



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **0256**, s. 2025

MAR 07 2025

To: Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

**2025 REGIONAL ACADEMIC AND SKILLS DEVELOPMENT- REGIONAL
SCHOOLS PRESS CONFERENCE (RASD-RSPC)**

1. Pursuant to Republic Act (RA) No. 7079, also known as the **Campus Journalism Act of 1991**, released through DepEd Order No. 94, s. 1992, which stipulates the holding of the annual national elementary, secondary, or tertiary Schools Press Conference, the Department of Education (DepEd), through the Curriculum and Learning Management Division (CLMD) announces the conduct of the **2025 Regional Academic and Skills Development- Regional Schools Press Conference (RASD-RSPC)**.
2. The RSPC will be conducted on April 7-11, 2025, at Mother of Mercy Academy (MOMA), Barobo, Surigao del Sur, with Surigao del Sur as the host division.
3. The Conference aims to
 - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - c. promote fair and ethical use of media as tenets of responsible journalism;
 - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
 - e. provide learners opportunities to use the skills learned in campus journalism for their future careers.
4. To ensure impartial and unbiased selection of contestants for the RSPC, the Division Schools Press Conference (DSPC) must be conducted. The participants/qualifiers eligible for the RSPC are the following:

Table 1. RSPC Participants/Qualifiers

Individual Categories	Top 1 division winner per medium
Group Categories	One team per medium (Composed of seven members each team except for online publishing with five members)
School Paper Category	Top Five division winners per medium

5. All SDOs should ensure that schools participating in the DSPC, and RSPC, have school paper publications in print, PDF or digital format.

6. The RSPC activities shall include the following:

a. **Individual Contest (English and Filipino, elementary and secondary)**

- i. News Writing
- ii. Features Writing
- iii. Editorial Writing
- iv. Sports Writing
- v. Copyreading and Headline Writing
- vi. Science and Technology Writing
- vii. Photojournalism
- viii. Editorial Cartooning
- ix. Column Writing

b. **Group Contest**

- i. Radio Script Writing and Broadcasting (English and Filipino, elementary & secondary)
- ii. Collaborative Desktop Publishing (English and Filipino, elementary, and secondary)
- iii. Online Publishing (English and Filipino, secondary only)
- iv. TV Script Writing and Broadcasting (English and Filipino, secondary only)

c. **School Paper Contest (English and Filipino, elementary, and secondary, in Portable Document Format)**

- i. News Section
- ii. Features Section
- iii. Editorial Section
- iv. Science and Technology Section
- v. Sports Section
- vi. Layout and Page Design

d. **Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)**

7. Recognizing and respecting Intellectual Property Rights, the Department adheres to plagiarism regulations. DepEd reiterates its stance on disqualifying school papers that contain copied and published texts, graphics, and other materials without proper attribution. The disqualification applies to all sections of the school paper.

8. Any proven instance of plagiarism in any competition, as determined by the Board of Judges, shall be grounds for disqualification.

9. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.

