



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0333**, s. 2025

MAR 28 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
PHYSICAL FITNESS AND SCHOOL SPORTS

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the expenses of **Technical Officials for the 2025 Caraga Regional Athletic Games**, under OSEC-13-25-00263 dated February 3, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of the Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
03/25/2025



Republic of the Philippines
Department of Education
CARAGA REGION

March 25, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC-13-25-00263** to the Schools Division Offices to cover **incidental expenses of Technical Officials for the 2025 Caraga Regional Athletic Games** to wit:

Division	No. of Technical Officials (TO)	Incidental Expenses per TO	Total Amount to be downloaded
Agusan del Norte	88	2,100.00	184,800.00
Agusan del Sur	132	2,100.00	277,200.00
Bayugan City	47	2,100.00	98,700.00
Bislig City	73	2,100.00	153,300.00
Butuan City	101	2,100.00	212,100.00
Cabadbaran City	45	2,100.00	94,500.00
Dinagat	52	2,100.00	109,200.00
Siargao	67	2,100.00	140,700.00
Surigao City	70	2,100.00	147,000.00
Surigao del Norte	76	2,100.00	159,600.00
Surigao del Sur	97	2,100.00	203,700.00
Tandag City	37	2,100.00	77,700.00
Grand Total:			1,858,500.00

Thank you.

Very truly yours,

JUMER C. CARLON, MD

Medical Officer IV/RSO

Noted by:

EDMUND D. MENDOZA, Ph.D.

Chief, ESSD

Funds Available:

ELAINE N. NAVARRO

OIC-Chief, Finance

Approved:

MARIA INES C. ASUNCION

Regional Director



2025-03-05455

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1