



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE CARAGA

RELEASED
SEPT. 25 2025

BY: NMB

TIME: 1:07 pm

SEPT. 25 2025

REGIONAL MEMORANDUM

No. 1024 , s. 2025

To: Schools Division Superintendents
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR WORLD TEACHERS
DAY INCENTIVE BENEFITS**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the payment of FY 2025 World Teachers' Day Incentive Benefits (WTDIB), under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
09/23/2025



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Republic of the Philippines
Department of Education
CARAGA REGION

September 19, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

Madam:

This is to request to download a Sub-Allotment Order (SARO) to the **SCHOOLS DIVISION OFFICES** of this Region. The fund is intended to be used to cover funding requirement for **PAYMENT OF FY 2025 WORLD TEACHERS DAY INCENTIVE BENEFIT (WTDIB)**:

SDO	NO OF AUTHORIZED POSITIONS	PRO-RATED ALLOCATION
Agusan del Norte	3,655	3,530,000.00
Agusan del Sur	8,019	7,746,000.00
Bayugan City	1,400	1,352,000.00
Bislig City	1,130	1,092,000.00
Butuan City	4,155	4,013,000.00
Cabadbaran City	851	822,000.00
Dinagat Islands	1,775	1,715,000.00
Siargao	1,778	1,718,000.00
Surigao City	1,522	1,470,000.00
Surigao del Norte	3,193	3,084,000.00
Surigao del Sur	6,476	6,256,000.00
Tandag City	758	732,000.00
TOTAL		33,530,000.00


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


ELAINE N. NAVARRO
Chief Administrative Officer
Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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