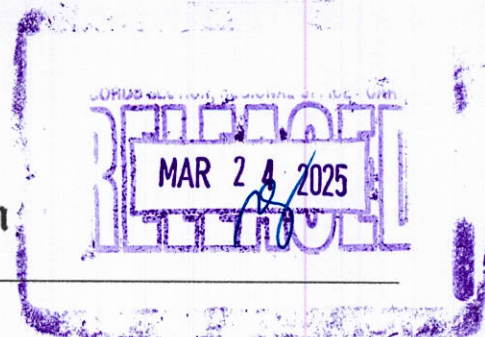




Republic of the Philippines
Department of Education
CARAGA REGION



MAR 27 2025

REGIONAL MEMORANDUM
No. 0306, s. 2025

To: Schools Division Superintendents
Division Administrative Officers V
Division Payroll-In-Charge
Division Remittance In-Charge
Division GSIS ARA In-Charge
All Others Concerned

VIRTUAL FORUM: 1ST QUARTER EVALUATION OF DIVISION PAYROLL
SERVICES OPERATIONS

1. The Regional Payroll Services Unit (RPSU) will host a Virtual Forum for the 1st Quarter Evaluation of Division Payroll Services Operations on March 24, 2025 from 9:00 a.m to 5:00 p.m, via the following link: <https://tinyurl.com/2sx87ax7>.
2. The meeting is intended for division payroll-in-charge, remittance in-charge, and GSIS Agency Remittance Advice (ARA) in-charge.
3. Participants must prepare the January to March 2025 Foxpro Payroll System data in advance.
4. For further details or clarifications, you may reach out to the RPSU via email at rpsu_caraga@depd.gov.ph or contact (085) 342-5959.
5. Immediate dissemination and compliance with this memorandum are directed.

MARIA INES C. ASUNCION
Regional Director

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

BENEFITS

EMPLOYEES

MEETINGS

SALARY

ASD/rbb
03/20/2025



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