10. Below is the list of enclosures on the guidelines of individual, group, and school paper contests:

Table 2. Summary of Contest Guidelines

Enclosure Number	Content
Guidelines for the Individual Contests	
3	General Guidelines for the Selection of Winners in the Different Individual Writing Contests
3a	Score Sheet for News Writing
3b	Score Sheet for Feature Writing
3c	Score Sheet for Editorial Writing
3d	Score Sheet for Sports Writing
3e	Score Sheet for Copyreading and Headline Writing
3f	Score Sheet for Science and Technology Writing
3g	Score Sheet for Photojournalism
3h	Score Sheet for Editorial Cartooning
3i	Score Sheet for Column Writing
Guidelines for the Group Contests	
4	Radio Scriptwriting and Broadcasting
4a	Score Sheet for Radio Script Writing and Broadcasting
5	Collaborative Desktop Publishing
5a	Score Sheet for Collaborative Desktop Publishing
6	Online Publishing
6a	Score Sheet for Online Publishing
7	TV Script Writing and Broadcasting
7a	Score Sheet for TV Script Writing and Broadcasting
Guidelines for the School Paper Contests (in Portable Digital Format)	
8	General Guidelines for School Paper Contests (in PDF) Guidelines for the Selection of the Best Sections and Layout and Page Design Categories for the School Paper Contest
8a	Score Sheet for the News Section
8b	Score Sheet for the Features Section
8c	Score Sheet for the Editorial Section
8d	Score Sheet for the Science and Technology Section
8e	Score Sheet for the Sports Section
8f	Score Sheet for Layout and Page Design Category
9	How to Compute for the Overall Scores
10	Major Activities for the 2025 Regional Schools Press Conference
11	List of PMTs and TWGs
12	Criteria for the Search of Outstanding School Paper Advisers and Campus Journalists

11. A campus journalist can participate in only one event, either individual or group category.

12. The top three winners in all contest events, except for the school paper category, shall be recognized. Only the accumulated points from individual and group contests shall be included in the overall score computation following the guidelines contained in Enclosure No. 9.

13. Each division is expected to submit the required documents using the format provided in the following enclosures:

Table 3. Important documents for submission

Enclosure Number	Document Name	Submitted to	Deadline and Important Reminders
1	Division winners/entries excel file and in portable document format (PDF) duly endorsed by the Schools Division Superintendent	Regional Office (RO) addressed to CLMD	March 12, 2025 Division entries should be sent to: rspc.caraga@deped.gov.ph on or before March 12, 2025. Late entries shall not be accepted.
	Hard copies of documents must be ring-bound with proper tabbing. Division entries for the Search for Outstanding School Paper Adviser and Campus Journalists	Regional Office (RO) addressed to CLMD	must be submitted no later than March 12, 2025, at 5:00 p.m. No extensions. Late submissions will not be accepted.
1 and 2	Complete Official List of 200 member-delegates with Regional Travel Order (in soft copy) to be provided to the RO and the host division.	RO, addressed to CLMD and send via email at and to rspc.caraga@deped.gov.ph Dir. Maria Ines C. Asuncion, Director III Regional Director, DepEd Caraga and send via email at: rspc.caraga@deped.gov.ph	April 1, 2025 This official list signed by the Schools Division Superintendent shall also serve as the official travel order of each division to be presented to the host SDO upon registration. If there are last-minute changes in the list of contestants, a justification/ certification duly signed by the SDS/Head of Delegation shall be submitted to the chair of the RTWG upon arrival at the contest venue. Only the 200 official delegates shall be registered, accommodated in the billeting areas, and entitled to receive

			Certificates of Participation and Appearance. Early confirmation and registration with the host division is required. Registration is only until April 1, 2025.
	The SDO's Schedule of Arrival and Departure and means of transportation to reach the venue. (Enclosure No. 2B)	Region Caraga addressed to Maria Ines C. Asuncion, Director IV Regional Director, DepEd Caraga and send via email at: caraga@deped.gov.ph	April 1, 2025

14. Learners at the elementary and secondary levels (both junior and senior high schools) are eligible to join the contests.

15. Each participant must bring their school ID as proof of identification for the contest.

16. The Official Division Delegation shall consist of 200 participants. **The delegates are expected to be at the venue on April 6, 2025.** Only these official delegates will be provided with accommodation in the designated billeting areas and will be eligible to receive Certificates of Participation and Appearance.

17. Personnel attending the activities on weekends are eligible for Compensatory Time Off (CTO) or leave credits, whichever is appropriate.

18. All division delegates are required to wear appropriate attire, such as their official Division polo shirts or T-shirts, during the Opening Program on April 7, 2025, and the Closing Program on April 11, 2025.

19. For TV Script Writing and Broadcasting contestants, an orientation will be conducted on **April 6, 2025**. Venue details will be communicated via the Division Supervisor in-charge of Campus Journalism a week prior to the conduct of the orientation.

