



JULY 1, 2025

REGIONAL MEMORANDUM
CLMD – 2025 – 0646

To: Schools Division Superintendents) Division of Agusan del Sur
Division MEP Coordinators) Division of Surigao City
School Heads of ALIVE Implementing Schools
All Others Concerned

PILOT TESTING OF ARABIC LANGUAGE LITERACY ASSESSMENT TOOLS

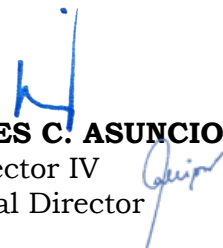
- In line with the Department of Education's commitment to strengthen Arabic Language and Islamic Values Education (ALIVE) and improve assessment practices for Muslim Filipino learners, the Department of Education Caraga Region, through the Curriculum and Learning Management Division (CLMD), shall conduct a **Pilot Testing of Arabic Language Literacy Assessment Tools** from June 27, 2025, to March 18, 2026. This comprehensive pilot will test two assessment instruments among Grades 1-3 ALIVE learners in selected schools.
- This pilot testing initiative aims to:
 - validate culturally sensitive and Islamically appropriate Arabic reading assessment tools for Filipino Muslim learners;
 - establish baseline data on Arabic literacy levels and monitor functional literacy growth;
 - generate evidence-based data to guide instructional improvements and policy decisions in the ALIVE program;
 - test the effectiveness of student choice-based assessment approaches; and
 - build capacity among educators in administering standardized Arabic literacy assessments while maintaining Islamic values and cultural sensitivity.
- Enclosed with this Memorandum are the **List of Participating ALIVE Implementing Schools per Division, Pilot Testing Toolkit, Timeline of Activities**, and comprehensive templates for implementation. These templates include parental consent forms, learner tracking sheets, assessment administration guides, data collection instruments, and progress monitoring tools. The pilot will employ a **census-based approach** covering all Grades 1-3 ALIVE learners with secured parental consent, ensuring comprehensive data collection for tool validation purposes.
- To prepare for the pilot testing, a coordination meeting will be conducted on **July 2, 2025, at 8:00 a.m. via MS Teams**. The meeting link will be provided to the expected participants through the **Division MEP Coordinators (DMEPCs)**. The

target participants for the coordination meeting are the **DMEPCs and the School Heads** of ALIVE-implementing schools of the two participating SDOs.

5. The assessment shall be administered by **trained ALIVE teachers from implementing Schools Divisions Offices (SDOs)** who are not involved in the assessment tool development team or pilot testing, ensuring objectivity and neutrality in the assessment process. All expenses related to this pilot testing, including travel expenses of assessors and monitors, shall be charged against Madrasah Education Program (MEP) funds, subject to government accounting and auditing rules and regulations. The SDOs of the trained assessors are hereby requested to facilitate the preparation of travel authority and appropriate class arrangements to ensure non-disruption of classes in accordance with DepEd Order No. 9, s. 2005.

6. For coordination, technical assistance, and further information regarding this pilot testing, you may contact **Ms. Rhea J. Yparraguirre**, Education Program Supervisor and Regional Madrasah Education Program Coordinator (RMEPC), Curriculum and Learning Management Division, through email at **rhea.yparraguirre@deped.gov.ph**.

7. Immediate and wide dissemination of this Memorandum to all concerned offices and ALIVE implementing schools is hereby enjoined.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: DepEd Order: Nos. 41, s. 2017; 018, s. 2025

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

LITERACY

MADRASAH EDUCATION

CLMD/rjy
06/30/2025



Republic of the Philippines
Department of Education
CARAGA REGION

(Enclosure No. 1 to Regional Memorandum CLMD – 2025 –0646)

List of Alive-Implementing Schools Per Division Participating in the Pilot Testing of the Arabic Language Literacy Assessment Tools

Division	School Name	School ID	Principal	ALIVE Coordinator	Contact Number	Email Address
Agusan del Sur	Trento CES					
	Rosario CES					
	Mambalili ES					
	Singanan ES					
	Bonifacio CES					
	San Francisco Pilot CES					
Surigao City	CV Diez MCES					
	Margarita MCES					
	Navarro MCES					
	Surigao West CES					
	Surigao City CES					
	Lipata ES					
	Surigao City Pilot School					

