



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

August 14, 2025

ADVISORY

1. In reference to Memorandum No. DM-OUHROD-2025-1708 dated June 26, 2025, titled **Conduct of the Professional Development Program “Building Teacher Expertise: Enhancing Teachers’ Competence in Content and Pedagogy,”** this advisory is issued to provide guidance and information on the opening program schedule and designated venue for its upcoming activities.
2. The following updates on the opening program schedule and designated venue shall be observed by all participants, resource persons, and other concerned personnel:

Activities	Date and Venue	Learning Area	Opening Program
BATCH 1			
Mentoring the Mentors on Building Teacher Expertise: Enhancing Teacher’s Competence in Content and Pedagogy for Key Stage 3	August 17-22, 2025 NEAP Facility, Teachers’ Camp, Baguio City	A. Physical Science	August 17, 2025 (Sunday) 3:00 PM
		B. English	
		C. Mathematics	
		D. TLE	
		E. Values Education	
Building Teacher Expertise: Enhancing Early Childhood Education Teachers’ Competence in Content and Pedagogy	October 19-24, 2025 NEAP NCR, Marikina City	Early Childhood Education	October 19, 2025 (Sunday) 3:00 PM
BATCH 2			
Building Teacher Expertise: Enhancing Teachers’ Competence in Content and Pedagogy	August 31-September 5, 2025 NEAP Facility, Teachers’ Camp, Baguio City	A. Physical Science (KS 2)	August 31, 2025 (Sunday) 3:00 PM
	September 21-26, 2025, DepEd Ecotech Center, Lahug, Cebu City	B. English (KS 3)	September 21, 2025 (Sunday) 3:00 PM
		C. MAPEH (KS 2)	
	September 28 – October 3, 2025 NEAP Facility, Teachers’ Camp, Baguio City	D. Values Education (KS 3)	September 28, 2025 (Sunday) 3:00 PM
	October 12-17, 2025 DepEd Ecotech Center, Lahug, Cebu City	E. EPP (KS 2)	October 12, 2025 (Sunday) 3:00 PM
		F. Mathematics (KS 3)	

cc

	November 3-7, 2025 NEAP Facility, Teachers' Camp, Baguio City	I. English (KS 2)	November 3, 2025 (Monday) 7:30 AM
		J. Physical Science (KS 3)	
	November 16-21, 2025 DepEd Ecotech Center, Lahug, Cebu City	K. GRMC (KS 2)	November 16, 2025 (Sunday) 3:00 PM
		J. TLE (KS 3)	
	November 23-28, 2025 DepEd Ecotech Center, Lahug, Cebu City	K. Early Childhood Education	November 23, 2025 (Sunday) 3:00 PM

3. For all activities with an Opening Program scheduled at 3:00 PM on Sunday (Day 0), participant check-in may begin at 2:00 PM. For the November 3-7, 2025 activity on **KS 2 English** and **KS 3 Physical Science**, the Opening Program will be held at 7:30 AM on November 3 (Day 1), and participants may check in starting at 2:00 PM on November 2, 2025.
4. The revised indicative activity matrix is also enclosed for your reference.
5. Should there be questions or concerns, kindly coordinate directly with **Joy S. Magalona** through email joy.magalona001@deped.gov.ph / neap.pdd@deped.gov.ph or landline (02) 8715-9919.
6. For appropriate action and immediate dissemination.


CARMELA C. ORACION
 Assistant Secretary
 Officer-in-Charge
 Undersecretary for Learning Systems



Republic of the Philippines
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Revised Activity Matrix

Time	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30AM		Registration / Preliminaries Pre Test	Preliminaries / Management of Learning (MOL)			
8:30-9:00 AM		Training Proper Break – Out Sessions (per Learning Area) -Discussion -Workshop -Session Activities -Completion of Session Outputs	Training Proper Break – Out Sessions (per Learning Area)			
9:00-10:00 AM			Training Proper Break – Out Sessions (per Learning Area)			
10:00-10:30 AM		HEALTH BREAK				
10:30 AM-12:00 Noon		Training Proper Break – Out Sessions (per Learning Area)				
12:00 NN-1:00 PM		LUNCH BREAK				
1:00-1:15 PM		MANAGEMENT OF LEARNING				
1:15-3:00 PM		Training Proper Break – Out Sessions (per Learning Area)				
3:00 PM	Opening Program -Nationalistic Song -Prayer -Messages from Executive Committee -General Overview, and Guidelines of the training.	HEALTH BREAK				
		Training Proper Break – Out Sessions (per Learning Area)				Post-Test Closing Program
4:30-5:00 PM		END OF THE DAY EVALUATION / PMT DEBRIEFING				