20. The checking and sealing of laptops for the Collaborative Desktop Publishing, Online Publishing, Scriptwriting and Radio Broadcasting, and TV Broadcasting contests will be conducted on April 6, 2025, from 8:00 AM to 5:00 PM. Additionally,

the checking of SD cards and camera for the Photojournalism contest will take place on the same day.

21. All official laptops, which must be cleared of any stored documents, shall be submitted to the Regional Technical Working Group (RTWG) within the specified timeframe for inspection. This process ensures that no unauthorized applications, pre-written documents, or references are present. Failure to submit the laptops on or before 5:00 PM on April 6, 2025, will result in the disqualification of the competing team.

22. Participating divisions are responsible for providing meals and snacks for their delegates. Delegation heads, along with their respective School Paper Advisers, Journalism coaches and contestants, must ensure safety and security throughout the RSPC event.

23. A membership fee of P60.00 for students and P90.00 for School Paper Advisers and Journalism coaches shall be collected for association membership. These fees will support programs, activities, and initiatives aimed at enhancing campus journalism.

24. All expenses related to participation in this conference will be covered by the School's Maintenance and Other Operating Expenses (MOOE), local funds, campus journalism funds, or other approved sources, in accordance with standard accounting and auditing regulations. Participants from private schools are responsible for securing their own funding to cover the costs associated with their involvement in this event.

25. Schools division offices (SDOs) requesting assistance for the participants are advised to coordinate with the following contact persons from Surigao del Sur Division.

Jonathan A. Ambel – Education Program Supervisor
Email address: jonathan.ambel@deped.gov.ph
Mobile Number: 09129022192

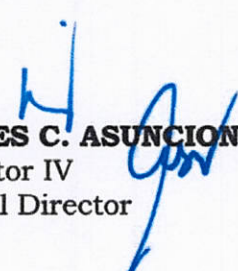
Irene Grumez – Education Program Supervisor
Email address: irenegrumez@deped.gov.ph
Mobile Number: 09544491731

26. Important activities and list of members of the Program Management Team and Regional Technical Working Group are indicated in Enclosure No. 10 and 11.

27. For further inquiries and clarifications, all concerned individuals may contact the RSPC focal persons:

Gladys S. Asis – Education Program Supervisor
Maria Consuelo C. Jamera – Education Program Supervisor
Email Address: rspc@deped.gov.ph

28. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encls.: As Stated
Reference: DepEd Order (No. 94, s. 1992)
To be indicated in the Perpetual Index
under the following subjects:

CONTESTS
LEARNERS
SELECTION

CLMD/gsa
3/03/2025



Republic of the Philippines
Department of Education
 CARAGA REGION

Enclosure No.1 to Regional Memo No. 025, s. 2025

**LIST OF STUDENT-CONTESTANTS AND
 REGIONAL SCHOOL PAPER ENTRIES**

A. List of Five Division Entries for School Paper per Section/Category
 Region: _____ Section/Category: _____

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					

B. List of Contestants for the Individual Categories

Elementary Level

Region: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1						

Secondary Level

Region: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1						

C. List of Contestants for the Radio Script Writing and Broadcasting

Elementary Level

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task (indicate additional)	School	Division	Team Coach

			roles where applicable)			
1						
2						
3						
4						
5						
6						
7						

Secondary Level

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task (indicate additional roles where applicable)	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

D. List of Contestants for the Collaborative Desktop Publishing

Elementary Level

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task (indicate additional roles where applicable)	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

Secondary Level

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task (indicate additional roles where applicable)	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

E. List of Contestants for the Online Publishing (for Secondary only)

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						

F. List of Contestants for the TV Script Writing and Broadcasting (Secondary)

Medium: _____

	Complete Name of Student	Gender	Role/ Assigned Task (indicate the contestant s who have multiple roles)	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