INSTRUCTIONS FOR DMEPCs

1. **Complete all fields** in the tables above for your respective divisions
2. **Verify accuracy** of school names, IDs, and contact information
3. **Coordinate with school principals** to obtain accurate ALIVE learner counts
4. **Ensure contact details** (phone numbers and email addresses) are current and functional
5. **Submit completed forms** to the Regional MEP Coordinator by **July 1, 2025**
6. **Provide backup contacts** in case primary contacts are unavailable during assessment periods



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CARAGA REGION

(Enclosure No. 2 to Regional Memorandum CLMD – 2025 – 0646)

Pilot Implementation Timeline
Overall Timeline: June 27, 2025 - March 18, 2026

Phase	Phase Name	Timeline	Duration	Key Details
1	Tool Training	June 27, 2025	1 Day (8 hours)	Participants: Development Team, Assessors Venue: Gold Hall, R-NEAP Content: - Purpose and methodology of pilot testing - EGRA Arabic administration procedures - Al-Bidayah FLAT assessment protocols - Islamic values integration - Data collection and scoring methods - Cultural sensitivity guidelines
2	Preparation Period	June 30 - July 4, 2025	5 days	Key Activities: - Materials inventory and preparation - Parental consent collection (target: 95% participation rate) - Finalization of participant lists - Assessment space setup - Coordination with school administration
3	Beginning of School Year (BOSY) Assessment	July 7 - August 8, 2025	4 weeks	Target: All Grades 1-3 ALIVE learners with parental consent Daily Target: 6-8 learners per assessor Session Duration: 35-60 minutes per student Tools: Both Basic Reading Assessment and Al-Bidayah
4	Data Analysis & Feedback	August 11-15, 2025	1 week	Activities: - School-level data compilation - Tool effectiveness evaluation - Feedback collection from assessors - Preliminary analysis and reporting
5	Tool Refinement	August 18-22, 2025	1 week	Activities: - Review and revision of assessment protocols - Testing of modified components - Final adjustments based on feedback
6	Enhanced Teaching Period	August 26 - October 17, 2025	8 weeks	Focus: - Targeted instruction based on assessment results - Implementation of research-informed teaching strategies - Monthly progress monitoring and documentation

Phase	Phase Name	Timeline	Duration	Key Details
7	Midline Assessment	November 3-14, 2025	2 weeks	Purpose: • Measure student progress and improvement • Test tool reliability across time • Assess impact of enhanced instruction
8	Enhanced Teaching Period and Continued Observation	November 17, 2025 - February 27, 2026	12 weeks	Activities: • Ongoing teaching with assessment-informed instruction • Monthly observation and documentation • Preparation for final assessment
9	End of School Year (EOSY) Assessment	March 2-13, 2026	2 weeks	Purpose: • Final assessment of student progress • Complete tool validation data collection • Final evaluation and recommendations



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PILOT IMPLEMENTATION TEMPLATES

Template 1. Pahintulot ng Magulang

Mahal na Magulang,

Assalamu Alaikum wa Rahmatullahi wa Barakatuh.

Ang Kagawaran ng Edukasyon Rehiyon ng Caraga ay magsasagawa ng pilot testing para sa mga bagong kagamitan sa pagtatasa ng pagbasa sa Wikang Arabic upang mas mapahusay ang suporta sa mga mag-aaral na Muslim na nakatala sa Arabic Language and Islamic Values Education (ALIVE). Layunin naming malaman kung gaano kaepektibo ang mga kagamitang ito sa pagtukoy at pagpapabuti ng paraan ng pagkatuto ng mga bata sa Wikang Arabic.

Ano ang kahulugan nito para sa inyong anak:

- Sasailalim ang inyong anak sa dalawang pagtatasa ng pagbasa sa Wikang Arabic.
- Ang mga pagtatasa ay idinisenyo upang igalang at panatilihin ang mga halagang Islamiko.
- May mga bahagi ng pagsusulit na may pagpipilian ang inyong anak.
- Magagamit ang mga resulta upang mapaunlad ang pagtuturo ng Arabic sa mga klase ng ALIVE.
- Ang bawat sesyon ay tatagal ng humigit-kumulang 35 minuto hanggang 1 oras.