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE, CARAGA

RELEASED
July 25 2025

BY: NMB

TIME: 2:20 PM

July 25 2025

REGIONAL MEMORANDUM

No. 0755 , s. 2025

To: Schools Division Superintendents
All Others Concerned

PARTICIPATION TO THE PROFESSIONAL DEVELOPMENT PROGRAM
“BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS’
COMPETENCE IN CONTENT & PEDAGOGY”

1. The National Educators Academy of the Philippines (NEAP) will conduct the professional development program titled “Building Teacher Expertise: Enhancing Teachers’ Competence in Content and Pedagogy” across learning areas and key stages (KS) on the dates specified in the attached document.
2. Please refer to the List of Participants and Memorandum DM-OUHROD-2025-1708 for further details.
3. For immediate dissemination and appropriate action.

MARIA INES C. ASUNCION

Regional Director *Maddie*

Encl.: As stated

Reference: DM-OUHROD-2025-1708

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM

PROGRAMS

TEACHERS

HRDD/rsr
07/23/2025

Enclosure Number 1 to the Regional Memorandum 0755_s, 2025

LIST OF PARTICIPANTS

ACTIVITY	DATE & VENUE	PARTICIPANTS PER LEANING AREA		SDO	CURRENT POSITION/DE SIGNATION
BATCH 1					
Mentoring the Mentors on "Building teacher Expertise: Enhancing Teacher' Competence in Content and Pedagogy for Key Stage 2	August 4-8, 2025 NEAP Baguio City	Physical Science	1. Jura S. Saligan	Agusan del Sur	Master Teacher II
			2. Grace M. Ceniza	Agusan del Norte	Principal II
			3. Ann Jhona B. De La Mente	Bayugan City	School Head/Asst. Principal
		English	1. Leah R. Montaus	Agusan del Nortre	Master Teacher II
			2. Ramel Labalan	Agusan del Sur	Master Teacher II
			3. Yodelyn D. Jadol	Bayugan City	Principal 1
		MAPEH	1. Rex Canete Apillanes	Bislig City	EPS
			2. Phililp Kevin B. Arboleda	Butuan City	Master Teacher II
			3. Ryan D. Alferez	Bayugan City	Master Teacher II
		EPP	1. Edwin A. Coñado	Bayugan City	Head Teacher I
			2. Jeffer V. Guiral	Cabadbaran City	Head Teacher II
			3. Dennis C. Gerodias	Tandag City	Master Teacher II
		GMRC	1. Imelda A Grumo	Surigao del Sur	MT I
			2. Christine T. Hioko	Surigao del Sur	MT I
			3. Rex Hussein D. Lamoste	Cabadbaran City	P II
		RO-PMT	1. Elmer Augustus F. Conde	Regional Office	EPS-II
Mentoring the Mentors on "Building teacher Expertise: Enhancing Teacher' Competence in	August 18-22, 2025 NEAP Baguio City	Physical Science	1. Ace Michael Magalso	Agusan del Sur	Principal I
			2. Jonas F. Saldia	Butuan City	MT-II
			3. Renante G. Rendon	Surigao del Sur	Principal I
		English	1. Rhoda M. de los	Bislig City	EPS

Content and Pedagogy for Key Stage 3			Santos		
			2. Allan C. Baliling	Butuan City	Master Teacher II
			3. Zandra D. Cabradilla	Cabadbaran City	Principal I
		Mathem atics	1. Rhodora C. Luga	Bislig City	EPS
			2. Lilibeth S. Apat	Agusan de Norte	EPS
			3. Lorna G. Camiguing	Agusan del Sur	Master Teacher I
		TLE	1. Rave D. Evangelio	Agusan del Sur	Teacher III
			2. Juna B. Montenegro	Surigao del Norte	Head Teacher III
			3. Leonardo O. Posesano	Surigao del Sur	Head Teacher 1
		Values Educatio n	1. Luz Sandra R. Fernandez	Siargao	EPS
			2. Christopher C. Salvalozza	Siargao	School Principal I
			3. Megenila C. Guillen	Surigao del Sur	EPS
		RO-PMT	1 Lorraine Shirai J. Dedumo	Surigao del Norte	EPS-II
Building teacher Expertise: Enhancing Teacher' Competence in Content and Pedagogy	October 20-24, 2025 NEAP Marikina City	Early Childhoo d Educatio n	1. Larry E. Marcos	Agusan del Sur	P-II
			2. Lucille C. Abonales	Bislig City	EPS
			3. Merlyn E. Lao-ay	Surigao del Sur	T-III
		RO-PMT	NONE		
BATCH 2					
Building teacher Expertise: Enhancing Teacher' Competence in Content and Pedagogy	Septembe r 1-5, 2025 NEAP Baguio City	Physical Science (KS 2)	1. Mario C. Lozada Jr.	Bislig City	EPS
			2 Jean B. Ramirez	Butuan City	EPS
			3. Jonivil L. Vidal	Cabadbaran City	EPS
			4. Evangeline B. Labadora	Dinagat Islands	EPS
			5. Relyn D. Raza	Siargao	EPS
			6. Mark Anthony T. Bangao	Surigao City	EPS
			7. Emmanuel L. Adlaon	Surigao del Norte	Principal II
			8. Ressel L. Tersona	Surigao del Sur	Principal III/Division

