





Republic of the Philippines
Department of Education
CARAGA REGION

April 14, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd-Caraga Regional Office
J.P. Rosales Ave., Butuan City

Madame:

Relative to DM-CT-2024-426 regarding the Workshop on the Revision and Finalization of ADM Modules for Matatag (Grades 1, 4, 7), the undersigned requests the release of funds to the identified School Division Offices (SDOs) to reimburse the travel and incidental expenses of the following participants during the Revision and Finalization of Quarter 3 ADM Modules held from March 19-21, 2025, at Tanza Oasis Hotel and Resort, Cavite. The amount in sum Php 80,954.00 is from the Sub-Allotment Release Order (SARO) No. OSEC-13-24-1005.

SDO	Participant	Amount (in peso)
Butuan City	Jean B. Ramirez	15,120.00
Cabadbaran City	Ruther B. Forinas	15,120.00
Agusan del Norte	Haydee D. Pogado	15,120.00
Surigao del Sur	Ressil L. Tersona	17,797.00
Surigao del Sur	Romeo Jr. L. Lepardo	17,797.00
		80,954.00

Thank you.

Very truly yours,


LEOWENMAR A. CORVERA
EPS, CLMD

Noted by:


BERNABE L. LINOG
Chief ES, CLMD



Funds available:

Elaine N. Navarro
ELAINE N. NAVARRO

OIC-Chief, Finance Division

RO ADM OSC 13-24-1005

bal. 2,274,147.92

Approved by:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION
Regional Director

CLMD/lac
04/14/2025

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