



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

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July 25 2025

BY: NMB

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July 25 2025

REGIONAL MEMORANDUM
ESSD – 2025 – 0758

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Surigao del Norte

**MONITORING AND BENCHMARKING ON THE MANAGEMENT OF CENTRAL
KITCHEN IN THE IMPLEMENTATION OF SCHOOL-BASED
FEEDING PROGRAM (SBFP) FY 2025**

1. In reference with the letter of the Department of Education National Capital Region (DepEd NCR) dated June 24, 2025, there will be a Monitoring and Benchmarking on the Management of Central Kitchen (CK) in the Implementation of School-Based Feeding Program FY 2025 in the Schools Division Office (SDOs) of Butuan City and Surigao del Norte on **September 23-26, 2025**.

2. This activity seeks to provide DepEd NCR SBFP program implementers the opportunity to observe, document, and assess the operational mechanisms, management systems, and collaborative frameworks adopted by the Central Kitchens of SDO Butuan City and Surigao del Norte. This aims to draw actionable insights that can inform the potential replication, adaptation, or scaling-up of similar models in the DepEd NCR context.

3. In line with this, the following schools with Central Kitchen will be visited by the DepEd NCR with thirty-five participants assisted by the DepEd Caraga personnel with the following schedules:

SDO	Name of School	Date
Surigao del Norte	Mainit Central ES	September 23, 2025
	Tubod Central ES	September 24, 2025
	Gigaquit Central ES	September 24, 2025
	Placer West Central ES	September 24, 2025
Butuan City	Libertad Central ES	September 25, 2025

4. All Schools Division Superintendents, Chiefs of the School Governance and Operations Division (SGOD), Division SBFP Focals, and School Principal or School Feeding Coordinator of the schools stated above, are requested to attend the courtesy call and feedbacking activity on September 23, 2025 at the Gold Hall, DepEd Caraga Regional Office, Butuan City from 8:00 a.m – 12 p.m.



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5. All schools to be visited shall prepare at least 5-minute presentation of Central Kitchen journey from how it started, the implementation phase, until its ways of sustainability. These presentations will be shared during feedbacking session on September 23, 2025.
6. Lunch and snacks for participants during benchmarking activity shall be provided by the SDO concerned.
7. All Division SBFP focals and other health and nutrition personnel concerned are requested to facilitate the participants during the benchmarking activity on the said schedules.
8. Travel expenses and per diem for all participants shall be charged against the SBFP-Program Support Fund (PSF), MOOE, Special Education Fund (SEF), or local funds, subject to government accounting and auditing rules and regulations.
9. Attached for reference are the program flow, list of involved regional personnel, and the letter from DepEd NCR.
10. For inquiries, please contact Ms. Rena Grace G. Tul-id, Nutritionist-Dietitian II at renagrace.tul-id@deped.gov.ph or Ms. Lee Anne Mae L. Alicaya, Technical Assistant I at leeannemae.alicaya@deped.gov.ph.
11. Immediate dissemination to all concerned and attendance of this memorandum is advised.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALUATION

ESSD/rgt
07/21/2025



Republic of the Philippines
Department of Education
CARAGA REGION

(Enclosure No. 1 to Regional Memorandum No. 0758, s. 2025)

1. Program Flow of the Feedbacking Activity on September 23, 2025.

Time	Activity	Persons Responsible
6:00 AM – 8:00 AM	Arrival of Participants Attendance	Secretariat
8:00 AM – 8:20 AM	Preliminaries -Nationalistic Anthem -Prayer for Educators -Caraga March -DepEd Quality Policy	AVP
8:25 AM – 8:30 AM	Welcome Message	EDMUND D. MENDOZA, PhD ESSD Chief
8:35 AM – 8:40 AM	Acknowledgment of Participants	Secretariat
8:40 AM – 8:45 AM	Statement of Purpose	RENA GRACE G. TUL-ID Nutritionist-Dietitian II
8:45 AM – 8:55 AM	Message	MARIA INES C. ASUNCION Regional Director
8:55 AM – 10:00 AM	Presentation of SDO Surigao del Norte Central Kitchen (CK) Journey -Overview of SDO Surigao del Norte Central Kitchens -Mainit CES -Gigaquit CK -Placer CK	HAZEL M. LADROMA Nurse II/Division SBFP Focal SDO Surigao del Norte
10:00 AM – 10:30 AM	Presentation of SDO Butuan City Central Kitchen Journey -Overview of SDO Butuan City Central Kitchen -Libertad CES	VILMA A. SOBREVILLA Nurse II/Division SBFP Focal SDO Butuan City
10:30 AM – 10:50 AM	Open Forum & Feedbacking	
10:50 AM – 11:00 AM	Awarding of Tokens	
11:05 AM – 11:10 AM	Closing Remarks	PEDRO T. ESCOBARTE, JR. Assistant Regional Director
11:15 AM – 11:30 AM	Photo Opportunity	Secretariat



2025-07-12563

(Enclosure No. 2 to Regional Memorandum No. 0758, s. 2025)

2. Identified Regional Office Personnel Involved

Name	Designation
Edmund D. Mendoza, PhD	ESSD Chief
Rena Grace G. Tul-id	Nutritionist-Dietitian II
Lee Anne Mae L. Alicaya	Technical Assistant
Leah Ellen V. Yaoyao	Technical Assistant
Charlestone Otaza	Technical Assistant



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

June 24, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Regional Office CARAGA
Km. 3, Libertad St.,
Butuan City 8600

Dear **Director Asuncion**:

The Department of Education National Capital Region through the Education Support Services Division-School Health and Nutrition Unit (BLSS-SHD) continues the implementation of the School-Based Feeding Program (SBFP) in accordance with RA 11037 also known as "Masustansyang Pagkain Para sa Batang Pilipino Act".

In line with our commitment to ensure that every learner receives quality nutrition support, we respectfully request to conduct a benchmarking visit to the **SDO-led Central Kitchens in Butuan City and Surigao Del Norte** on **Sept. 23-26, 2025**. This initiative is part of our strategic efforts toward establishing efficient, sustainable, and resilient Central Kitchens across the 16 Schools Division Offices in NCR.

We recognize the exemplary practices and operational excellence demonstrated by DepEd CARAGA in managing centralized food production systems, and we aim to draw valuable insights on how these models have strengthened SBFP delivery in urban settings. Learning from your experiences will support our goal of building sustainable and resilient models that embody our values of integrity, service, resilience, and excellence for the well-being of our learners.

For further details, please contact Ms. Jennifer V. Belleza, Nutritionist-Dietitian II and Regional SBFP Focal Person, at hnu.ncr@deped.gov.ph.

We hope for your favorable endorsement and support for this learning visit.

Very truly yours,

JOCELYN DR. ANDAYA

Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations