



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE - CARAGA
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REGIONAL MEMORANDUM

No. 0667, s. 2025

To: Schools Division Superintendents
RO Functional Division Chiefs
All Others Concerned

**CARAGA REGIONAL ASSEMBLY OF EDUCATION LEADERS: DEEP DIVE INTO
DEPARTMENT OF EDUCATION'S STRATEGIC MANAGEMENT,
PROCUREMENT LAWS, AND DATA ANALYTICS**

1. The Philippine Association of Schools Superintendents (PASS) Caraga will be conducting a Caraga Regional Assembly of Education Leaders: Deep Dive into Department of education's Strategic Management, Procurement Laws, and Data Analytics on **July 22-24, 2025**. The venue shall be announced later.
2. The region's education leaders - Schools Division Superintendents (SDSs), Assistant Schools Division Superintendents (ASDSs), Supervisors, School Heads, RO and SDO Bids and Awards Committee Members and Technical Working Group, and other equivalent designations are invited to attend the said activity.
3. Refer to the table below for the distribution of expected participants from the following offices:

Distribution of Participants Per Office

Office	NO. OF CENTRAL SCHOOLS	NO. OF PAX CENTRAL SCHOOL (3 per Central School)	NO. of IUs	NO. of PAX IUS (5 per IUs)	NO. OF PAX SDO/RO	TOTAL
AGUSAN DEL NORTE	17	51	7	35	11	97
AGUSAN DEL SUR	30	90	26	130	11	231
BAYUGAN CITY	5	15	5	25	11	51
BISLIG CITY	5	15	4	20	11	46
BUTUAN CITY	9	27	12	60	11	98
CABADBARAN CITY	3	9	1	5	11	25
DINAGAT ISLANDS	11	33	9	45	11	89
SIARGAO	10	30	7	35	11	76
SURIGAO CITY	9	27	6	30	11	68
SURIGAO DEL NORTE	13	39	17	85	11	135
SURIGAO DEL SUR	24	72	29	145	11	228
TANDAG CITY	1	3	3	15	11	29
REGIONAL OFFICE						27
TOTAL						1200

4. SDOs, through the HRDS, are requested to endorse the list of participants to the Regional Office through **Dr. Flordelisa R. Dalin, Chief ES** of the Human Resource Development Division on or before **July 15, 2025**.

5. A registration fee of Four Thousand Five Hundred Pesos (Php 4,500.00) shall be collected from interested participants to cover the meals (lunch and 2 snacks), venue, events costs, materials, and other related expenses. Details of the registration payment will be announced in a separate memorandum.
6. Registration, travel expenses, and other related expenses may be charged against local funds subject to the availability of funds and in accordance with the usual accounting and auditing rules and regulations.
7. For queries and clarification, please contact Dr. Minerva T. Albis, SDS of Butuan City Division and PASS President.
8. For information and immediate dissemination.


MARIA INES C. ASUNCION
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSEMBLY

EDUCATION

TRAINING

QAD/mmv
07/03/2025