Ang **Beginning of School Year (BoSY)** na pagsusulit ay isasagawa mula **Hulyo 7 hanggang Agosto 8, 2025**, at magkakaroon ng karagdagang pagsusulit sa kalagitnaan at sa pagtatapos ng taon. **Libre at boluntaryo** ang pagsali, ngunit lubos naming hinihiyakat ang lahat ng mag-aaral sa ALIVE mula Baitang 1 hanggang 3 na lumahok.

Pakitukoy ang inyong pasya sa pamamagitan ng pag-check sa kahon at pagpirma sa ibaba:

- ☐ Oo, pumapayag akong lumahok ang aking anak.
☐ Hindi, hindi ako pumapayag na lumahok ang aking anak.

Guro ng inyong anak: _____

Telepono: _____

Lagda ng Magulang/Tagapag-alaga: _____

Petsa: _____

Jazakallahu khairan sa patuloy ninyong suporta sa edukasyon ng inyong anak.

Template 2. Parental Consent Response Tracking

Division:

School:

School ID:

ALIVE Teacher:

Total No. of Learners Enrolled:

Learner Name	Learner Reference Number	Grade & Section	Name of Parent / Guardian	Contact Method	Date Contacted	Date Response Received	Permission Status	Follow-up Required	Notes

Legend for Permission Status:

- YES = *Permission granted*
- NO = *Permission denied*
- PENDING = *Awaiting response*
- PARTIAL = *Conditional permission (see notes)*

Legend for Contact Method:

- EMAIL = Email sent
- PHONE = Phone call made
- LETTER = Physical letter sent
- SMS = Text message sent
- IN-PERSON = Spoken to directly

Template 3. Confirmed Participants List

Grades 1-3 Learners with Parental Consent

School: _____ School ID: _____
District: _____ Division: _____

Assessment Period:

- ☐ **Beginning of School Year (BoSY)** - July 7 to August 8, 2025
☐ **MIDLINE ASSESSMENT**- November 3-14, 2025
☐ **END OF SCHOOL YEAR (EOSY)** - March 2-13, 2026

School Principal: _____ **ALIVE Coordinator:** _____

GRADE 1 PARTICIPANTS

No.	Learner Name	LR N	Section	Age	Gender (M / F)	Teacher	Parent/Guardian	Contact No.	Consent Date	Special Notes
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

** Add rows when necessary*

GRADE 2 PARTICIPANTS

No.	Learner Name	LR N	Section	Age	Gender (M / F)	Teacher	Parent/Guardian	Contact No.	Consent Date	Special Notes
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

GRADE 3 PARTICIPANTS

No.	Learner Name	LRN	Section	Age	Gender (M / F)	Teacher	Parent/Guardian	Contact No.	Consent Date	Special Notes
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

OVERALL PARTICIPATION SUMMARY

Grade Level	Total ALIVE Enrolled	Consent Forms Sent	Consents Received	Participants	Participation Rate
Grade 1					%
Grade 2					%
Grade 3					%
TOTAL					%

Prepared by:

School ALIVE Coordinator

Verified true and correct:

School Principal

Template 4. Confirmed Participants List Division-level Consolidated Report

Division: _____

Schools Division Superintendent: _____

Division MEP Coordinator: _____

Assessment Period: *(Check applicable)*

- ☐ **Beginning of School Year (BoSY)** - July 7 to August 8, 2025
- ☐ **MIDLINE ASSESSMENT** - November 3-14, 2025
- ☐ **END OF SCHOOL YEAR (EOSY)** - March 2-13, 2026

DIVISION SUMMARY BY SCHOOL

School Name	School ID	Principal	ALIVE Coordinator	Grade 1 Participants	Grade 2 Participants	Grade 3 Participants	Total Participants

ENROLLMENT VS. PARTICIPATION DATA

Grade Level	Total ALIVE Enrolled	Consent Forms Sent	Consents Received	Participants	Non-Participants	Participation Rate	Target Rate
Grade 1						%	95%
Grade 2						%	95%
Grade 3						%	95%
TOTAL						%	95%

Prepared by:

Division MEP Coordinator

Approved:

Schools Division Superintendent