



January 6, 2019

REGIONAL MEMORANDUM

No. 009, s. 2019



**REVIEW AND VALIDATION WORKSHOP OF
K TO 10 LEARNER'S MATERIALS AND TEXTBOOKS**

**To: Schools Division Superintendents
CID Chiefs
LRMDS Supervisors
School Administrators
This Region**

1. The Department of Education receives comments and reports regarding textbooks being used in basic education school that contain errors. These criticisms on textbooks are most often circulated in social print and broadcast media.
2. To correct and mitigate its impact to the school system, a Review and Validation of K to 10 Learner's Materials and Textbooks shall be conducted on January 14-16, 2018 at Gateway Hotel, Surigao City.
3. The activity aims to: a) validate the findings during the review of Learning Materials in the divisions, b) validate and summarize the result of the review for submission to the central office.
4. The participants to the said activity are Master Teachers or Education Subject Area Supervisors. The distribution of participants per division can be referred to below:

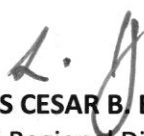
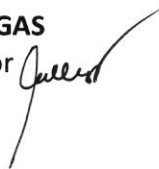
Subject Area	Division					RO
	Surigao City	Surigao del Norte	Surigao del Sur	Siargao	Dinagat	
1. Mathematics	1	1			1	1
2. Science	1	1	1			
3. Araling Panlipunan	1		1			
4. Edukasyon sa Pagpapakatao				1	1	
5. Mother Tongue	1		1	1		
6. MAPEH	1	1				
Sub-total	5	3	3	2	2	1
TOTAL	16 pax					

CLMD/mfm
1/6/2018





5. Participants are required to bring signed travel authority to be submitted to the secretariat for liquidation purposes. They are likewise requested to bring Learning resources and textbooks, laptop and other devices or materials they need to personally use during the workshop.
6. First meal to be served will be breakfast of January 14, 2019 while the last meal will be dinner of January 16, 2018.
7. Travel and incidental expenses shall be charged against funds transferred in the division subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination and compliance of this memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS
OIC-Regional Director 

Encl.: none

Reference: Letter from Dir. Edel B. Carag dated October 24, 2018

To be indicated in the Perpetual Index under the following subjects:

MOTHER TONGUE

SURIGAONON

VALIDATION

REVIEW

CLMD/mfm
1/6/2018

Document Tracking No.



(085) 342 - 8207



caraga@deped.gov.ph



www.caraga.deped.gov.ph



Republic of the Philippines
Department of Education
Caraga Region XII
J. Rosales Avenue, Butuan City



PROJECT PROPOSAL

Title: Review of K to 10 Learner's Materials and Textbooks

Date: November 14-16, 2018

Venue: To be announced

Rationale:

The Department of Education receives comments and reports regarding textbooks being used in basic education schools that contain errors. These criticisms on textbooks are most often circulated in social print, and broadcast media.

To correct and mitigate its impact to the school system, a review of the learning materials for K to 3 in Sinurigaonon was conducted in schools to the divisions concerned in Caraga Region. Subsequently, there is a need to convene the reviewers for the Regional Validation Activity.

General Objectives: To give validated and reliable feedback to the Bureau of Learning Resource concerning errors on learning resources used in government schools

Specific Objectives:

1. To validate the findings during the review of learning materials in the divisions; and
2. To summarize the result of the review and validation of findings and submit it to the BLR.

Methodology:

The five-day validation activity will focus in Math, Mother Tongue, Science, Araling Palinpunan, Edukasyon sa Pagpapakatao, and MPEH subjects in K to 3. This will be attended by select Master Teachers, Subject Area Supervisors concerned and select LR Supervisors from the divisions and the region.

The findings gathered from the school level and the division levels shall be validated in a plenary by all participants per subject area. It is highly recommended that the activity be held in any place in Caraga where Sinurigaonon language is used like Surigao City, Siargao, and Cantilan, Surigao del Sur.

Assessment and application of Learning (N/A)

Training Package (Participants)

The activities will be managed by the technical working Group composed of the CLMD Chief, LRMDCL Personnel, select Subject Area Supervisors, and identified Master Teachers.

No. of participants:

PARTICIPANTS	Division					
	SC	SDN	SDS	Star	Din	RO
1. Math	1					
2. Science	1	1	1		1	1
3. Aral Pan			1			1
4. EsP				1	1	
5. MTB	1		1	1		
6. MAPEH	1	1				1
TOTAL						16 pax

Gender Mainstreaming:

All activities practice gender equity. Both male and female are equally involved and are given roles that would best bring out the best in them, relying on each individual's maximum capacity to perform each tasks assigned.

