



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
JUNE 18 2025

BY: NMB

TIME: 11:35 AM

JUNE 18 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0601

To: Schools Division Superintendent) Division of Bislig City
All Others Concerned) Division of Surigao del Sur

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover expenses for the **Semi-Annual Convergence Meeting of Regional and Division Supply Officers for First Semester of 2025** and for the **Oplan sa Kalusugan sa DepEd (OKD) Feeding Program during 51st Nutrition Month Celebration**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
06/16/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph



2025-06-10126

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 1





Republic of the Philippines
Department of Education
CARAGA REGION

April 28, 2025

MARIA INES C. ASUNCION

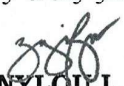
Director IV, Regional Director
DepEd Caraga Regional Office
J. Rosales Avenue, Butuan City

Madam:

We would like to request Authority from your good office to execute the transfer of allotment amounting to THIRTY-SIX THOUSAND PESOS PESOS (Php 36,000.00) to Bislig City Division to cover funding requirements on the conduct of the Semi-Annual Convergence Meeting of Regional and Division Supply Officers for First Semester 2025.

Thank you and God bless.

Very truly yours,


ZENYLOU I. FRIAS-BUYAN
AO V, ASD

Noted:


JOEL B. ROSALES
CAO, ASD

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

ASD/zfb
04/28/2025



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2025-04-07622

Doc. Ref. Code	RO-ASD-F069	Rev	00
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Republic of the Philippines
Department of Education
CARAGA REGION

June 10, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
Office of the Regional Director

Madam:

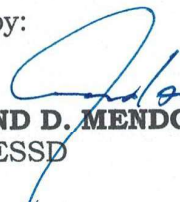
This is to request your office for the authority to download funds from the **ESSD MOOE FY 2025** to the Schools Division Office of Surigao del Sur for the transfer of funds to cover expenses for the Feeding Program as part of the Oplan sa Kalusugan sa DepEd (OKD) Outreach Activity in line with the 51st Nutrition Month Celebration on July 2025 with a theme, "Food at Nutrition Security Maging Priority! Sapat sa Pagkain Karapatan Natin!" in the amount of **sixty thousand pesos (Php 60,000.00)**.

Thank you.

Very truly yours,


RENA GRACE G. TUL-ID
Nutritionist-Dietitian II

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance

AR-2025-K5781-00046 } 60,000
AL-25-5781-CRIS - 605 }

Approved:


MARIA INES C. ASUNCION
Regional Director

ESSD/lla
06/10/2025



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2025-06-09910

Doc. Ref. Code	RO-ASD-F069	Rev	00
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