

JULY 11 2025

REGIONAL MEMORANDUM
No. 0691, s. 2025

To: Schools Division Superintendents
All Others Concerned

**DIRECTIVE TO CONDUCT ACTUAL INSPECTION OF SELF-LEARNING
MODULES FROM MERRYLAND PUBLISHING CORPORATION**

1. This memorandum hereby directs the Regional Inspection Committee to immediately conduct an actual physical inspection of all deliveries of Self-Learning Modules (SLMs) from Merryland Publishing Corporation.
2. The purpose of this inspection is to ensure that all delivered modules strictly comply with the specifications, quantity, and quality standards outlined in the procurement contract.
3. The inspection shall be conducted in accordance with the schedule below.

Members of the Inspection Team	Division	Dates of Inspection
Jonalyn J. Abella Maria Theresa M. Golosino Junnah B. Tiu Division LR Supervisors	Agusan del Norte Agusan del Sur Butuan City Cabadbaran City	July 9 – 11, 2025 July 14 – 16, 2025
Jeanne Francis K. Tatad Alexander Xavier M. Pag-Ong Glenn P. Aspe Division LR Supervisors	Bayugan City Bislig City Surigao del Sur Tandag City	July 9 – 11, 2025 July 14 – 16, 2025
Jonathan F. Garzon Maripaz F. Magno Judylyn T. Bongcales Division LR Supervisors	Dinagat Siargao Surigao City Surigao del Norte	July 9 – 11, 2025 July 14 – 16, 2025

4. A comprehensive inspection report, detailing findings, discrepancies (if any), and recommendations, must be submitted to this office within three working days upon completion of the inspection.

5. The travel expenses, accommodation, and per diem of the Regional personnel conducting this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES INSPECTION LEARNING RESOURCES

ASD/zfb
07/07/2025