



MAR 13 2025

All Others Concerned

WORKSHOPS ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGES
FOR THE REVISED TEACHER INDUCTION PROGRAM (TIP)

1. This has reference to DM-OUHROD-2025-0326 re: Workshops on the Development of Training Resource Packages for the Revised Teacher Induction Program.
2. In line with this, the Validation of the Revised TIP Implementing Guidelines and Training Resource Packages will be conducted on March 17-19, 2025 (Batch 1) at NEAP Baguio.
2. The participants to this activity are as follows:

OFFICE	NAME	POSITION/DESIGNATION
RO	Roy S. Rele	Senior Education Program Specialist
ADS	Dorothy Joy C. Jalalon	Senior Education Program Specialist
ADS	Jine L. Havana	Principal II
BIS	Rosie R. Salazar	Master Teacher-I

3. Kindly refer to the attached DepEd Memorandum DM-OUHROD-2025-0326 and Advisory, dated March 3, 2025 for further details.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES. C. ASUNCION
Director IV
Regional Director



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Encl/s.: None

Reference/s: As stated

To be indicated in the Perpetual Index
under the following subjects:

INDUCTION

PROGRAM

HRDD/rsr
03/11/2025



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

March 3, 2025

ADVISORY

*Validation of the Revised TIP Implementing Guidelines and Training Resource Packages (TRP)
NEAP- Baguio City
March 17 - 21, 2025*

1. This refers to **OM-OUHROD-2025-0326**, with the subject **WORKSHOPS ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGES FOR THE REVISED TEACHER INDUCTION PROGRAM**.
2. In line with this, the Validation of the Revised TIP Implementing Guidelines and Training Resource Packages will be conducted in two batches: **Batch 1** (17-19 March 2025) and **Batch 2** (19-21 March 2025) in NEAP Baguio.
3. Batch 1 participants are advised to check in on 16 March 2025 at 3:00 p.m. and check out on 19 March 2025, 12:00 p.m., while Batch 2 Participants are advised to check in on 19 March 2025 at 1:00 p.m. and check-out on 21 March 2025 at 3:00 p.m.
4. Attached are the meal schedule (Enclosure 1) and the updated list of participants (Enclosure 2) for reference.
5. Should you have further clarifications, please do not hesitate to contact **Ms. Julie Lyka Ignao**, Project Development Officer II of NEAP-PDD through email at julie.ignao@deped.gov.ph / neap.pdd@deped.gov.ph or Viber 09975670093.


JENNIFER E. LOPEZ
Director IV

National Educators Academy of the Philippines



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Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

UPDATED LIST OF PARTICIPANTS

Validation of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)

NEAP- Baguio City ; March 17 - 21, 2025

No	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Eric Sarmiento	NEAP-OD	Administrative Officer V
3	Richie Carla Vesagas	NEAP-PDD	Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Representative	BHROD - HRDD	
10	Representative	BHROD - HRDD	
11	Welfare Officer	CAR	Nurse/Medical Officer
Field Participants (Writers)			
TOR: Resource Speakers for the Overview of the Resource Package			
1	Romel N. Sanchez	I	Head Teacher III
2	Joy S. Ferrer-Lopez	II	Education Program Supervisor
3	Annie Michelle F. Laurzano	III	Public Schools District Supervisor
4	Gerlie C. Lopez	IV-A	Education Program Supervisor
5	Grace Urbien - Salvatus		Principal II
6	Arlene M. Hernandez		Principal I
7	Jonalyn B. Pattalitan		Education Program Specialist II
9	Marlin G. Rylander	IV-B	Head Teacher III
10	Jay C. Blancaflor	VI	Education Program Specialist II
11	Rosa H. Cabotaje	VII	Education Program Supervisor
12	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
13	Noemi A. Velario	NCR	Senior Education Program Specialist



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Enclosure 1

MEAL SCHEDULE

*Validation of the Revised TIP Implementing Guidelines and Training Resource
Package (TRP)
NEAP- Baguio City
March 17 - 21, 2025*

Batch 1: March 17 - 19, 2025

Meals	16 Mar 2025 Sunday	17 Mar 2025 Monday	18 Mar 2025 Tuesday	19 Mar 2025 Wednesday
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch		✓	✓	
PM Snack		✓	✓	
Dinner	✓	✓	✓	