					Science Coordinator
			9. Arlene L. Abala	Tandag City	EPS
			10. Jeffrey Q. Apat	Agusan del Sur	EPS
			11. Rosell P. Abellana	Agusan del Norte	EPS
			12. Juvy B. Luna	Bayugan City	EPS
			13. Samuel A. Aleño	Bislig City	Principal II
			14 Judith P. Guzon	Butuan City	MT-II
			15 Mary Christy M. Loquias	Cabadbaran City	MT-II
		RO-PMT	1. Jester Ceballos	Cabadbaran City	SEPS
	September 22-26, 2025 Venue: TBA	English (KS 3)	1. Sheila P. Juarez	Dinagat Islands	Principal -I
			2. Christopher C. Salvalozza	Siargao	Principal 1
			3. Eliene Q. Alipao	Surigao City	Master Teacher I
			4. Amor M. Matela	Surigao del Norte	Master Teacher -I
			5. Cherryl A. Adante	Surigao del Sur	Master Teacher II
			6. Isabel L. Loayon	Tandag City	EPS
			7. Julius Virtudazo, Jr.	Agusan del Norte	Principal
			8. Alger Esguerra	Agusan del Sur	Master Teacher 1
			9. Rowena C. Balacuit	Bayugan City	MT-I
		MAPEH (KS 2)	1. Wilma L. Petallo	Surigao City	EPS
			2. Charisma Paredes	Surigao del Norte	HT 6
			3. Susan C. Corvera	Cabadbaran City	EPS
			4 Abigail Gerong	Agusan el Norte	EPS
			5. Juan Jr L. Espina	Dinagat Islands	EPS
			6. Elias G. Brina	Siargao	EPS
			7. Elnie Anthony P. Barcena	Surigao del Sur	EPS
			8. Danny O. Baldos	Agusan Del Sur	EPS

		RO-PMT	9. Ceasar Ian Palacio	Agusan del Sur	SST-I
			1. Hazel L. Pelenio	Cabadbaran City	EPS II
	September 29-October 3, 2025 Venue: TBA	Values Education (KS 3)	1. Johnrey T. Clarion	Dinagat	SST III
			2. Rashiel Joy F. Lepaopao	Dinagat	SST III
			3. Jerick S. Palao	Agusan del Norte	SST II
			4. Aissa D. Ijapon	Siargao	School Principal I
			5. Jesselly L. Castro - Vales	Agusan del Sur	SST I
			6. Gideon J. Puclay	Agusan del Sur	SST I
			7. Liecel G. Mendez	Agusan del Sur	T III
			8. Mary Ann A. Mercado	Agusan del Sur	T III
			9. Joris T. Sulima	Siargao	Master Teacher I
			10. Richard Tormento	Siargao	School Principal I
			11. Glennis T. Aspe	Cabadbaran City	MT 1
			12. Janilyn B. Tuga	Agusan del Norte	T III
			13. Jane A Bruce	Tandag City	T III
			14. Jacqueline R. Vertudazo	Surigao del Norte	MT I
			15. Norman P. Pilapil	Butuan City	Principal I
		RO-PMT	1. Elizabeth M. Ysulan	Regional Office	EPS
	October 13-17, 2025 Venue: TBA	EPP (KS 2)	1. Riza Cebrian	Agusan del Norte	SST-III
			2. Abba Faye A. Gonzales	Agusan del Sur	Teacher-III
			3. Fernando F. Fernandez Jr.	Bislig City	MT-I
			4. Jocelyn A. Carampatana	Butuan City	Principal II
			5 Pamela L. Panes	Dinagat	Master Teacher 11
			6. Milagrosa M. Calayag	Siargao	Master Teacher 11
			7. Girlie S. Longos	Surigao City	Teacher-III