G. List of Other Official Delegates from the Division Offices

	Name	Gender	Office
Top 3 Winners for Best School Paper in both categories (English and Fil)			
Schools Division Superintendent (SDS)			
Assistant Schools Division (ASDS)			
CID Chief			
Education Supervisor in-charge of Campus Journalism			
Outstanding Campus Journalists and School Paper Advisers			
SPA of Outstanding Journalists			
Other coaches for the RB			
Other Coaches for TV			
Presidents of the Regional Association of School Paper Advisers (both elementary and secondary)			
School Nurse			

Head, Division Delegation Team
Signature over Printed Name

Enclosure No. 2 to Regional Memo No. 0252, s. 2025

2025 RSPC Confirmation Sheet

Division Coordinator: _____

Telephone No.: _____

E-mail: _____

Mobile No.: _____

Dear Sir/Madam:

This is to confirm the attendance of _____ delegates from Division of _____ in the 2025 RSPC to be held on April 7-11, 2025 in Surigao del Sur.

Delegates	Expected Delegates			Actual Delegates		
	Elem.	Sec.	Total	Elem.	Sec.	Total
Student Contestants				M:	M:	M:
Ranks 1 in 9 categories in Individual Contests with 2 mediums	18	18	36	F:	F:	F:
Student Contestants						
Rank 1 in Regional Radio Script Writing and Broadcasting Contests (7 CJs in English & 7 CJs in Filipino)	14	14	28	M:	M:	M:
				F:	F:	F:
Rank 1 in TV Script Writing and Broadcasting Contests (7 CJs in English & 7 CJs in Filipino)	0	14	14		M:	M:
					F:	F:
Rank 1 in Collaborative Publishing (for elem. and secondary) (7 CJs in English & 7 CJs in Filipino)	14	14	28	M:	M:	M:
				F:	F:	F:
Rank 1 in Online Publishing (for secondary only) Contests (5 CJs in English & 5 CJs in Filipino)	0	10	10		M:	M:
					F:	F:
Coaches of the student contestants in Individual Contests	18	18	36	M:	M:	M:
				F:	F:	F:
Coaches of the Radio Script Writing and Broadcasting Team	2	2	4	M:	M:	M:
				F:	F:	F:
Coaches of the TV Script Writing and Broadcasting Team	0	2	2		M:	M:
					F:	F:
Coaches of the Collaborative Desktop Publishing (2 Elem. and 2 Secondary)	2	2	4	M:	M:	M:
				F:	F:	F:
Coaches of Online Publishing Team	0	2	2		M:	M:
					F:	F:
Top 3 Winners for Best School Paper in both categories (English and Fil)	6	6	12	M:	M:	M:
				F:	F:	F:
Schools Division Superintendent (SDS)	1		1	M:	M:	M:
				F:	F:	F:
Assistant Schools Division (ASDS)	1		1	M:	M:	M:

			F:	F:	F:
CID Chief	1	1	M: F:	M: F:	M: F:
Education Supervisor in-charge of Campus Journalism	1	1	2	M: F:	M: F:
Outstanding Campus Journalists and School Paper Advisers	2	2	4	M: F:	M: F:
SPA of Outstanding Journalists	2		2		M: F:
Other coaches for the RB	3	3	6		M: F:
Other Coaches for TV		4			M: F:
Presidents of the Regional Association of School Paper Advisers (both elementary and secondary)	1	1	2	M: F:	M: F:
School Nurse			1		M: F
Division Delegates Total		*including division personnel	200	M: F:	M: F: M: F:

Very truly yours,

Head, Division Delegation Team
Signature over printed name

Enclosure No.3 to Regional Memo No. 025, s. 2025

GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT INDIVIDUAL WRITING CONTESTS

The **Individual Writing Contests** aim to showcase the competencies of campus journalists while upholding fair and ethical journalism. These competitions encourage students to apply responsible media practices and demonstrate their proficiency in journalistic writing.