Batch 2: March 19 - 21, 2025

Meals	19 Mar 2025 Wednesday	20 Mar 2025 Thursday	21 Mar 2025 Friday
Breakfast		✓	✓
AM Snack		✓	✓
Lunch	✓	✓	✓
PM Snack	✓	✓	✓
Dinner	✓	✓	



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Slots Allocated of Nominated Participants per Region (Validators)

Registration Link: tinyurl.com/ValidationofRTIPIGandTRP

	HRDD	SDO HRD	Principal	Head Teacher / Master Teacher
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
Batch 1: March 17-19, 2025				
Region VI	1	1	1	1
Region VII	1	1	1	1
Region VIII	1	1	1	1
Region IX	1	1	1	1
Region X	1	1	1	1
Region XI	1	1	1	1
Region XII	1	1	1	1
CARAGA	1	1	1	1
Total	32			
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
Batch 2: March 19-21, 2025				
CAR	1	1	1	1
NCR	1	1	1	1
Region I	1	1	1	1
Region II	1	1	1	1
Region III	1	1	1	1
Region IV-A	1	1	1	1
Region IV-B	1	1	1	1
Region V	1	1	1	1
Total	32			



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OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-0326

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
All Others Concerned

FROM : WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : WORKSHOPS ON THE DEVELOPMENT OF TRAINING
RESOURCE PACKAGES FOR THE REVISED TEACHER
INDUCTION PROGRAM

DATE : 07 February 2025

1. Pursuant to the 5-Point Agenda focusing on *high performing teachers*, the National Educators Academy of the Philippines (NEAP) will continue the development of **Training Resource Packages for the Revised Teacher Induction Program or RTIP** (formerly *Induction Program for Beginning Teachers or IPBT*).
2. Building on the progress of the developmental workshops held last year, the following **succeeding key activities** will integrate feedback from stakeholders, research-backed strategies, as well as learnings and insights from the IPBT pilot implementation in the crafting of the RTIP Implementing Guidelines and Training Resource Packages (TRPs):

Activity	Date	Venue	Registration Link and Deadline
Development of the RTIP Implementing Guidelines and TRPs	17-21 February 2025	NEAP Baguio	tinyurl.com/RTIPImplementingGuidelinesandTRP 12 February 2025



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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Validation of the RTIP Implementing Guidelines and TRPs	17-21 March 2025	NEAP Marikina/Baguio	tinyurl.com/ValidationofRTIPGandTRP 12 March 2025
Refinement of the Validated RTIP Implementing Guidelines and TRPs	31 March – 04 April 2025	NEAP Marikina/Baguio	tinyurl.com/RefinementofRTIPGandTRP 22 March 2025
Quality Assurance of the RTIP TRPs by NEAP Specialists	May 2025	DepEd Central Office	---
Finalization of the RTIP TRPs and Capacity Building of Trainers	23-27 June 2025	NEAP Marikina/Baguio	tinyurl.com/FinalizationofRTIPTRPandCapB 08 June 2025

- Relative to this, **the Regional Offices are requested to authorize the identified field participants to attend the said activities.** The said participants served as writers of the RTIP coursebooks. Thus, their participation in the succeeding workshops is crucial in ensuring continuity and quality of the RTIP Implementing Guidelines and TRPs.
- For reference, attached are the *List of Participants (Enclosure 1)* and the *Indicative Program of Activities (Enclosure 2)* for each workshop.
- The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
- The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to Central Office/Regional Office/Schools Division Office/local funds subject to the usual accounting and auditing rules and regulations.
- Please note that the *Development of the RTIP Implementing Guidelines and TRPs* is confirmed on 17-21 February 2025 at NEAP Baguio. As to the other activities, final details and administrative arrangements will be announced through a separate advisory.
- Should you have other questions and concerns, please coordinate with **Ms. Julie Lyka Ignao**, Project Development Officer II, NEAP Professional Development Division, through email julie.ignao@deped.gov.ph / neap.pdd@deped.gov.ph, landline (02) 8715-9919, or Viber 09975670093.
- For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – *List of Participants for Each Workshop*

Enclosure 2 – *Indicative Program of Activities for Each Workshop*

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

[NEAP/ Vesagas/ Clave]



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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Enclosure 1.1

List of Participants

Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)

