



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 22 2025
BY: NMB
TIME: 11:55 AM

REGIONAL MEMORANDUM
CLMD – 2025 – 0394

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Cabadbaran City

WORKSHOP ON THE DEVELOPMENT OF POLICY ON MAPPING AND REFERRAL
MECHANISM FOR LEARNERS WITH DISABILITIES IN THE
ALTERNATIVE LEARNING SYSTEM

1. In reference to DepEd Memorandum No. DM-CT-2025-096 issued by the Office of the Undersecretary for Curriculum and Teaching, the Bureau of Alternative Education (BAE) will conduct two workshops to formulate and validate the Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System (ALS).
2. These activities are aligned with the implementation of Republic Act No. 11510, which aims to strengthen inclusive education by ensuring responsive support systems for learners with disabilities.
3. In line with this, the region shall send four representatives to actively participate in the scheduled workshops. Details of their participation are as follows:

Name	SDO	Workshop schedule	Venue
Rachel Cassion	Butuan City	April 22-25, 2025	Max Hotel, 78817 Makati Avenue, corner Singian, Makati City, Metro Manila
Elmer Hindap, Jr.	Cabadbaran City		
Anamarie L. Ceniza	Butuan City	June 17-20, 2025	
Marie Fe Dultra	Cabadbaran City		

4. Travel-related expenses and other allowable costs for the participation shall be charged to the FLO-ALS Program Support Funds to be downloaded to the respective Schools Division Offices, subject to the standard accounting and auditing rules and regulations.
5. For further details, refer to the attached Memorandum.
6. For inquiries, contact Josephine Chonie M. Obseñares, EPS, Regional ALS Focal Person, at josephinechonie.obsenares@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director



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2025-04-06984

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 2



Encl.: None

Reference: Memorandum DM-CT-(2025-096)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
LEARNERS
POLICY
WORKSHOP

CLMD/jcmo
04/20/2025



2025-04-06984

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	2 of 2



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-096

TO : **REGIONAL DIRECTORS**

FROM :  **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

SUBJECT : **CONDUCT OF WORKSHOPS ON THE DEVELOPMENT OF POLICY ON MAPPING AND REFERRAL MECHANISM FOR LEARNERS WITH DISABILITIES IN THE ALTERNATIVE LEARNING SYSTEM**

DATE : March 26, 2025

Pursuant to Republic Act (RA) No. 11510 titled "*An Act Institutionalizing the Alternative Learning System in Basic Education for Out-of-School Children in Special Cases and Adults and Appropriating Funds Therefor*", the Department of Education (DepEd) recognizes the inherent vulnerabilities of certain individuals and groups, including learners with disabilities.

In line with this, the Bureau of Alternative Education (BAE) will conduct the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System (ALS). This activity aims to establish a standardized, systematic, and accurate process for identifying, tracking, and referring learners with disabilities within ALS and the broader basic education system.

To achieve this goal, BAE will conduct the following workshops:

Title of the Activity/Workshop	Date	Venue
Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	April 22-25, 2025	National Capital Region (NCR)
Workshop on the Validation of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	June 17-20, 2025	National Capital Region (NCR)

Specific venues will be announced in a separate issuance.

Relative to this, may we request the participation of two (2) representatives from your region in each of the workshops listed above. These representatives will serve as resource persons and provide technical assistance throughout the sessions. Kindly



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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

submit the names of the designated representatives on or before April 10, 2025. Attached is a copy of the Indicative Program Matrix for reference.

Travel expenses and other allowable expenses of the participants shall be charged to the Program Support Fund (PSF) to be downloaded to your respective regions or local funds, subject to government accounting and auditing rules and regulations.

For inquiries, you may contact **Ms. Annalyn A. Aquino**, Senior Education Program Specialist, at (02)8636-3603 or through email at annalyn.aquino@deped.gov.ph or bae.pqad@deped.gov.ph.

