



Republic of the Philippines
Department of Education
CARAGA REGION

September 22, 2025

MARIA INES C. ASUNCION

Director IV
Office of the Regional Director

Madam:

This is to respectfully request the download of funds from SUB-ARO No. OSEC-13-25-02898, as per ATC No.: ATC-2025-R5788-00023, to the Schools Division Offices concerned to cover travel expenses incurred during the Orientation on DepEd Manual of Styles and DepEd Service Marks and Visual Identity, on September 10-12, 2025.

Division	Amount
Agusan del Sur	1,430.00
Bislig City	7,000.00
Dinagat Islands	8,660.00
Siargao	8,533.00
Surigao City	4,612.00
Surigao del Norte	5,098.00
Surigao del Sur	6,250.00
Tandag City	5,900.00
TOTAL	47,483.00

For your approval.

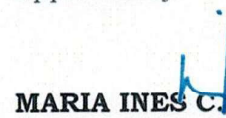
Very truly yours,


PEDRO A. TECSON
AO V- PAU

Funds Available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION
Director IV
Office of the Regional Director

ORD/jmrm
09/22/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph



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