Source of Fund: BLR-CO Downloaded funds

Budgetary Requirements: Board and Lodging

Participant	Board and Lodging (2K/pax/day) X 5 days	Travel	Supplies & Materials (250/pax)	Contingency
16 pax	1,750.00	1,500.00/pax	4,000	2,000.00
TOTAL	140,000.00	24,000.00	4,000.00	2,000.00
Grand Total	PhP 170,000			

Particulars	Unit	Item	Qty	Unit Price	Amount
Supplies and Materials					
	ream	Bookpaper - A4	2	185.00	370.00
	ream	Bookpaper - Long	1	210.00	210.00
	pcs	Folder - long	10	6.00	60.00
	pcs	Folder - short	10	5.00	50.00
	pcs	Expanded envelope (hard) - long	15	15.00	450.00
	box	Lead pencil	2	300.00	600.00
	pcs	Rubber eraser (small)	20	5.00	100.00
	pad	Post-it note	10	35.00	350.00
	pcs	Rewritable DVD w case	5	35.00	175.00
	pcs	Binder clip - medium size	10	25.00	250.00
	pcs	Multi-color ballpen	20	25.00	500.00
	pcs	Plastic mega box (big)	1	850.00	850.00
TOTAL					3,965

Monitoring and Evaluation : Select personnel from the BLR are deployed to monitor the activity.

Prepared by:

MARIPAZ F. MAGNO
EPS-LRMDS Manager

Reviewed by:

ISIDRO M. BIOL, JR, Ph.D.
Chief, CLMD

FLORDELISA R. DALIN, Ph.D.
Chief, HRDD

Okay as to funds:

Recommending Approval:

FE L. ALEGADO
CAO, Finance

FIDELA M. ROSAS, Ph.D., CESO V
OIC-Assistant Regional Director

APPROVED:

FRANCIS CESAR B. BRINGAS, CESO V
OIC- Regional Director



Republic of the Philippines
Department Of Education
BUREAU OF LEARNING RESOURCES
Ground Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave, Pasig City
* blr.lrqad@deped.gov.ph * blr.lrpd@deped.gov.ph * blr.od@deped.gov.ph
634-1054 * 634-1072 * 634-0901

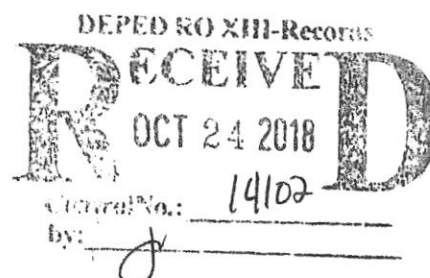


Office of the Director

October 24, 2018

DR. FRANCIS CESAR B. BRINGAS
OIC - Regional Director
DepEd Regional Office CARAGA
Km. 3, Libertad St. Butuan City

Attention: CLMD Chief



Dear Dir. Bringas:

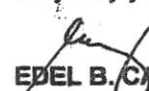
This refers to the attached Memo with No. DM-CI-2018-00-361 dated September 28, 2018 regarding the Review of K to 10 Learner's Materials and Textbooks.

Relative to the expenses for the Conduct of Regional Validation Activity, the funds for board and lodging, transportation and per diem, supplies and materials and other miscellaneous expenses amounting to **One Hundred Seventy-Four Thousand Two Hundred pesos (Php174,200.00)** will be downloaded to your region subject to the usual government accounting and auditing rules and regulations. Regional offices shall issue a **Certificate of Acceptance** to signify willingness to process the funds for this activity. Please refer to the attached breakdown of expenses.

For any query and clarification, please contact Ms. Editha F. Esperida at telephone nos. (02) 631-9294; (02) 634-1054, or cellphone no. 0929-1551519 and email address blr.lrqad@deped.gov.ph.

Thank you very much.

Very truly yours,


EDEL B. CARAG
Director III
OIC - Director IV

Attach.: as stated

Budget Estimate re: Review of K to 10 Learning Materials and Textbooks

Activity: Regional Validation Workshop of K to 10 Learning Materials and Textbooks
Date: October 2018
Venue: CARAGA

Region	Language and Grade Level	No. of Pax	Board and Lodging (P2,000/pax for 5 days)	Travel Expenses (P2,000/pax)	Supplies and Materials (P300/pax)	Contingency	Total
CARAGA	Surigaonon Kinder to Grade 3	14	140,000.00	28,000.00	4,200.00	2,000.00	174,200.00

Prepared by:


EDITHA F. ESPERIDA
EPS II

Reviewed by:


DAISY ASUNCION O. SANTOS
Chief Education Program Specialist
BLR - Quality Assurance Division

Approved by:


EDEL B. CARAG
Director III
OIC - Director IV, BLR

**Guidelines in the Review of K to 10
Learner's Materials (LMs) and Textbooks (TXs)**
(as of September 28, 2018)

Objectives:

