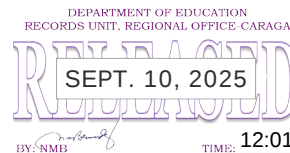




Republic of the Philippines
Department of Education
CARAGA REGION



SEPT. 10, 2025

REGIONAL MEMORANDUM
ESSD – 2025 – 0954

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Surigao del Norte

**SCHOOL ACTION PLAN MONITORING ON THE MANAGEMENT OF CENTRAL
KITCHEN IN THE IMPLEMENTATION OF SCHOOL-BASED FEEDING
PROGRAM FY 2025**

1. The Department of Education Caraga, through the Education Support Services Division-Health and Nutrition Unit (ESSD-HNU), will conduct a School Action Plan Monitoring on the Management of Central Kitchen (CK) in the Implementation of School-Based Feeding Program (SBFP) FY 2025 on **September 18-19, 2025**, in selected schools under the Schools Division Office (SDO) of Butuan City and Surigao del Norte.

List of Schools for Monitoring of School Action Plan on CK

Division	Name of Schools	Date
Butuan City	Libertad Central ES	September 18, 2025
Surigao del Norte	Mainit Central ES	September 18, 2025
	Placer West Central ES	September 19, 2025
	Claver Central ES	September 19, 2025
	Gigaquit Central ES	September 19, 2025

2. The objectives are the following:
- Assess the implementation progress of the School Action Plan on Central Kitchen Monitoring in relation to its set targets, timelines, and deliverables;
 - Verify compliance of the Central Kitchen operations with established guidelines, standards, and protocols of the School-Based Feeding Program;
 - Determine challenges and gaps encountered in the execution of the action plan and provide appropriate technical assistance or recommendations; and
 - Generate evidence-based feedback to guide decision-making and sustainability of the Central Kitchen implementation for the School-Based Feeding Program.
3. The Regional Monitoring Team are ESSD Chief, Nutritionist-Dietitian II, and SBFP Technical Assistant I.

4. All division SBFP focal persons, Contract of Service (COS) staff, and other personnel from the health and nutrition section are requested to assist the Regional Monitoring Team during the scheduled visits.
5. The identified schools shall prepare a five-minute presentation detailing their Central Kitchen Journey following the outline: (1) Introduction, (2) The Beginning, (3) Implementation Journey, (4) Daily Operations, (5) Challenges and Solutions, (6) Impact and Outcomes, (7) Stories of Change, (8) Future Directions, and (9) Conclusion, as agreed upon during the previous CK Monitoring feedback session held on August 28-29, 2025.
6. Travel expenses and per diem for the personnel involved shall be charged against SBFP-Program Support Funds (PSF), subject to government accounting and auditing rules and regulations.
7. For inquiries, please contact Ms. Rena Grace G. Tul-id, Nutritionist-Dietitian II at renagrace.tul-id@deped.gov.ph.
8. For information and dissemination.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:
MONITORING AND EVALUATION

ESSD/rgt
09/08/2025