			8. Nora T. Donoso	Surigao del Norte	Principal III
			9. Mavic P. Quijada	Surigao del Sur	Head Teacher III
		Mathematics (KS 3)	1. Jenny P. Sularte	Agusan del Sur	Master Teacher I
			2. Iraida E. Napoles	Bayugan City	Principal II
			3. Liza A. Predog	Surigao City	Asst. School Principal II
			4. Jipny T. Jorales	Dinagat Islands	Master Teacher I
			5. Elizel P. Despi	Agusan del Sur	Master Teacher I
			6. Lucrecia P. Antiga	Surigao del Sur	Principal II
			7. Michel C. Callao	Agusan del Sur	Head Teacher I
			8. Florante P. Tabudlong	Butuan City	Master Teacher I
			9. Roche Y. Ocaña	Agusan del Norte	Master Teacher I
		RO-PMT			Education Program Specialist II
			1. Florence C. Bagnol	Tandag City	
	November 3-7, 2025 Venue: TBA	English (KS 2)	1. Araceli E. Cañete	Bislig City	Principal III
			2. Jeanneth C. Capilitan	Butuan City	Head Teacher -I
			3. Romeo C. Granada, Jr.	Cabadbaran City	Master Teacher I
			4. Suzine E. Petiluna	Dinagat Islands	Master Teacher -I
			5. Edgar R. Gorgonio, Jr.	Siargao	Master Teacher -I
			6. Merian C. De La Cruz	Surigao City	Teacher III
			7. Socorro C. Tejada	Surigao del Norte	Master Teacher -I
			8. Philip S. Sanchez	Surigao del Sur	Master Teacher- I
			9. Joeyconsly L. Valeroso	Tandag	Master Teacher I
		Physical Science (KS 3)	1. Evangeline B. Labadora	Dinagat Islands	EPS
			2 Aissa D. Ijapon	Siargao	Principal 1
			3 Joysyl A. Silvosa	Surigao City	MT-II
			4. Queen Ann M. Navallo	Surigao del Norte	EPS

			5. Evangeline A. Caratao	Surigao del Sur	Principal III
			6. Kit Jude Minion	Tandag City	MT-II
			7. Jonchel M. Fran	Agusan del Norte	Principal I
			8. Norelyn Elladora	Agusan del Sur	Principal I
			9. Maurice Gay A. Tajonera	Surigao del Sur	Principal II
		RO-PMT	1. Dorothy Joy C. Jalalon	Agusan del Sur	SEPS-HRD
	November 17-21, 2025 Venue: TBA	GMRC (KS 2)	1. Mylyn G. Densing	Dinagat	MT I
			2. David M. Veloso	Cabadbaran City	MT 1
			3. Ariel B. Espadero	Siargao	HT IV
			4. Jerry R. Dulguime	Siargao	HT II
			5. Shinn Mark J. Engroba	Siargao	Principal II
			6. Mar Flor D. Arlan	Siargao	Teacher 3/SIC
			7. Dennis R. Delarmente	Agusan del Norte	T III
			8. Nenito M. Turla Jr.	Butuan City	HT II
			9. Rithchelle A. Bangahon	Bayugan City	MT II
		TLE (KS 3)	1. Jackielyn Tambis Canlas	Agusan del Norte	SST-II
			2 Eden B. Serrano	Agusan del Sur	Teacher III
			3. Joan Rose N. Segura	Bislig City	SST II
			4. Theresa H. Gustilo	Butuan City	MTI
			5. Marichu P. Arrubio	Dinagat	Master Teacher 1
			6. Ronel B. Cordovez	Tandag City	Principal I
			7. Maria Fe U. Lao	Surigao City	SST-III
			8. Josephine B. Galido	Surigao del Norte	HT- II
			9. Remond Aguipo Duazo	Surigao del Sur	HT-I
		RO-PMT	1. Roy S. Rele	Regional Office	SEPS-NEAP
	November 24-28, 2025 Venue:	Early Childhood Education	1. Antonina A. Prisco	Agusan del Norte	EPS
			2. Jurgenne C. Dicdican	Agusan del Sur	P-III