February 17 - 21, 2025

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Eric Sarmiento		Administrative Officer V
10	Evelyn D. Cruzada		Highly Technical Consultant
11	Representative	PSPRDD	
12	Representative	PSPRDD	
13	Representative	NEAP-BHROD	
14	Representative	NEAP-BHROD	
15	Representative	NEAP-QAD	
16	Welfare Officer		
External Partners			
17	External Partner	RITQ Representative	
18	External Partner	RITQ Representative	
19	External Partner	RITQ Representative	

Field Participants			
TOR: Writers of the IPBT Training Resource Package			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I
10	Gayle J. Malibiran		Education Program



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			Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Representative		Legal Officer
13	Christian M. Alberto	IV-B	Senior Education Program Specialist
14	Marlin G. Rylander		Head Teacher III
15	Annie B. Baylon	V	Principal II
16	Ma. Shella B. Suñas		Principal I
17	Lalain E. De los Santos		Public District Supervisor
18	Jay C. Blancaflor	VI	Education Program Specialist II
19	Rosa H. Cabotaje		Education Program Supervisor
20	Yvonne B. Gera	VII	Senior Education Program Specialist
21	Marisol C. Margate	VIII	Education Program Specialist II
22	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
23	JD Ace B. Palanas	X	Master Teacher I
24	Joan A. Enad		Teacher III
25	Elixes B. Eleccion	XI	Principal III
26	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
27	Fe H. Lopez	CARAGA	Senior Education Program Specialist
28	Marylin A. Tolbe	CAR	Public District Supervisor
29	Noemi A. Velario	NCR	Senior Education Program Specialist
30	Ivy M. Romano		Senior Education Program Specialist



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Enclosure 1.2

List of Participants

Validation of the Revised TIP Implementing Guidelines and Training Resource Package

March 17 - 21, 2025

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Welfare Officer		
External Partners			
10	External Partner	RITQ Representative	
11	External Partner	RITQ Representative	
12	External Partner	RITQ Representative	
13	External Partner	RITQ Representative	
14	External Partner	RITQ Representative	
15	External Partner	RITQ Representative	
Field Participants			
TOR: Resource Speakers for the IPBT Coursebooks			
1	Romel N. Sanchez	I	Head Teacher III
2	Joy S. Ferrer-Lopez	II	Education Program Supervisor
3	Annie Michelle F. Laurzano	III	Public Schools District Supervisor
4	Gerlie C. Lopez	IV-A	Education Program Supervisor
5	Grace Urbien - Salvatus		Principal II
6	Arlene M. Hernandez		Principal I
7	Gayle J. Malibiran		Education Program Supervisor
8	Jonalyn B. Pattalitan		Education Program Specialist II
9	Marlin G. Rylander	IV-B	Head Teacher III
10	Rosa H. Cabotaje	VI	Education Program Supervisor
11	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
12	Noemi A. Velario	NCR	Senior Education Program Specialist



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Slots Allocated of Nominated Participants per Region (Validators)
TOR: Validators of the IPBT Training Resource Package and Implementing Guidelines

Batch 1: March 17-19, 2025	HRDD	SDO HRD	Principal	Head Teacher
			(Preferably has a background on implementing IPBT and/or was an IPBT mentor)	
Region VI		1		1
Region VII	1		1	
Region VIII		1		1
Region IX	1		1	
Region X	1	1		
Region XI			1	1
Region XII		1		1
CARAGA	1		1	

Batch 2: March 19-21, 2025				
CAR	1			1
NCR		1	1	
Region I	1		1	
Region II		1		1
Region III	1		1	
Region IV-A			1	1
Region IV-B	1	1		
Region V		1		1
Total		32 Participants		



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Enclosure 1.3

List of Participants

*Refinement of the Validated Revised TIP Implementing Guidelines and Training
Resource Package
March 31 - April 4, 2025*

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguaia		Technical Assistant II
9	Evelyn D. Cruzada		Highly Technical Consultant
10	Welfare Officer		
External Partners			
11	External Partner	RITQ Representative	
12	External Partner	RITQ Representative	
13	External Partner	RITQ Representative	
14	External Partner	RITQ Representative	