Eligibility Criteria

- Only learners from schools with an **official school paper** (print, digital, or electronic publication) in **English or Filipino** for **SY 2024-2025** are eligible to participate.
- Only **first-place winners** in each category are allowed to advance to the national level of competition.

Competition Format

Three-Phase Examination System

To ensure a comprehensive assessment of participants' journalistic skills, all individual contests will implement a three-phase examination format. Each contestant will undergo three separate phases of evaluation, and the total final rank will be determined based on the aggregate rank of the three exam results.

- Contestants will undergo three separate phases of examination within their respective categories (News Writing, Editorial Writing, Column Writing, Feature Writing, Science and Technology Writing, Sports Writing, Copyreading and Headline Writing, Editorial Cartooning, Photojournalism, etc.).
- Each phase will assess the contestant's consistency, mastery of journalistic techniques, and ability to adapt to different topics or prompts.

Ranking System

- Contestants will receive a **rank for each phase**, which will be **summed** to determine their final standing.
- The contestant with the **lowest total rank** will be declared the **winner**.
- In case of a tie, primary consideration shall be the highest rank/s obtained by the contestant in any phase.

Rules and Guidelines

1. Each exam will have different prompts or topics to test participants' critical thinking, creativity, and journalistic skills.
2. Contestants must strictly adhere to time limits.

3. No pre-written drafts, external references, or digital devices (except for Photojournalism) are allowed during the contest.
4. Plagiarism, fabrication, or dishonesty in any form will result in immediate disqualification.
5. The decision of the Board of Judges is final and irrevocable.

A. General

1. Contestants may only raise concerns or request assistance through their assigned proctor or examiner. If unresolved, the issue shall be escalated to the RSPC Focal Persons.
2. School paper advisers, teachers, principals, parents, or guardians found at the contest venue will lead to automatic disqualification of their contestant.
3. The top three winners per medium will be recognized, and their points will contribute to the overall team score (combined scores of Individual and Group Contests).
4. Any violation of the stipulated guidelines will result in disqualification.
5. Finality of Results – The Board of Judges' decision is final and irrevocable

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing and Column Writing
 - a. Fact sheets or other sources of information shall be given to the contestants as bases in writing the article.
2. Sports Writing:
 - a. The RTWG shall orient and provide instructions to the contestants before the contest proper.
 - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - c. An actual game shall be covered by the contestants.
 - d. A post-game conference shall be held to interview officials and athletes after the game.
 - e. The contestants shall proceed to the designated contest room for the writing of the sports article.
3. Copyreading and Headline Writing
 - a. The contestants shall bring their own pencil for the contest.
 - b. The contestants shall follow directions given in the contest piece.
 - c. The contestants shall provide a headline for the article.
4. Editorial Cartooning:
 - a. The contestants shall bring their own pencil no. 2 while the RTWG shall provide the oslo papers for the contest.
 - b. The cartoon must be anchored on the given topic or issue.
 - c. The cartoon should be compliant with the professional and ethical standards of media.

5. Photojournalism

a. Preparation:

- 1) Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
- 2) The contestants are allowed to use any Digital Camera with a maximum of **24.3** megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest**.
- 3) The contestants shall submit empty memory card and camera (internal memory) to be checked by the examiner/s a day before the opening program.
- 4) The contestant should bring his/her own camera cable for uploading and saving of pictures.
- 5) Cellular phones, extra digital cameras, extra storage card or any additional materials/equipment **are not allowed** in the contest area.
- 6) Contestants shall bring their own black ballpen while the RTWG will provide scratch papers where contestants can write down notes during the shooting.

b. Photo Shoot, Uploading, and Captioning

- 1) The loading and unloading of the storage card will be done in front of the examiner.
- 2) Control shot shall be the first shot
- 3) Contestants are given one (1) hour to take pictures.
- 4) Contestants are allowed to take **unlimited shots** but will submit the control shot and the **five (5) photos** with caption related to the given theme. The submitted photos of each contestant shall be saved in one folder (file naming convention of the folder: CODE NUMBER_2025RSPC).
- 5) Contestants shall write the file name of each photo in the caption sheet.
- 6) Caption sheets will be provided by the RTWG.
- 7) Contestants shall be given 30 minutes to provide a caption for each of the five photos.
- 8) The advisers, trainers, and parents are NOT allowed in the contest venue throughout the duration of the competition.

