



Republic of the Philippines
Department of Education
CARAGA REGION



BY: NMB

TIME: 10:22 am

SEPT. 24 2025

REGIONAL MEMORANDUM

No. 1011, s. 2025

To: Schools Division Superintendents
Division Private Education Focal
Private School Heads
All Others Concerned

SUBMISSION ON THE REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC COORDINATES, SEATS, AND TUITION AND OTHER SCHOOL FEES

1. With reference to Memorandum PEO-2025-007, titled *Request for Private School Data on Geographic Coordinates, Seats, and Tuition and other School Fees*, this Office informs the field about the submission of the required data from private basic education institutions regarding geographic coordinates of the school location, seats, tuition and other school fees (TOSF) on or before September 24, 2025, 6:00 PM via Google Forms.

2. The objectives are the following:

- a. Enhance school mapping and spatial analysis of private school locations.
- b. Assess congestion and the absorptive capacity of both public and private schools.
- c. Explore how Government Assistance to Students and Teachers in Private Education (GASTPE) can be optimized to decongest overcrowded schools and support student choice.
- d. Inform updates to the Manual of Regulations for Private Basic Education Institutions.
- e. Strengthen further operationalization of public-private complementarity in basic education.

3. All SDOs are requested to submit the necessary data through this google forms link: <https://tinyurl.com/privateeddata>, not later than 6:00 PM, September 24, 2025.

4. SDO Private Education Focal shall ensure that all private schools within their respective jurisdictions submit the required data and verify the completeness and accuracy of the submissions on or before the deadline of submission.

5. For clarifications, contact the Quality Assurance Division (QAD) through Mr. Emmanuel S. Saga, Education Program Supervisor, at emmanuel.saga@deped.gov.ph.

6. For information, guidance, and compliance.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: Memorandum PEO-2025-007

To be indicated in the Perpetual Index
under the following subjects:

DATA

PRIVATE EDUCATION

SITES

QAD/ess
09/23/2025



Republic of the Philippines
Department of Education
PRIVATE EDUCATION OFFICE

MEMORANDUM
PEO-2025-007

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
PRIVATE SCHOOL HEADS

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC**
COORDINATES, SEATS, AND TUITION AND OTHER SCHOOL
FEES

DATE : September 19, 2025

In line with the ongoing policy development efforts of the Department of Education (DepEd), the Department, through the Private Education Office (PEO), is requesting all Regional and Schools Division Offices to facilitate the collection of the following key data from private basic education institutions:

1. Geographic coordinates (latitude and longitude) of the schools;
2. Number of available seats per grade level; and
3. Tuition and other school fees.

This data collected will be used to support several critical initiatives, including but not limited to:

- Enhancing school mapping and spatial analysis of private and public school locations;
- Assessing congestion and the absorptive capacity of both public and private schools;
- Exploring how Government Assistance to Students and Teachers in Private Education (GASTPE) can be optimized to decongest overcrowded schools and support student choice;

- Supporting the updating of the Manual of Regulations for Private Basic Education Institutions;
- Strengthening the further operationalization of the Public and Private Basic Education Complementarity Framework.

Guidelines and Procedures

- Schools Division Offices (SDOs) are directed to coordinate with the private basic education institutions within their respective jurisdictions to facilitate the collection and timely submission of the required information.
- Regional Offices (ROs) are requested to oversee the consolidation of the abovementioned data and ensure the completeness and accuracy of all reports submitted by the SDOs within their respective jurisdiction.
- Private School Heads are required to promptly submit accurate data through the following Google Form: <https://tinyurl.com/privateeddata>, not later than **6:00 PM, September 24, 2025**. Each private school shall accomplish and submit only one (1) Google Form.
- SDOs and ROs shall ensure that all private schools within their respective jurisdictions submit required data. SDOs shall be granted access to the Google Form responses in order to verify the completeness and accuracy of the submissions. The deadline for verification by SDOs is **6:00 PM on September 25, 2025**.

We strongly encourage the aforementioned offices and individuals to actively participate in this data collection, as it will serve as a vital basis for evidence-based policymaking and promote the equitable delivery of quality basic education.

For any inquiries or assistance, please contact the PEO at private.education@deped.gov.ph or reach out to Mr. Von Vladimir L. Defuntorum via Viber at 09217139002.