Field Participants			
TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I



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10	Gayle J. Malibiran		Education Program Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Christian M. Alberto	IV-B	Senior Education Program Specialist
13	Marlin G. Rylander		Head Teacher III
14	Annie B. Baylon	V	Principal II
15	Ma. Shella B. Suñas		Principal I
16	Lalain E. De los Santos	VI	Public District Supervisor
17	Jay C. Blancaflor		Education Program Specialist II
18	Rosa H. Cabotaje		Education Program Supervisor
19	Yvonne B. Gera	VII	Senior Education Program Specialist
20	Marisol C. Margate	VIII	Education Program Specialist II
21	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
22	JD Ace B. Palanas	X	Master Teacher I
23	Joan A. Enad		Teacher III
24	Elixes B. Eleccion	XI	Principal III
25	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
26	Fe H. Lopez	CARAGA	Senior Education Program Specialist
27	Marylin A. Tolbe	CAR	Public District Supervisor
28	Noemi A. Velario	NCR	Senior Education Program Specialist
29	Ivy M. Romano		Senior Education Program Specialist



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Enclosure 1.4

List of Participants

Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers

June 23 - 27, 2025

No.	Name	Office	Position/Designation
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Alexander Simagala		Project Development Officer IV
3	Richie Carla Vesagas		Senior Education Program Specialist
4	John Carlo Astilla		Senior Education Program Specialist
5	Ma. Carmila Clave		Education Program Specialist II
6	Julie Lyka Ignao		Project Development Officer II
7	Ann Christine Sison		Technical Assistant II
8	Jallal Malaguia		Technical Assistant II
9	Representative	NEAP-QAD	
10	Representative		
11	Representative		
12	Welfare Officer		
Field Participants			
TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers			
1	Elsie V. Mayo	I	Principal IV
2	Romel N. Sanchez		Head Teacher III
3	Joy S. Ferrer-Lopez	II	Education Program Supervisor
4	Divina I. Ramel		Principal II
5	Annie Michelle F. Laurzano	III	Public District Supervisor
6	Jennifer A. Quiambao		Principal I
7	Gerlie C. Lopez	IV-A	Education Program Supervisor
8	Grace Urbien - Salvatus		Principal II
9	Arlene M. Hernandez		Principal I
10	Gayle J. Malibiran		Education Program Supervisor
11	Jonalyn B. Pattalitan		Education Program Specialist II
12	Christian M. Alberto	IV-B	Senior Education Program Specialist
13	Marlin G. Rylander		Head Teacher III
14	Annie B. Baylon	V	Principal II
15	Ma. Shella B. Suñas		Principal I
16	Lalain E. De los Santos	VI	Public District Supervisor
17	Jay C. Blancaflor		Education Program Specialist II
18	Rosa H. Cabotaje		Education Program Supervisor



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19	Yvonne B. Gera	VII	Senior Education Program Specialist
20	Marisol C. Margate	VIII	Education Program Specialist II
21	Ma. Colleen L. Emoricha	IX	Assistant Schools Division Superintendent
22	JD Ace B. Palanas	X	Master Teacher I
23	Joan A. Enad		Teacher III
24	Elixes B. Eleccion	XI	Principal III
25	Kevin Lloyd V. Hijastro	XII	Education Program Specialist II
26	Fe H. Lopez	CARAGA	Senior Education Program Specialist
27	Marylin A. Tolbe	CAR	Public District Supervisor
28	Noemi A. Velario	NCR	Senior Education Program Specialist
29	Ivy M. Romano		Senior Education Program Specialist



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Enclosure 2.1

ACTIVITY MATRIX
Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP) ; Feb. 17 - 21, 2025

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
	Preliminaries				
8:30 - 9:00	Registration	Session 2: Presentation of Implementing Guidelines Tools and Templates	Workshop 3: Making the Session Guides for the National Training	Workshop 4: Making the Slide Decks for the National Training	Finalization of Outputs
9:00-10:00					
10:00 - 10:20	AM Health Break				
10:20 - 12:00	Opening Program	Workshop 2: Revision of Tools and Templates	Cont'n. Workshop 3	Cont'n. Workshop 4	Submission of Outputs
12:00 - 1:00	Lunch Break				
1:00 - 3:00	Session 1: Discussion of Final Layout of Coursebooks	Session 3: Inputs on TRP Standards	Cont'n. Workshop 3	Cont'n. Workshop 4	Closing Program
3:00 - 3:20	PM Health Break				
3:20 - 4:45	Workshop 1: Revision of Formatted Coursebooks	Cont'n. Session 3	Cont'n. Workshop 3	Cont'n. Workshop 4	Departure
4:45 - 5:00	Reminders and Evaluation				