SCORE SHEET FOR NEWS WRITING

Form and Style (40%)	Score
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double-meaning	
Avoids personal slants	
Has clear and unbiased headline	
Uses short and simple words	
Conforms with the principles of unity and coherence	
Observes the rules of grammar and syntax	
Uses transitions properly	
Observes gender fair language.	
Content (50%)	
Uses appropriate lead type to get the readers' attention	
Presents to the readers the most important detail of the event	
Follows logical presentation of the event and emphasizes the most important or relevant fact (s)	
Follows the correct news writing format/style	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3b to Regional Memo No. 0256, s. 2025

SCORE SHEET FOR FEATURE WRITING

Form and Style (30%)	Score
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of facts in the story	
Uses a catchy title for the article	
Sustains interest of the readers	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
Observes gender fair language.	
Content (60%)	
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3c to Regional Memo No. 0754, s. 2025

SCORE SHEET FOR EDITORIAL WRITING

Form and Style (40%)	
Uses lead paragraph that contains news peg and the general stand of the writer	
Presents arguments that are based on facts.	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

Enclosure No. 3d to Regional Memo No. 0254, s. 2025

SCORE SHEET FOR SPORTS WRITING

Form and Style (40%)	Score
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game.	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
Observes gender fair language.	
Content (50%)	
Presents a clear picture of the events in the game.	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references and research	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3e to Regional Memo No. 0257, s. 2025

SCORE SHEET FOR COPYREADING AND HEADLINE WRITING

Copyreading (60%)	Score
Uses appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
Headline Writing (40%)	
Provides the best headline for the news article	
Observes standards in headline writing	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

Enclosure No. 3f to Regional Memo No. 0254, s. 2025

SCORE SHEET FOR SCIENCE AND TECHNOLOGY WRITING

Form and Style (40%)	Score
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Follows appropriate form and style	
Uses appropriate terms and lingo to report/discuss events	
Observes gender fair language.	
Content (50%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3g to Regional Memo No. 0251, s. 2025

SCORE SHEET FOR PHOTOJOURNALISM

Technical Quality (40%)	Score
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
Communicative Quality (40%)	
Shows clear and specific idea(s) or angle connected to the theme or topic	
Uses creative photography techniques to highlight the visual story	
Caption (10%)	
Writes a two-sentence caption providing context to the picture	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Follows strict standards of no manipulation and alteration of reality	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 3h to Regional Memo No. 0256, s. 2025

SCORE SHEET FOR EDITORIAL CARTOONING

Form and Style (30%)	Score
Makes use of a minimum number of labels	
Shows logical use of various sizes, dimensions, and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original, and creative representation of ideas/concepts on the issue given	
Content (60%)	
Presents clear, specific and a recognizable point-of-view or opinion on the given issue or topic	
Raises relevant, timely issues and concerns about the topic	
Is in good taste and free from libelous, indecent, and abstract ideas	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No.3i to Regional Memo No. 0256, s. 2025

SCORE SHEET FOR COLUMN WRITING

Form and Style (30%)	
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents and explains a solid and clear stance	
Presents the different angles and examines both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents reviews, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR RADIO SCRIPT WRITING & BROADCASTING CONTEST

A. General Guidelines

1. Each division shall organize a team of **seven (7)** members for English and Filipino in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. To facilitate proper identification, the participants shall wear white shirt with their valid school IDs/RSPC IDs.
3. An orientation shall be conducted for all the contestants. Any representative from each group will draw lots to determine the order of presentation.
4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
2. Best News Presenter	2. Best Infomercial
	3. Best Script

