



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
AUGUST 26, 2025
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BY: MCS TIME: _____

AUGUST 26, 2025

REGIONAL MEMORANDUM
No. **0885**, s. 2025

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION PRIVATE SCHOOL COORDINATORS
All Others Concerned

INVITATION TO THE 13TH NATIONAL ADMINISTRATORS' AND MENTORS'
CONGRESS TO ALL PRIVATE SCHOOLS IN THE REGION

1. This is to disseminate to the field regarding the invitation of the Association of the Philippine Private School Administrators and Mentors (APPSAM) on the 13th National Administrators' and Mentors' Congress on September 25-27, 2025.
2. Attached herein is the letter of invitation from APPSAM for reference.
3. For your information and guidance.


MARIA INES C. ASUNCION
Regional Director

Incl.: NONE

Reference: Letter Invitation

To be indicated in the **Perpetual Index** under the following subjects:
INVITATION PRIVATE SCHOOL PROGRAM

QAD/mcs
08/19/2025



ASSOCIATION OF PHILIPPINE PRIVATE SCHOOL ADMINISTRATORS AND MENTORS (APPSAM)

c/o Philippine Cultural College – Manila

1253 Jose Abad Santos Avenue, Tondo, Manila

Tel. No. (02) 8252-0501 to 03 loc. 8102, email add ovp@philippineculturalcollege.edu.ph

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June 12, 2025

Dear Administrators and Mentors,

Greetings of Peace and Good Health!

As we embrace the era of the artificial intelligence and equip ourselves with the skills necessary to cope with the demands of the changing times, we remain steadfast in our commitment to provide relevant quality education to the children entrusted to us by our world in general and our parents in particular. Thus, we at the Association of Philippine Private School Administrators and Mentors (APPSAM) shall conduct our 13th National Administrators' and Mentors' Congress on **September 25-27, 2025 at Vela Hotel** (Lakandula Drive Cor. Barriada Rd., Gogon, Legazpi City, 4500 Albay). The theme for this professional gathering is **"Enhancing Efficiency and Effectiveness in School Administration Amidst AI Challenges"**

In line with this, we are cordially inviting you to this gathering for us to enhance our professional skills and learn from our speakers and from one another. We have invited speakers to provide significant inputs for the Congress participants. The program is attached for your ready reference.

Registration fee for the Congress, inclusive of board and lodging, seminar kit and materials, is **Php6,700 for members and non-members availing of the early bird payment**, which is due **on or before August 15, 2025**, and **Php6,900 for non-members**. You may deposit your payment to the account indicated below:

Bank: BPI

Account Number: 9071-0056-71

Account Name: APPSAM

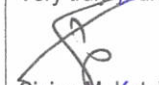
Branch: Colon Branch, Cebu City

To enable us to make the necessary arrangements to ensure the smooth flow of the activities, we would appreciate receiving your confirmation for the said event by filling out this Google Form: <https://forms.gle/HLHWkTZMh3zjHdry9>. Meals and accommodation before and after the check-in and check-out time shall be the responsibility of each participant. Schedule of check-in will be on **September 25 at 2:00 pm**, and check-out at **11:00 am on September 27**.

For particulars or further inquiries, please feel free to call any of the officers or the undersigned at **(02) 8252-0501 to 03 loc. 8102** or send us a message at the email address ovp@philippineculturalcollege.edu.ph.

We look forward to your presence in this meaningful endeavor of professional sharing and camaraderie.

Very truly yours,


Sinig M. Kotah, PhD, LPT
President

September 25, 2025

- 1:00 pm **Opening Program**
Welcome Address
Dr. Gilbert T. Sadsad, CESU v
 - Regional Director
Department of Education – Regional Office V

- 3:00 pm **Keynote Address**
Dr. Jocelyn Andaya
 - Assistant Secretary for Operations
Department of Education
“Updates on the Strengthened SHS”

- 4:00 pm **Mr. Carlloe Javier**
 - Executive Director and Chief AI Ethicist
Data and AI Ethics PH
“Data Privacy and AI Ethics”

- 6:30 pm **Dinner and Socialization**

September 26, 2025

- 8:00 am **Dr. Emmanuel James P. Pattaguan**
 - Graduate School
University of St. Louie, Tuguegarao
“AI for Administrators”

- 1:00 pm **School Visit**

- 3:00 pm **City Tour**

September 27, 2025

- 8:00 am **Dr. Allan B. De Guzman**
 - Professor, Research Center for Social Sciences and Education, University of Sto. Tomas
“AI for School Administrators: Its Impact on School Operations”