



Republic of the Philippines
Department of Education
CARAGA REGION

July 16, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to respectfully request authority from your office to download funds from the Program Support Funds (PSF) for the Travel Expenses of Participants in Various Student Inclusion Division (SID) Activities Under Fiscal Year (FY) 2025 Basic Education Curriculum (BEC) Current Funds for the Participation in the Writeshop on the Development, Validation, and Finalization of Supplemental Lesson Exemplar for the Selected Specializations in Special Program in Technical Vocational Education (SPTVE) for Grade 9, to wit:

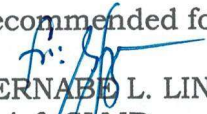
Division	No. of pax	Amount per pax	Total Amount
1. Agusan del Norte	1	13,000.00	13,000.00
2. Agusan del Sur	1	13,000.00	13,000.00
3. Dinagat	2	13,000.00	26,000.00
4. Surigao del Norte	2	13,000.00	26,000.00
5. Surigao del Sur	2	13,000.00	26,000.00
Total	8		104,000.00

For your approval.

Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/cmc
07/16/2025



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