



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
SEPT. 5, 2025
BY: NMB
TIME: 1:21 pm

SEPT. 5, 2025

REGIONAL MEMORANDUM

No. 0935, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the following activities:
 - a. Workshop on the Development, Validation, and Finalization of the Collaborative Expertise Learning Resource Package for Special Curricular Programs (SCPs).
 - b. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers – Batch Mindanao, under OSEC-13-25-02450.
 - c. Launching of Academic Recovery and Accessible Learning (ARAL) Program.
2. Attached for reference are the approved requests.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
09/03/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
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2025-09-15529

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Republic of the Philippines
Department of Education
CARAGA REGION

August 26, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd-Caraga Regional Office
J.P. Rosales Ave., Butuan City

Madame:

Relative to DM-CT-2025-091 regarding the Writeshop on the Development, Validation, and Finalization of the Collaborative Expertise Learning Resource Package for Special Curricular Programs (SCPs), the undersigned respectfully requests the transfer of funds to the following Schools Division Offices (SDOs) to cover the travel expenses of the participants during the conduct of the said activities.

The total amount requested is PHP 82,372.88, to be drawn from the remaining funds under the following Sub-AROs:

A. Sub-ARO: OSEC-13-24-5815
Total Amount: PHP 4,582.72

SDO	Name	Amount
Cabadbaran	Susan M. Corvera	4,582.72
Total		4,582.72

B. Sub-ARO: OSEC-13-25-00609
Total Amount: PHP 41,790.16

SDO	Name	Amount
Surigao del Norte	Kathy Leah S. Servas	6,965.00
Surigao del Norte	Angelito N. Naquila	6,965.00
Surigao del Norte	Rosalita Mora	6,965.00
Surigao del Norte	Honey Salino	6,965.00
Surigao del Sur	Elnie Anthony P. Barcena	6,965.00
Surigao del Sur	Francisco Villacorta	6,965.16
Total		41,790.16

C. Sub-ARO: OSEC-13-24-6815

Total Amount: PHP 36,000.00

SDO	Name	Amount
Cabadbaran	Susan M. Corvera	2,000.00
Agusan del Sur	Melodina Orlandez	6,800.00
Agusan del Sur	Clifford P. Flores	6,800.00
Bislig City	Rhoda M. Delos Santos	6,800.00
Bislig City	Narci Fe M. Solloso	6,800.00
Bislig City	Arnel A. Nacorda	6,800.00
Total		36,000.00

Thank you.

Very truly yours,


LEOWENMAR A. CORVERA
EPS, CLMD

Noted by:


BERNABE L. LINOG
Chief ES, CLMD

Funds available:


ELAINE N. NAVARRO
OIC-Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION
Regional Director

CLMD/lac
08/26/2025



Republic of the Philippines
Department of Education
CARAGA REGION

August 28, 2025

MARIA INES C. ASUNCION
Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of 2025 BEC Funds- Kindergarten OSEC-13-25-02450 to cover expenses for the Workshop on the Management of Assessment Tools for Kindergarten Key Implementers- Batch- Mindanao on August 6-8, 2025 in Region VII ECOTECH Center with a total amount-of **One Hundred Twenty two thousand to wit:**

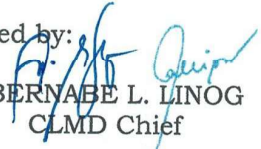
No	Division	Amount
1	Agusan del Norte	13,000.00
2	Agusan del Sur	8,000.00
3	Bayugan City	13,000.00
4	Bislig City	14,000.00
5	Butuan City	8,000.00
6	Cabadbaran City	12,000.00
7	Dinagat	8,000.00
8	Siargao	8,000.00
9	Surigao City	6,000.00
10	Surigao del Norte	8,000.00
11	Surigao del Sur	8000.00
12	Tandag City	16,000.00
Total		122,000.00

Thank you.

Very truly yours,


ELENA NAQUILA CAPANGPANGAN
RO, EPS, MG Focal Person

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
Finance Division Chief
RCE O&R M-N 07680

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/enc
08/28/2025



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2025-08-15078

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Republic of the Philippines
Department of Education
CARAGA REGION

September 1, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Region
Butuan City

Madam:

This is to respectfully request authority from your good office to transfer the Program Support Fund to the Schools Division of Butuan City in the amount of **One Hundred Seventy-Eight Thousand Pesos (P178,000.00)**, chargeable against **2025 BEC FUNDS (AC-25-5780-BEC-005)**.

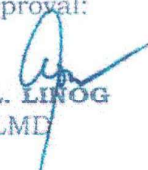
The fund will be used to cover expenses related to the Launching of Academic Recovery and Accessible Learning (ARAL) Program, specifically for the meals and snacks of the participants, procurement of ARAL advocacy shirt, and other related expenses.

Thank you.

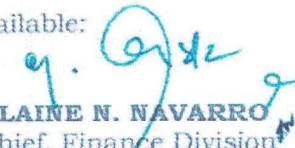
Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

AC-2025-5780-00016 340,000-
AC-25-5780-BEC-005

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/mcj
09/01/2025



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