



Republic of the Philippines  
Department of Education  
CARAGA REGION



JULY 17 2025

REGIONAL MEMORANDUM  
No. 0718 , s. 2025

To: Schools Division Superintendents  
All Others Concerned

REQUEST FOR THE SUBMISSION OF CONSOLIDATED REPORTS ON LEARNER  
RIGHTS AND PROTECTION CASES FOR SY 2023-2024

1. In reference to the DepEd Memorandum No. 114, s. 2017, titled **Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices** pursuant to DepEd Orders No. 40, s. 2012 and No. 55, s. 2015, the Schools Division Offices (SDOs) are hereby directed to submit consolidated reports on incidents of bullying and child abuse cases, as well as those involving Children-At-Risk (CAR) and Children in Conflict with the Law (CICL). The reports shall also include the number of schools with localized child protection and anti-bullying policies, schools with established Child Protection Committees (CPCs), and other learner rights and protection concerns.
2. The consolidated reports will be presented to the Learner Rights and Protection Division (LRP) Central Office during the **National and Regional Interface Workshop on Learner Rights and Protection (LRP) Program**. The date and venue of the workshop will be announced in due course.
3. The report template can be accessed through the following link: <https://tinyurl.com/LRP-ReportTemplates>. Strict adherence to the prescribed format is required.
4. SDOs shall submit the accomplished report via email to [learnershelpline.caraga@deped.gov.ph](mailto:learnershelpline.caraga@deped.gov.ph), with a copy to [shiela.abenido@deped.gov.ph](mailto:shiela.abenido@deped.gov.ph), on or before **August 30, 2025**.
5. Please be reminded that the privacy of data and learners must be maintained and protected at all times, in accordance with Republic Act No. 10173, otherwise known as the Data Privacy Act.
6. For clarifications or concerns, please contact the Regional Learners Rights and Protection Coordinator, Dr. Adrilene Mae J. Castaños, at [adrilenemae.castanos@deped.gov.ph](mailto:adrilenemae.castanos@deped.gov.ph), or the Alternate Focal Person, Ms. Shiela Abenido, at [shiela.abenido@deped.gov.ph](mailto:shiela.abenido@deped.gov.ph).

7. Immediate dissemination of this memorandum is desired.

  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director 

Encl.: None

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

COMMITTEES

LEARNERS

REPORTS

RIGHTS

ESSD/sa  
07/11/2025