



Republic of the Philippines
Department of Education
CARAGA REGION

September 16, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga
J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authority from your good office to transfer funds for the five division offices, chargeable against the **SARO OSEC-13-25-03073**. These funds will cover the travel expenses of the participants outlined in the table below:

ACTIVITY	SDO	PARTICIPANTS	AMOUNT
Workshops on the Review of the Accreditation and Equivalency (A&E) Assessment and Certification Framework for the Alternative Learning System (ALS)	Agusan Del Norte	Nilo R. Verdon	16,452.44
Conduct of Series of Workshops for Additional Functional Education and Literacy Program (FELP) Courses	Bislig City	Victor A. Odtohan	3,900.00
	Butuan City	Joshua L. Albia	8,650.00
Workshop on the Development of Policy on the Provision of Services to learners with Disabilities in Alternative Learning System (ALS)	Surigao City	Hermiette Lerog	20,583.00
	Surigao Del Sur	Menerba Dapar	23,531.00
TOTAL			73,116.44

Thank you.



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2025-09-16404

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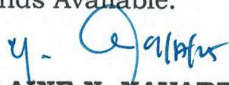
Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/jcmo
09/16/2025



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