



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
MAY 28 2025

BY: NMB

TIME: 3:04 PM

MAY 28 2025

REGIONAL MEMORANDUM

No. **0542**, s. 2025

To: **Schools Division Superintendents**
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the following activities, under FY 2025 GAAAO:

A. Procurement and Distribution of "Ibong Adarna" and "Florante at Laura" for Grade 7 and 8.

B. Conduct of the Gawad Teodora Alonso (GTA) Storybook Forum 2025.

2. Attached for reference are the approved requests.

3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
05/22/2025



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Republic of the Philippines
Department of Education
CARAGA REGION

May 15, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from FY 2025 GAAAO NBC 595 TOIMS Directly Released, for the **Procurement and Distribution of Ibong Adarna and Florante at Laura for Grade 7 and 8**. Below is the budget allocation per division:

Division	Grade 7 Enrolment	Fund Allocation (for Ibong Adarna)	Grade 8 Enrolment	Fund Allocation (for Florante at Laura)	TOTAL ALLOCATION
1 AGUSAN DEL NORTE	5,501	540,848.00	4,659	476,365.00	1,017,213.00
2 AGUSAN DEL SUR	11,976	1,177,459.00	11,330	1,158,450.00	2,335,909.00
3 BAYUGAN CITY	2,124	208,827.00	2,053	209,911.00	418,738.00
4 BISLIG CITY	1,346	132,336.00	1,166	119,219.00	251,555.00
5 BUTUAN CITY	7,547	742,007.00	5,933	606,627.00	1,348,634.00
6 CABADBARAN CITY	1,376	135,285.00	1,343	137,316.00	272,601.00
7 DINAGAT ISLANDS	1,980	194,670.00	1,522	155,618.00	350,288.00
8 SIARGAO	2,562	251,891.00	2,188	223,714.00	475,605.00
9 SURIGAO CITY	1,950	191,720.00	1,897	193,961.00	385,681.00
10 SURIGAO DEL NORTE	5,464	537,210.00	4,568	467,060.00	1,004,270.00
11 SURIGAO DEL SUR	10,354	1,017,987.00	7,731	790,465.00	1,808,452.00
12 TANDAG CITY	1,349	132,638.00	1,108	113,294.00	245,932.00
GRAND TOTAL	53,529	5,262,878.00	45,498	4,652,000.00	9,914,878.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
05/15/2025

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Republic of the Philippines
Department of Education
CARAGA REGION

May 16, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from FY 2025 GAAAO NBC 595 TOIMS Directly Released, for the **Conduct of Gawad Teodora Alonso (GTA) Storybook Forum 2025**. Below is the budget allocation per division:

Division	Recipient	Fund Allocation
Agusan del Norte	Mariel Balacuit	11,000.00
	Neil Arado	11,000.00
	Juish Dela Victoria	11,000.00
	Glaisa Lloren	11,000.00
	Franz Vincent Roman More	11,000.00
	Total	55,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
05/16/2025



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