



DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE CARAGA

RELEASED

OCT 11 2025

BY: NMB *[Signature]* TIME: 3:57 PM

REGIONAL MEMORANDUM

FIN – 2025 – 1075

To: Schools Division Superintendents) Division of Bislig City
) Division of Butuan City
) Division of Surigao del Norte
 All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR FLEXIBLE LEARNING
OPTIONS – ALTERNATIVE LEARNING SYSTEM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for travel expenses during the following activities:
 - a. Workshop on the Validation of Policy on the Provision of Services to Learners with Disabilities in the Alternative Learning System (ALS).
 - b. Refinement of the Revised ALS K to 10 Curriculum Training Resources Package.
 - c. Workshop on the Finalization of Proposed Functional Education and Literacy Program (FELP) Policy.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT PROGRAMS

FIN/nap
10/07/2025



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Republic of the Philippines
Department of Education
CARAGA REGION

September 29, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga
J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authority from your good office to transfer funds for the three division offices, chargeable against the **SARO OSEC-13-25-03073**. These funds will cover the travel expenses of the participants outlined in the table below:

ACTIVITY	SDO	PARTICIPANTS	AMOUNT
Workshop on the Validation of Policy on the Provision of Services to Learners with Disabilities in the Alternative Learning System	Bislig City	Victor A. Odtohan	23,730.60
Refinement of the Revised ALS K to 10 Curriculum Training Resource Package		Rowena F. Acevedo	22,477.00
Refinement of the Revised ALS K to 10 Curriculum Training Resource Package	Butuan City	Rachel S. Cassion	20,908.00
Workshop on the Finalization of Proposed Functional Education and Literacy Program (FELP) Policy	Surigao Del Norte	Emalyn E. Bernadez	27,375.00
TOTAL			94,490.60

Thank you.

Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person



2025-09-17256

Recommended for Approval:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance

FLO- NYS 042 P. 25-07079

Approved:

MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/jcmo
09/29/2025



2025-09-16404

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