	TBA	n	3. Marck Taladoc Gabor	Bayugan City	P-I
			4. Marie Joy M. Intong	Butuan City	EPS
			5. Angie Joey S. Abbott	Butuan City	P-I
			6. Jiecyll S. Butal	Cabadbaran City	P-II
			7. Marilou D. Asotigue	Cabadbaran City	EPS
			8. Crezobelle Luib Lasco	Dinagat	P-I
			9. Mildred C. Abarico	Dinagat	EPS
			10. Miraflor P. Bocota	Siargao	MT-I
			11. Ianne Rofa E. Sulima	Siargao	MT-I
			12. Hazel A. Tamonan	Surigao City	MT-I
			13. Alma C. Ponio	Surigao del Norte	PSDS
			14. Sheila Robena-Anne P. Luna	Surigao del Sur	MT-I
			15. Joy Desire B. Moldez	Surigao del Sur	MT-I
			RO-PMT	Elena N. Capangpangan	Regional Office
		-END-			



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1708

TO : **Regional Directors**
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
CLMD Chiefs
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM**
"BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS'
COMPETENCE IN CONTENT AND PEDAGOGY"

DATE : 26 June 2025

1. The National Educators Academy of the Philippines (NEAP) will conduct the professional development program **"Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy"** across learning areas and key stages (KS), with the following schedule and details:

Activity	Date & Venue	Target Participants per Learning Area per RO	Registration Link
Batch 1			
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2	04-08 August 2025 Venue: NEAP Baguio City	- Physical Science: 3 - English: 3 - MAPEH: 3 - EPP: 3 - GMRC: 3	https://tinyurl.com/B1-NEAP-BTE Deadline: 25 July 2025
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 3	18-22 August 2025 Venue: NEAP Baguio City	- Physical Science: 3 - English: 3 - Mathematics: 3 - TLE: 3 - Values Education: 3	
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	20-24 October 2025 Venue: NEAP Marikina City	- Early Childhood Education: 3	

Batch 2

Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	01-05 September 2025 <i>Venue: NEAP Baguio</i>	- Physical Science (KS 2): 15	https://tinyurl.com/B2-NEAP-BTE <i>Deadline: 22 August 2025</i>
	22-26 September 2025 <i>Venue: TBA</i>	- English (KS 3): 9 - MAPEH (KS 2): 9	
	29 September – 03 October 2025 <i>Venue: TBA</i>	- Values Ed (KS 3): 15	
	13-17 October 2025 <i>Venue: TBA</i>	- EPP (KS 2): 9 - Mathematics (KS 3): 9	
	03-07 November 2025 <i>Venue: TBA</i>	- English (KS 2): 9 - Physical Science (KS 3): 9	
	17-21 November 2025 <i>Venue: TBA</i>	- GMRC (KS 2): 9 - TLE (KS 3): 9	
	24-28 November 2025 <i>Venue: TBA</i>	- Early Childhood Education: 15	
<i>Note: Exact venues and other relevant details of the activities will be disseminated through a separate memorandum/ advisory.</i>			

- This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
- The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
- In this regard, **the Regional Offices (ROs), through the HRDD Chiefs/NEAP R Focal Persons, in coordination with concerned Schools Division Offices (SDOs), are requested to endorse participants** based on the allocated slots per learning area provided above, **selected according to the qualification standards prescribed in the Guidelines in the Selection of Participants (Enclosure 1).**

Furthermore, **each RO is requested to endorse relevant regional personnel to serve as a member of the Program Management Team (PMT)**, based on the allotted number of PMT members per region indicated in the **PMT Composition and Terms of Reference (Enclosure 2).**

The selected participants and RO PMT Members must be endorsed to the NEAP Central Office using the prescribed template (editable file accessible via the link <https://tinyurl.com/Template-for-Endorsement-Form>) through the Microsoft Forms link <https://forms.office.com/r/cmUG7Ly5Qss> on or before **25 July 2025**.

- Enclosed are the following documents, for reference:
 - Enclosure 1** Guidelines in the Selection of Participants
 - Enclosure 2** PMT Composition and Terms of Reference
 - Enclosure 3** National Technical Working Group Members
 - Enclosure 4** Indicative Program of Activities and Meal Provision and Accommodation Guide
- In preparation for the said activities, an **Online Orientation Meeting** will be conducted with the HRDD Chiefs (or their designated representatives) on **23 July 2025, 1:30 – 3:30 p.m.** via Microsoft Teams (Meeting Link: <https://tinyurl.com/NEAPxHRDDCoorMtgReBTE>).

7. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
8. The participants are entitled to *Vacation Service Credits (VSCs)* in accordance with DepEd Order No. 013, s. 2024 *“Revised Guidelines on the Grant of VSCs for Teachers”* or *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 *“Non-Monetary Remuneration for Overtime Services Rendered,”* whichever is applicable.
9. The school heads are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
10. The participants’ board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to RO/SDO/school/local funds, subject to the usual accounting and auditing rules and regulations.
11. Should you have questions and concerns, please coordinate with **Ms. Joy Magalona**, Senior Education Program Specialists, NEAP Professional Development Division, through email neap.pdd@deped.gov.ph / joy.magalona001@deped.gov.ph or landline (02) 8715-9919.
12. For immediate dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

[NEAP - PDD / J.S. Magalona]



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1: Guidelines in the Selection of Participants for the Training

To ensure the overall success of the program and uphold the quality and integrity of its implementation, NEAP strongly encourages the conduct of a rigorous evaluation process at all levels of governance. This is to guarantee that only the most qualified individuals are selected and endorsed to the official pool of trainers.

All nominated participants must meet the following **Qualification Standards (QS)**:

1.	Must be currently holding any of the following positions: Master Teacher, Head Teacher, School Principal, Assistant School Principal, Public Schools District Supervisor and Education Program Supervisor with at least Master's degree and/or Doctorate Degree in a specialization relevant to the identified Learning Areas
2.	Must have at least a Very Satisfactory (VS) performance rating for the last rating period
3.	Must NOT be currently serving or have previously served as a trainer in any ongoing NEAP or DepEd recognized Professional Development Programs.
4.	Must possess good facilitation skills to effectively and engagingly deliver professional development programs.

The participants are expected to attend the **entire duration of the in-person training and complete all required tasks** for the asynchronous component of the program.

Please be reminded that **tardiness, absences, or failure to fulfill assigned tasks** may result in **non-completion of the program** and **disqualification from receiving certification**.



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2: Program Management Team Composition and Terms of Reference

A. NEAP – Central Office (PMT)

NO.	NAME	OFFICE / UNIT	POSITION/ DESIGNATION
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	Alexander Simagala	NEAP - PDD	Project Development Officer IV
3	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist
4	Jhoanna C. Javier	NEAP - PDD	Senior Education Program Specialist
5	Lourdes Arguelles	NEAP - PDD	Education Program Specialist II
6	Loverly O. Seda	NEAP - PDD	Technical Assistant II
7	Cielmer A. Bolante	NEAP - PDD	Technical Assistant II
8	Adison Lozano	NEAP - PDD	Technical Assistant II

B. Regional / Division PMT Member

All ROs are advised to identify the number of PMT members as indicated in the table below. Identified PMT members are likewise requested to register through the link provided in the memorandum.

Activity	Date and Venue*	Learning Area	RO-PMT Member per Region
Batch 1			
1. Mentoring the Mentors on Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy for Key Stage 2	August 4-8, 2025 Venue: NEAP Baguio City	A. Physical Science	1
		B. English	
		C. MAPEH	
		D. EPP	
		E. GRMC	
2. Mentoring the Mentors on Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy for Key Stage 3	August 18-22, 2025, Venue: NEAP Baguio City	A. Physical Science	1
		B. English	
		C. Mathematics	
		D. TLE	
		E. Values Education	



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3. Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	October 20-24, 2025, <i>Venue: NEAP Marikina City</i>	Early Childhood Education	None
Batch 2			
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	September 1-5, 2025 <i>Venue: NEAP Baguio City</i>	A. Physical Science (KS 2)	1
	September 22-26, 2025, VENUE: TBA	B. English (KS 3)	1
		C. MAPEH (KS 2)	
	September 29 – October 3, 2025, VENUE: TBA	D. Values Education (KS 3)	1
	October 13-17, 2025, VENUE: TBA	E. EPP (KS 2)	1
		F. Mathematics (KS 3)	
	November 3-7, 2025, VENUE: TBA	G. English (KS 2)	1
		H. Physical Science (KS 3)	
	November 17-21, 2025, VENUE: TBA	I. GRMC (KS 2)	1
		J. TLE (KS 3)	
	November 24-28, 2025, VENUE: TBA	K. Early Childhood Education	1
<i>Note: Exact venues for the majority of Batch 2 activities shall be disseminated through a separate advisory.</i>			

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Terms of Reference

Program Management Team members assigned to session rooms are expected to carry out the following tasks to ensure the **smooth, effective, and learner-centered implementation** of the program:

1. **Assist the Central Office - Program Management Team (NEAP-PMT)** in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. **Coordinate with resource persons and/or learning area experts** to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. **Establish a conducive learning atmosphere** by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. **Monitor and respond to emerging learning needs and challenges** within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. **Facilitate the execution of scheduled learning activities** and provide logistical and instructional support for any required adjustments.
6. **Ensure the proper administration of both pre-test and post-test assessments**, in accordance with the program's assessment protocols.
7. **Document the learning sessions accurately**, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. **Assist in the distribution of learning materials and necessary supplies**, ensuring participants have access to required resources throughout the training.
9. **Ensure the completion and submission of daily attendance sheets and daily evaluation forms** by participants to designated NEAP personnel.