Copy furnished:

MALCOLM S. GARMA

Assistant Secretary

Officer-in-Charge

Office of the Undersecretary for Operations



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Workshop on the Development of the Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System
April 22-25, 2025 / NCR

Indicative Program of Activities

Educative Program of Activities				
TIME	Day 1 (Tuesday)	Day 2 (Wednesday)	Day 3 (Thursday)	Day 4 (Friday)
7:00-8:00	Registration	Breakfast/Preliminaries	Preliminaries	
8:01-8:30				
8:30-9:00				
9:01-10:00				
10:01-10:10	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics Photo Opportunity		Breakout Session: Consultation 2: Focus on Framework, Procedures, Strategies	Presentation Presentation of the Results of Consultation 3 (Focus on Roles and Responsibilities, and M&E)
10:11-11:00				
11:01-12:00				
	II. Plenary Session Session 1: Background of the Project: Inclusion of Learners with Disabilities in the Alternative Learning System. (SNED in ALS)			
12:01-1:00				
1:01-2:00				
2:01-3:00				
	II. Plenary Session Session 2: Reach Every Child Project	Breakout Session: Consultation 1: Focus on Rationale, Scope, and Definition of Terms	Presentation Presentation of the Results of Consultation 2 (Focus on Framework, Procedures, Strategies)	Clearing House
3:01-3:10	Session 3: Sharing Strategies for Mapping and Identifying Children and Persons with Disabilities		Health Break	
3:01-4:00				
4:01-5:00				
Expected Outputs	Levelling Off	Rationale, Scope and Definition of Terms	Focus on Framework, Procedures, Strategies	Draft Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System
Officer of the Day	Kristine Lee Lumanog	Kristine Lee Lumanog	Anna Lourdes Falcon	Annalyn Aquino

Workshop on the Validation of the Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System
June 17 - 20, 2025 / NCR

Indicative Program of Activities

TIME	Day 1 (Tuesday)	Day 2 (Wednesday)	Day 3 (Thursday)	Day 4 (Friday)
7:00-8:00	Registration I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics Photo Opportunity II. Plenary Session Session 1: Background of the Project: Inclusion of Learners with Disabilities in the Alternative Learning System (SNED in ALS) Session 2: Presentation of the Draft Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	Breakfast/Preliminaries		
8:01-8:30		Preliminaries		
8:30-9:00				
9:01-10:00				
10:01-10:10				
10:11-11:00	*Validating Policy Draft: (Rationale, Policy Summary and Policy Options) Continuation of Workshop 2 Validating Policy Draft: Framework, Procedures, Strategies			
11:01-12:00				
				Presentation of comments, suggestions, and recommendations
12:01-1:00				
1:01-2:00	II. Plenary Session Session 2: Presentation of the Draft Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System	Lunch Break		
2:01-3:00		Presentation Presentation of the Results of Consultation 1	Presentation Presentation of the Results of Consultation 2 (Focus on Framework, Procedures, Strategies)	Clearing House
3:01-3:10				
3:01-4:00	Session 3: Presentation of the Initial Findings and Recommendations Levelling Off	Health Break		
4:01-5:00		Workshop 2 Validating Policy Draft: Framework, Procedures, Strategies Validated Rationale, Scope and Definition of Terms	Workshop 3 Validating Policy Draft: Focus on Roles and Responsibilities, and M&E Validated Framework, Procedures, Strategies	Closing Program Validated Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System Anna Lourdes Falcon
Expected Outputs				
Officer of the Day	Kristine Lee Lumanog	Kristine Lee Lumanog	Anna Lourdes Falcon	Annalyn Aquino



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

DM-CT-2025-096 | Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System

ADMINISTRATIVE NOTE

REMINDERS					
Dates	April 22-25, 2025				
Venue	Maxx Hotel, 7817 Makati Avenue, corner Singian, Makati City, Metro Manila				
Registration and Hotel Accommodation	1. Registration will start at 8:00am on April 22, 2025. 2. Opening Program will start at 9:00am on April 22, 2025. 3. Check-in will begin at 2:00pm on April 22, 2025 (first day), and check-out on April 25, 2025 (last day) before 12:00 noon.				
Dress Code	Smart Casual Attire				
MATERIALS	Laptop, extension cords				
MEALS	MEALS	April 22, 2025	April 23, 2025	April 24, 2025	April 25, 2025
	Breakfast	✓	✓	✓	✓
	AM Snacks	✓	✓	✓	✓
	Lunch	✓	✓	✓	✓
	PM Snacks	✓	✓	✓	✓
	Dinner	✓	✓	✓	✓

MARILETTE R. ALMAYDA
Director IV
Bureau of Alternative Education



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

DM-CT-2025-096 | Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System

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MATERIALS	Laptop, extension cords				
MEALS	MEALS	April 22, 2025	April 23, 2025	April 24, 2025	April 25, 2025
	Breakfast	✓	✓	✓	✓
	AM Snacks	✓	✓	✓	✓
	Lunch	✓	✓	✓	✓
	PM Snacks	✓	✓	✓	✓
	Dinner	✓	✓	✓	✓


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