



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. 0666, s. 2025

7/4/2025

To: Schools Division Superintendents
All Others Concerned

CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM ADVANCED
COURSE "ELEVATING SCHOOL PERFORMANCE: ADVANCED LEADERSHIP
AND MANAGEMENT FOR SCHOOL LEADERS"

1. The National Educators Academy of the Philippines (NEAP) will conduct the School Heads Development Program (SHDP) Advanced Course titled **Elevating School Performance: Advanced Leadership and Management for School Leaders**, with the following schedules and details:

Activity	Date	Venue
SHDP Advanced Course: "Elevating School Performance: Advanced Leadership and Management for School Leaders-Batch 1"	30 June-04 July 2025	NEAP Baguio
SHDP Advanced Course: "Elevating School Performance: Advanced Leadership and Management for School Leaders-Batch 2"	25-29 August 2025	NEAP Baguio

2. Targeting current and aspiring Career Stage (CS) 4 school heads, this program has the following objectives:

- ensure that CS 4 school heads model the highest standards of practice in performing their functions as instructional leaders and administrative managers;
- capacitate CS 4 school heads to empower the wider school community in the school-level implementation of policies, programs, and projects towards transformation; and
- enable CS 4 school heads to inspire fellow school leaders and school personnel to continuously pursue excellence and create lifelong impact on the school community.

3. The participants of the activity for Batch 2 are the following:

No.	Name	Position	Office
1.	Senanin, Alexis L.	SP-III	Nasipit Central Elementary School Agusan del Norte Division
2.	Resurreccion, Cherry Luz T.	SP-III	Remedios T. Romualdez Central ES Agusan del Norte Division
3.	Bajao, Venus D.	SP IV	Agusan del Sur NHS Agusan del Sur Division
4.	Calumpang, Rowena C.	SP-III	Villa Kananga Integrated School- Butuan City Division
5.	Minda I. Teposo	SP-III	Bayugan National Comprehensive High School-Bayugan City Division

6.	Gomez, Dodelle D.	SP -IV	Mangagoy National High School- Bislig City Division
7.	Perang, Mario Jickey C.	SP-III	Cabadbaran City National High School Cabadbaran City Division
8.	Espinosa, Euzel Patroninia C.	SP-II	Don Ruben E. Ecleo Sr. Memorial National High School Dinagat Islands Division
9.	Lasala, Sheila Jane Dela Pena	SP-IV	Socorro National High School Siargao Division
10.	Flores, Flordeliz G.	SP- IV	Surigao City National High School Surigao City Division
11.	Lisondra, Maricar T.	SP- III	Canlanipa Central Elementary School Surigao City Division
12.	Gipala, Dindo Policarpio	SP-IV	Surigao Del Norte National High School Surigao del Norte Division
13.	Oval, Doris R.	SP-III	Placer National High School Surigao del Sur Division
14.	Caratao, Evangeline	SSP-III	Carmen National Agricultural High School Surigao del Sur Division
15.	Antonio M. Tinunga	SP- II	Tandag National Science High School Tandag City Division

4. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity.

5. The participants' board and lodging will be charged to NEAP Human Resource Development (HRD) Funds while the transportation, per diem and other incidental expenses will be charged to local funds subject to usual accounting and auditing rules and regulations.

6. Participants are entitled to Service Credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credits to Teachers, should activities fall on weekends or holidays.

7. In compliance to the provision of Regional Order No. 16, s. 2019, otherwise known as the DepEd Caraga Equal Opportunity Principle (EOP) Policy, all expected participants are selected regardless of sex, gender, age, civil status, physical attributes, religion, belief, creed, race, family background, political affiliation, socio-economic status or any other legally protected characteristics.

8. Attached is the DM-OUHROD-2025-1515 for your reference and guidance.

9. Should you have questions and concerns, please coordinate with **Analou O. Hermocilla**, Education Program Supervisor of Human Resource Development Division, via email at rneap_caraga@deped.gov.ph.

10. For immediate dissemination and appropriate action.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None

References: DM-OUHROD-(2025-1515) and Regional Order (No. 16, s. 2019)

To be indicated in the Perpetual Index under the following subjects:

PROGRAM TRAINING WORKSHOPS

HRDD/aoh
07/02/2025