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Enclosure 3 – Members of the National Technical Working Group

A. LEARNING AREA EXPERTS / WRITERS

LEARNING AREA	NAME	AFFILIATION
ARALING PANLIPUNAN	Andie P. Padernilla	DepEd Region VI
	Jerry P. Ramirez	DepEd Region V
	Omar Hussein	DepEd Region X
	Arthur S. Abulencia	PNU- Manila
	Ma. Victoria Culminas-Colis	PNU- Manila
	Marivic M. Pimentel	PNU- Manila
	Portia R. Soriano	PNU- Manila
	Rommel E. Bachoco	PNU- Visayas
	Victor P. Estrella	PNU- Manila
EARLY CHILDHOOD EDUCATION	Michael M. Uy	DepEd Region V
	Josephine M. Calamlam	PNU- Manila
	Joyce L. Bautista	PNU- Manila
	Katrina Guila A. Peñafiel	PNU- Manila
	Marcia Nina Capule-Salvador	PNU- Manila
ENGLISH	Angelina A. Peralta	DepEd Region I
	Gaile Malibiran	DepEd Region IV-A
	Lanie M. Salazar	DepEd Region IV-A
	Ma. Concepcion Y. Raymundo	PNU- Manila
	Marla C. Papango	PNU- Manila
	Sammy Q. Dolba	PNU- Manila
FILIPINO	Joshua Oyon-Oyon	DepEd Region V
	Richard P. Moral Jr.	DepEd Region XII
	Cristina D. Macascas	PNU- Manila
	Joel C. Malabanan	PNU- Manila
	Mercy B. Abuloc	PNU- Mindanao
GMRC / VALUES EDUCATION	Marilou A. Federi	DepEd Region IV-B
	Nimfa Medriano	DepEd Region I
	Carl O. Dellomos	PNU - Manila
	Marie Chiela C. Malcampo	PNU - Manila
	Maryfe M. Roxas	PNU -Manila
MAPEH	Kristine Cinco	DepEd Region IV-A
	Maila E. Avellaneda	DepEd NCR
	Maria Ayrin B. Adriano	DepEd Region V



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	Irma L. Escobia	PNU - Manila
	Rosanna A. Diana	PNU - Manila
MATHEMATICS	Juan P. Catalan	DepEd Region II
	Noli Jr. B. Abrigo	DepEd Region I
	Edward R. Apatan	PNU - Manila
	Jean Blesilda I. Sumabat	PNU - Manila
	Venus C. Ascarez	PNU - Mindanao
	Wilmer G. Marquez	PNU - Manila
PHYSICAL SCIENCE	Darwin C. Nazareno	DepEd Region I
	Elsie V. Mayo	DepEd Region I
	Marycel Dl. Jacobe	DepEd Region IV-A
	Myla V. Lalicon	DepEd Region I
	Donna Marie Dm. Gonong	PNU - Manila
	Dorothy J. Naval	PNU - Manila
	Edwin Auditor	PNU - Manila
	Gregie N. Pagaran-Tampon	PNU - Mindanao
	Jayson L. Devera	PNU - Manila
	Reynald A. Oyanib	PNU - Mindanao
	Vic Marie L. Camacho	PNU - Manila
SPECIAL NEEDS EDUCATION	Johnel Aguilera	DepEd Region IV-A
	Mel Joy Barral	DepEd Region XI
	Christine Ann C. Juan	CEU - Manila
	Romina G. Bautista	CEU - Manila
	Shirley N. Cerbo	PNU - Manila
TLE / EPP	Alfred Gonzales	DepEd Region I
	Dionvic R. Rafanan Jr.	DepEd NCR
	Karen Booc	DepEd NCR
	Aaron Jed Y. Tumbali	PNU - South Luzon
	Jay-Ar G. Baluag	PNU - North Luzon
	Lorena A. Castro	PNU - Manila

