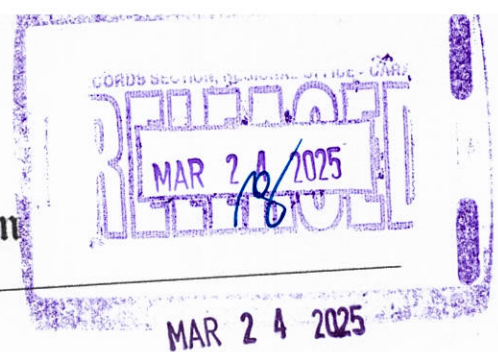




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN - 2025 - **1809**

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR DISASTER
PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to fund the prepositioning and stockpiling of essential supplies and equipment as part of the **Contingency Plan for the Disaster Preparedness and Response** under FY 2024 General Appropriation Act (GAA).
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
03/20/2025

Address: J.P. Rosales Avenue, Butuan City
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Republic of the Philippines
Department of Education
CARAGA REGION

March 14, 2025

MARIA INES C. ASUNCION

Director IV
Department of Education-Caraga
JP Rosales Avenue
Butuan City

Madame:

Healthy greetings!

We would like to request for your approval to download a portion of the Disaster Preparedness and Response Program (DPRP) funds to the schools of the Schools Division Office of Agusan del Sur, particularly to the municipality of Bunawan for the prepositioning and stockpiling of essential supplies and equipment as part of the contingency plan for the disaster preparedness and response.

The breakdown of funds to be downloaded are as follows:

Recipient schools	Fund Allocation
San Marcos Elementary School	30,000
Dinagat IP Elementary School	30,000
TOTAL AMOUNT:	60,000

The funds to be downloaded shall be charged against **FY 2024 DPRP Funds** of the Disaster Preparedness and Response Program (DPRP).
Thank you.

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds Availability:


ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION
Regional Director

ESSD/cao
03/14/2025



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