
8	SIARGAO	970	463	182	1,615	1,288,452.00
9	SURIGAO CITY	861	376	167	1,404	1,120,115.54
10	SURIGAO DEL NORTE	1,479	960	467	2,906	2,318,415.79
11	SURIGAO DEL SUR	3,296	1,861	703	5,860	4,675,126.13
12	TANDAG CITY	388	216	96	700	558,462.17
TOTAL		18,046	10,024	4,005	32,075	25,589,534.22


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


ELAINE N. NAVARRO

Chief Administrative Officer
Finance Division

KPD 501021001 - ANORANGA - GUILION
25,589,534.22

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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2025-10-17835

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