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B. VALIDATORS

LEARNING AREA	LEARNING AREA EVALUATORS	AFFILIATION
ARALING PANLIPUNAN	Aaron F. Viernes	University of the Philippines-Diliman
	Laurenz Timothy B. Ranera	University of the Philippines-Diliman
	Gerry C. Areta	PNU-Manila
	Jovar G. Pantao	Mindanao State University
	Gina Lynn O. Cocoy	DepEd-CAR
	Ronaldo H. Lamit	DepEd-Region VI
	Louise L. Lumanug	DepEd-Region III
EARLY CHILDHOOD EDUCATION	Tizza Marie M. Navarro	Cebu Normal University
	Danielle P. Ochoa	University of the Philippines-Diliman
	Mila Rose T. Suarez	DepEd-Region VI
ENGLISH	Janet A. Mananay	Cebu Normal University
	Babylyn M. Gadaza	DepEd-Region IVA
	Judy S.Hicap	DepEd-Region IX
	Rex C. Briones	DepEd-Region VIII
	Imelda V. Boquiren	DepEd-NCR
FILIPINO	Benjie D. Olazo	DepEd-Region IVA
	Marife A. Paredes	DepEd Region IVB
	Tinnah J. Escalona	DepEd Region XII
	Leonard M. Aquino	DepEd CAR
GMRC / VALUES EDUCATION	Marie Grace A. Gomez	University of the Philippines-Diliman
	Shiela Marie P. Dela Pena	PNU-Manila
	Merimee T. Siena	PNU-Manila
	Ma. Laarni D. Buenaventura	PNU-Manila
	Iona Ofelia B. Zanoria	PNU-Manila
	Leah A. Manogan	DepEd Region I
	Rovi D. Siloterio	DepEd Region XII
	Elizabeth M. Ysulan	DepEd Caraga
	Judith B. Abellaneda	DepEd Region VII
MAPEH	Melanie Romero-Junio	Pangasinan State University
	Myren Yabut-Ginoy	Aklan State University
	Ramil L. Dacal	Pangasinan State University
	Joseph A. Tanagan	DepEd-NCR



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MATHEMATICS	Nancy M. Abarracoso	DepEd Region VIII
	Romeo L. Mendoza Jr.	DepEd Region IVA
	Lorna H. Berguera	DepEd Region IVB
	Arlene A. Abiang	DepEd Region I
	Ryan T. Casulang	DepEd Region V
PHYSICAL SCIENCE	Wilfredo C. Chung	PNU-Manila
	Christ John M. Pastor	PNU-Manila
	Lexter R. Natividad	Central Luzon State University
	Ethel N. Urian	
	Rodrigo F. Roxas	DepEd Region III
	Anthony M. Macaya	DepEd Region VI
SPECIAL NEEDS EDUCATION	Lutze-Sol A. Vidal	University of the Philippines-Diliman
	Elsie C. Amorin	DepEd Region I
	Gilda G. Bancog	DepEd Region VII
TLE / EPP	Laarni A. Urbiztondo	PNU-Manila
	Nino D. Naldoza	PNU-Manila
	Charess E. Goles	Cebu Normal University
	Sean A. Catelo	DepEd-Region IVB
	Girly A. Pedregosa	DepEd-Region IX
	Zimmy A. Cabatu	DepEd-Cagayan
	Aprilyn G. Reyes	DepEd-NCR

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Enclosure 4 – Indicative Program of Activities, Meal Provision and Accommodation Details

A. INDICATIVE PROGRAM OF ACTIVITIES:

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30 AM	Registration		Preliminaries / Management of Learning (MOL)		
8:30-9:00 AM	Opening Program -Nationalistic Song -Prayer -Messages from Executive Committee -General Guidelines and Procedures of the training. -Pre-Test	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)
9:00-10:00 AM	Training Proper Break – Out Sessions (per Learning Area) -Discussion -Workshop -Session Activities -Completion of Session Outputs	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)
10:00-10:30 AM	HEALTH BREAK				
10:30 AM-12:00 Noon	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)
12:00 NN-1:00 PM	LUNCH BREAK				
1:00-1:15 PM	MANAGEMENT OF LEARNING				
1:15-3:00 PM	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)
3:00-3:15 PM	HEALTH BREAK				
3:15-4:30 PM	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Training Proper Break – Out Sessions (per Learning Area)	Post-Test Closing Program
4:30-5:00 PM	END OF THE DAY EVALUATION / PMT DEBRIEFING				

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B. MEAL PROVISION:

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

C. ACCOMMODATION DETAILS:

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.

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