- To review the assigned K to 10 learner's materials (LMs) and textbooks (TXs) issued by the Department since 2012 for the K to 10 Enhanced Basic Education Curriculum (EBEC) currently being used in public schools for sufficiency, appropriateness, and accuracy of content and suitability of presentation;
- To validate and consolidate feedback reports from the divisions for the assigned LMs and TXs
- To validate, consolidate, and submit the regional feedback reports for the assigned LMs and TXs to the DepEd Central Office for further validation

Mechanics:

1. Feedback to be gathered shall be for each of the K to 10 learner's materials and textbooks provided by the Central Office. Feedback from the regions shall be validated and consolidated prior to submission to DepEd-Bureau of Learning Resources.
2. Require the designated reviewers from the divisions (preferably learning area supervisors or teachers using the LMs for a specific grade level and learning area) to use the template provided in giving feedback on the assigned LMs and TXs.
3. Reviewers must accomplish one (1) form for each LM/TX per learning area, mother tongue language (if applicable), and grade level. The forms shall be jointly accomplished by at least two (2) reviewers reviewing the same LM/TX. The reviewers should discuss and agree on the comments to be included in the form and give their feedback by citing specific pages and line numbers of pages with comments or errors, a description of the error, and a recommendation on how the error can be corrected. All reviewers must affix their signatures on the form.
4. The duly accomplished forms shall be submitted to the Division through the LR supervisor. Division learning area supervisors shall validate and consolidate the reports to be submitted to the Regional Office.
5. The Regional Office shall validate and consolidate the feedback gathered from the divisions for mailing to the Bureau of Learning Resources or e-mail at blr.lrqad@deped.gov.ph. If no errors or corrections are found in the assigned LMs and TXs, the Regional Office shall issue a certification to this effect.
6. Deadline for regional submission of consolidated reports to DepEd-BLR is on **October 31, 2018**.

Thank you for your cooperation.

**Summary of Findings on the K to 10
Learner's Materials (LMs) and Textbooks (TXs)**

Title of Learner's Material / Textbook: _____

Mother Tongue Language: (If applicable); _____

Learning Area: _____ Grade Level: _____

Page Number (in chronological order)	Specific Part on the Page	Description of Finding/s	Recommended Correction or Revision

Prepared by: _____

(Printed name and signature)

Designation: _____

Noted by:

(Regional Director)

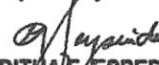
Note: This report will be submitted to the DepEd-Bureau of Learning Resources.

Budget Estimate re: Review of K to 10 Learning Materials and Textbooks

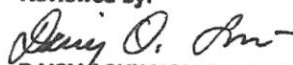
Activity: Regional Validation Workshop of K to 10 Learning Materials and Textbooks
Date: October 2018
Venue: CARAGA

Region	Language and Grade Level	No. of Pax	Board and Lodging (P2,000/pax for 5 days)	Travel Expenses (P2,000/pax)	Supplies and Materials (P300/pax)	Contingency	Total
CARAGA	Surigaonon Kinder to Grade 3	14	140,000.00	28,000.00	4,200.00	2,000.00	174,200.00

Prepared by:


EDITHA F. ESPERIDA
EPS II

Reviewed by:


DAISY ASUNCION O. SANTOS
Chief Education Program Specialist
BLR - Quality Assurance Division

Approved by:


EDEL B. CARAG
Director III
OIC - Director IV, BLR



Republic of the Philippines
DEPARTMENT OF EDUCATION
Meralco Avenue cor. St. Paul St., Pasig City
Philippines 1600



BUDGET DIVISION
FINANCE SERVICE

SUB-ALLOTMENT RELEASE ORDER

NOV 27 2018

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310200100004000 - Current Appropriations Textbooks and other Instructional Materials		REFERENCE: FY 2018 GAA dated 12/29/17	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-18-17689
		LEGAL BASIS: Republic Act No. 10964 - FY 2018 GAA	DATE: 12-Nov-18
FUND CODE: 1101101	AGENCY CODE: A0699		FISCAL YEAR: FY 2018
PURPOSE: To cover expenses on the conduct of Regional Validation Workshop on the Review of K to 12 Learning Materials and Textbooks.			
To: The Regional Director DepED - CARAGA Butuan City		Region : 13	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	174,200.00
AMOUNT IN WORDS: *** One Hundred Seventy Four Thousand Two Hundred Pesos Only ***			Total: <u>174,200.00</u>
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2018.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing

CERTIFIED CORRECT:

SELWYN C. BRIONES
Supervising Administrative Officer
OIC, Budget Division

RECOMMENDING APPROVAL:

RAMON FIEL G. ABCEDE
Director IV
OIC, Office of the Assec. For Finance - BPM and Procurement

APPROVED:

ANNALYN M. SEVILLA
Undersecretary
Office of the Usec. for Finance - BPM