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Enclosure 2.2

ACTIVITY MATRIX

Validation of the Revised TIP Implementing Guidelines and Training Resource Package ; March 17 - 21, 2025

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 - 9:00	Registration (Batch 1)	Preliminaries	Finalization of Outputs	Preliminaries	
9:00 - 10:00	Opening Program	Session 2: Overview of the Coursebooks and Training Resource Package		Session 1: Validation of Revised TIP Implementing Guidelines	Cont'n. Session 3
10:00 - 10:20			AM Health Break		
10:20 - 12:00	Session 1: Validation of Revised TIP Guidelines	Session 3: Validation of the Training Resource Package	Closing Program (Batch 1)	Cont'n. Session 1	Cont'n. Session 3
12:00 - 1:00			Lunch Break		
1:00 - 3:00	Cont'n. Session 1	Cont'n. Session 3	Registration (Batch 2)	Session 2: Overview of the Coursebooks and Training Resource Package	Closing Program
3:00 - 3:20			PM Health Break		
3:20 - 4:45	Cont'n. Session 1	Cont'n. Session 3	Opening Program	Session 3: Validation of the Training Resource Package	Departure
4:45 - 5:00			Reminders and Evaluation		



Address: Room 208, Mabini Building, DepEd Complex Meralco Ave., Pasig City 1600
Telephone Nos.: (+632)8638 8638
Email Address: neap.od@deped.gov.ph | Website: www.deped.gov.ph



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Enclosure 2.3

ACTIVITY MATRIX
Refinement of the Validated Revised TIP Implementing Guidelines and Training Resource Package ; March 31 - April 4, 2025

Day 1: Monday		Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
	Arrival and Registration	Preliminaries			
8:30 – 9:00		Cont'n. Workshop 1	Workshop 2: Revision of the Training Resource Package	Cont'n. Workshop 2	Finalization of Outputs
9:00 – 10:00					
10:00 – 10:20	AM Health Break				
10:20 – 12:00	Opening Program	Cont'n. Workshop 1	Cont'n. Workshop 2	Cont'n. Workshop 2	Output Submission
12:00 – 1:00	Lunch Break				
1:00 – 3:00	Session 1: Discussion of Results of the Validation: Implementing Guidelines, Tools, and Templates	Session 2: Discussion of Results of the Validation: Training Resource Package	Cont'n. Workshop 2	Cont'n. Workshop 2	Closing Program
3:00 – 3:20	PM Health Break				
3:20– 4:45	Workshop 1: Refinement of Implementing Guidelines, Tools, and Templates	Cont'n. Session 2	Cont'n. Workshop 2	Cont'n. Workshop 2	Departure
4:45 – 5:00	Reminders and Evaluation				



Address: Room 208, Mabini Building, DepEd Complex Meralco Ave., Pasig City 1600
Telephone Nos.: (+632)8638 8638
Email Address: neap.od@deped.gov.ph | Website: www.deped.gov.ph

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Enclosure 2.4

ACTIVITY MATRIX

Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers ; June 23 - 27, 2025

	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday
8:30 - 9:00	Arrival and Registration	Preliminaries			
9:00 - 10:00		Cont'n. Workshop 1	Session 2: Capacity Building on Facilitation Skills	Cont'n. Workshop 2	Finalization of Outputs
10:00 - 10:20		AM Health Break			
10:20 - 12:00	Opening Program	Cont'n. Workshop 1	Cont'n. Session 2	Cont'n. Workshop 2	Submission of Outputs
12:00 - 1:00	Lunch Break				
1:00 - 3:00	Session 1: Discussion of Quality Assurance Results	Cont'n. Workshop 1	Workshop 2: Mock Run of National Orientation of Implementers and Training of Mentors of the Revised Teacher Induction Program	Cont'n. Workshop 2	Closing Program
3:00 - 3:20	PM Health Break				
3:20 - 4:45	Workshop 1: Revision of the Training Resource Package	Cont'n. Workshop 1	Cont'n. Workshop 2	Cont'n. Workshop 2	Departure
4:45 - 5:00	Reminders and Evaluation				



Address: Room 208, Mabini Building, DepEd Complex Meralco Ave., Pasig City 1600
Telephone Nos.: (+632)8638 8638
Email Address: neap.od@deped.gov.ph | Website: www.deped.gov.ph



Doc. Ref. Code	PAWIM-F-018	Rev	00
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