



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
AUGUST 7 2025

BY: NMB TIME: 1:39 PM

AUGUST 7 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0813

To: Schools Division Superintendent) Division of Surigao City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MADRASAH EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover expenses for the conduct of the **Pilot Testing of Arabic Language Literacy Assessment Tools** under OSEC-13-25-00368 dated February 21, 2025.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
08/01/2025



Republic of the Philippines
Department of Education
CARAGA REGION

July 24, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
This Office

Madam:

This is to respectfully request transfer of funds to Surigao City Division from the FY 2025 Madrasah Education Program funds under Sub-Allotment Release Order (Sub-ARO) No. OSEC-13-25-00368 to cover the expenses related to the conduct of the **PILOT TESTING OF ARABIC LANGUAGE LITERACY ASSESSMENT TOOLS**:

- Amount: **P32,000.00**
- Purpose: Meals and accommodation for assessors and regional monitor and other expenses related to the conducted of **PILOT TESTING OF ARABIC LANGUAGE LITERACY ASSESSMENT TOOLS**

The assessment shall be conducted by trained ALIVE teachers as assessors, with proper coordination and monitoring from the Regional Office, in accordance with Regional Memorandum CLMD-2025-0646 and its addendum and corrigendum.

Attached herewith is Sub-ARO No. OSEC-13-25-00368 for reference.

For your approval.

Very truly yours,

RHEA J. YPARRAGUIRRE
EPS-CLMD/ RMEPC

Funds Available:

ELAINE N. NAVARRO
SAO, Finance Division
Madrasah OSEC 13-25-00368

Approved:

MARIA INES C. ASUNCION
Director IV
Regional Director



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