



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
JUNE 18 2025
BY: NMB
TIME: 11:27 AM

JUNE 18 2025

REGIONAL MEMORANDUM
FIN – 2025 –0600

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Bislig City

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
COMPUTERIZATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover travel expenses and accommodation of the Inspection Team to conduct **Inspection and Assessment of the DepEd Enterprise Planning System**, under OSEC-13-24-2440.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
06/13/2025



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Republic of the Philippines
Department of Education
CARAGA REGION

June 11, 2025

MARIA INES C. ASUNCION

Director IV

Office of the Regional Director

Ma'am:

This is to respectfully request the issuance of a Sub-Allotment Release Order from the funds downloaded by ICTS-CO under SARO # OSEC-13-24-2440. The funds are intended to cover the transportation expenses and accommodation of the inspection team, which will conduct the inspection and assessment of the DepEd Enterprise Planning System from June 16-20, 2025.

The intended recipients of the transfer are the Division of Agusan del Sur and the Division of Bislig City, with each division receiving an amount of 18,000.00, for a total of 36,000.00.

Attached is the copy of the Sub-ARO OSEC-13-24-2440.

Very Truly Yours,


MARCELINO M. AHON, JR.

IT Officer

Fund Available:


ELAINE N. NAVARRO

OIC-Chief, Finance Division

Approved:


MARIA INES C. ASUNCION

Director IV

Office of the Regional Director

ORD/mma
06/11/2025



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