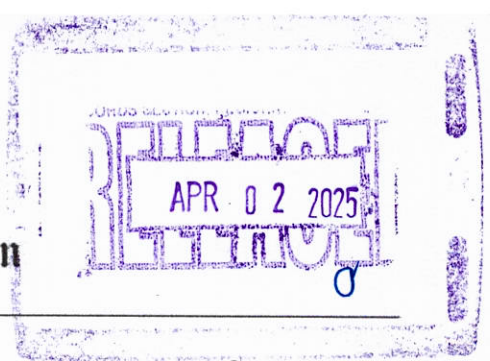




Republic of the Philippines
Department of Education
CARAGA REGION



MAR 31 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0348

To: Schools Division Superintendent) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the conduct of **Co-Management Workshop on the Evaluation of DepEd-Developed Learning Resources (DDLRs) Batch 3**, under FY 2025 GAAAO dated January 2, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
03/27/2025



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2025-03-05711

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Republic of the Philippines
Department of Education
CARAGA REGION

March 24, 2025

MARIA INES C. ASUNCION
Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the **Schools Division Office of Siargao Islands** of Caraga Region, to download funds from FY 2025 Directly Released TBIM Fund, amounting to **One Million Five Hundred Fifty Thousand Pesos only (P1,550,000.00)** as funds for the conduct/hosting of Co-Management Workshop on the Evaluation of DepEd-Developed Learning Resources (DDLRs) Batch 3.

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
03/24/2025