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. Mobile phones, reference materials, and other extra sheets of paper shall not be allowed in the contest area.
7. All teams shall test the compatibility of their laptop/device with the available device/s in the designated simulation area.
8. The decision of the Board of Judges is final and irrevocable.
9. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

B. Scriptwriting

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing of the script. All laptops should be submitted to the contest committee for inspection on April 6, 2025, 8:00AM-5:00PM. Each team is required to bring their own extension wires and other equipment for rehearsal.
2. The team will be given one (1) hour and 30 minutes to write a script for a five-minute radio broadcast. It includes one (1) infomercial and four (4) news articles.

The infomercial may cover health, environment, politics, social, and other relevant issues. It shall have a maximum length of one (1) minute and shall use the medium that the group is competing in.

The news articles may be based on press releases, raw data, or any other source given by the examiner/s.

Another 30 minutes will be allotted for the printing of the output. After two (2) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for their own use.

3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.
4. The script should not bear any information that may identify the school, division, or region, but it should include the names of the members of the team with their respective roles (i.e., anchor, news presenter, etc.).
5. The board of judges shall provide the uniform name of radio station, program title, and kilo hertz.
6. Scripts should be:
 - encoded using Arial font size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin (1 inch on all sides)
 - printed in A4-sized bond paper (8.27x11.69 inches)

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and the examiner/s shall be allowed inside.
2. The organizers/host division shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust, and manipulate the main control board during their presentation.
4. In case of power failure, the affected team shall be allowed to broadcast again.
5. Sound bites/pre-recorded voice shall be prohibited.
6. At least two loudspeakers may be set up outside the broadcast room.
7. The host division shall provide the radio frequency where the broadcast simulation will be tuned in.
8. A separate holding area designated for each role shall be provided.

9. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for exit. Provided running time shall be applied.
10. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official timekeeper.
11. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.
12. The team who complied with the five-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:

Undertime/Overtime

- 1 second – 3 seconds – 1 point
- 4 seconds -20seconds – 2 points
- 21 seconds – 40 seconds – 3 points
- 41 seconds – 60 seconds – 4 points
- 61 seconds and above - 5 points

13. The undertime or overtime shall be deducted from the final average score.

Enclosure No. 4a to Regional Memo No. 0257, s. 2025

SCORE SHEET FOR RADIO SCRIPT WRITING AND BROADCASTING

1. Anchor	Score
Voice Quality 40%	
- Is clear and easy to understand even when speaking quickly - Paces his/her voice well to fit the storyline and helps the audience understand the issue - Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition 30%	
- Has clear and well-modulated voice - Presents appropriate pace and volume - Is consistently audible throughout the presentation - Can easily be heard in all parts of the room	
Enunciation 30%	
- Pronounces / articulates words in a distinct manner - Talks in accent that is socially acceptable - Utilizes various voice inflections/changes to enhance meaning of the lines - Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	

2. News Presenter	Score
Voice Quality 40%	
- Is clear, easy to understand even when speaking quickly - Paces his/her voice well to fit the storyline and help the audience understand the issue - Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition - 30%	
- Has clear and well-modulated voice - Presents appropriate pace and volume - Is consistently audible throughout the presentation - Can easily be heard in all parts of the room	
Enunciation - 30%	
- Pronounces / articulates words in a distinct manner - Talks in accent that is socially acceptable - Utilizes various voice inflections/changes to enhance meaning of the lines - Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	

3. Infomercial	Score
Content - 45%	
- Shows clear advocacy/idea description - Is logically organized - Shows smooth and appropriate transitions	

Exhibits language appropriateness	
Creativity – 30%	
- Exhibits uniqueness and originality - Implements technologies appropriately	
Persuasion / Impact – 25%	
- Engages audience - Shows appropriate audience appeal - Keeps audience focused all throughout the broadcast	
Total 100%	

