



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
MAY 9 2025

BY: NMB

TIME: 11:50 AM

MAY 9 2025

REGIONAL MEMORANDUM

No. 0478 , s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
RECLASSIFICATION OF POSITIONS

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the salary differential pertaining to the reclassification of various positions based on **Approved ERFs and Reclassification of Positions, and Conversion to Master Teacher Positions approved in 2024 Batch 2, 3 and 4**, under FY 2025 GAAAO.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
05/05/2025



Republic of the Philippines
Department of Education
CARAGA REGION

April 28, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga, Regional Office
JP Rosales Avenue, Butuan City

Madam:

Greetings!

This is to request to download a Sub-Allotment Order (SARO) to the **12 Schools Division Offices** of this Region. The funds is intended to be used to cover funding requirement for the **payment of salary differential pertaining to the reclassification of various positions based on the approved ERFs and Reclassification of Positions and Conversion to Master Teacher Positions approved in the 2024 batch 2, 3, and 4** of the 12 Schools Division Offices, to wit:

No.	Name of Division Offices	Allocated Amount
1	Agusan del Sur	16,565,189.00
2	Agusan del Norte	6,022,854.00
3	Dinagat Islands	2,961,479.00
4	Siargao Islands	1,600,934.00
5	Surigao del Norte	3,313,917.00
6	Surigao del Sur	2,831,855.00
7	Bayugan City	1,681,756.00
8	Bislig City	666,455.00
9	Butuan City	1,698,076.00
10	Cabadbaran City	3,252,201.00
11	Surigao City	1,981,580.00
12	Tandag City	772,038.00
Total Amount		43,348,334.00


FE M. BARING
TCE-2, ASD Personnel

Funds Available:


ELAINE N. NAVARRO
Supervising Administrative Officer
OIC-Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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