4. Technical Application	Score
Juxtaposition – 40%	
- Shows a smooth transition from one topic/news event to another - Establishes clear relationship between one audio effect to the news or information that follows	
Fidelity – 30%	
- Produces good audio quality - Produces authentic sound and effects - Has less static and no interference	
Timing and Precision – 30%	
Has clear audible time signals	
Total 100%	

5. Script	Score
Content – 40%	
- Covers topic with necessary details & examples - Is accurate and has no factual errors - Is well-organized - Uses academically, socially, culturally acceptable, and gender fair language	
Clarity of Instructions – 40%	
- Is easy to read and understand - Can easily be followed by another person or team - Reflects effective planning and organizing	
Neatness – 20%	
- All elements are labeled and clearly written - Clearly indicates names of team members and their tasks/assignments	
Total 100%	

RADIO PRODUCTION (Overall)	Score
A. Delivery – 25%	
1. Anchor (15%)	
2. News Presenter (10%)	
B. Technical Application – 25%	
1. Timing and Precision	
C. Script – 25%	
D. Infomercial – 20%	

E. Adherence to time allotment – 5%	
Total 100%	
Comments & Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each division shall organize a team of seven (7) members for English and Filipino both in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. Contestants shall wear white shirt with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given one (1) hour for data gathering and four (4) hours for writing, layout, and editing.
8. Each team is allowed to bring only the following:
 - two (2) digital/DSLR cameras
 - one (1) inkjet printer with scanner
 - one (1) card reader
 - one (1) blank flash drive
 - extension wires
 - maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
 - A4 size bond paper
9. Laptops to be submitted to the RTWG shall be labeled with the following format:

Category – Medium-Level_Division
Name, School

e.g.,
Collaborative Desktop Publishing – English – Secondary – Surigao del Sur
Chelsy P. Alba, Barobo National High School

Labels shall be in a bond paper pasted on/attached to the laptop bag.

10. **Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on April 6, 2024 (up to 5PM only) to check for any other applications and pre-written documents or references**

therein. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.

11. The host division will provide six (6) scanners for the editorial cartoon (three for elementary and three for secondary (English/Filipino) as backup for the contestants.
12. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.
13. Each team will be required to convert their output into **PDF**, print in A4 size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team shall submit both hard and soft copies of their entries. They should ensure that no identifying marks about their school, division, or region can be found on their output as it would be a **ground for disqualification**.
14. The output of the contest is an A4-size four-page full-colored publication. The output will be stored in a flash drive provided by the examiner/s and uploaded to the designated computer for judging.
15. The top three (3) teams shall be recognized and their points will be included in the determination of the overall scores.
16. The decision of the Board of Judges is final and irrevocable.

Enclosure No. 5a to Regional Memo No. 0752, s. 2025

SCORE SHEET FOR COLLABORATIVE DESKTOP PUBLISHING

Content (50%)	Score
- Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content - Utilizes facts from interviews, document review, data analysis and other reliable sources - Shows a variety of stories that fit the section where they are placed - Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives - Provides balance of light and serious topics - Shows relevance of articles to students - Showcases original works of students. - Properly cites information and attributes these facts from the source of information - Applies the principles of journalism	
Technical (40%)	
- Includes articles that are arranged according to importance - Presents headlines that are clear and free of bias - Makes use of pictures that are clear, properly cropped and captioned - Utilizes graphics, illustrations and cartoons that are relevant - Exhibits clear focus and coherent organization - Observes the rules of grammar and syntax - Observes proper journalistic style and format	
Ethics (10%)	
- Showcases original works of students. - Properly cites information and attributes these facts from the source of information (cut across all events) - Observes standards of journalism in terms of fairness, relevance, accuracy, and balance - Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 6 to Regional Memo No. 0752, s. 2025

GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each division shall organize a team of five (5) members for English and five (5) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
2. Contestants may wear their school uniform or plain white t-shirt with their identification cards.
3. All contestants are required to attend the one-hour orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures/videos of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given three (3) hours for writing, layout, and editing of articles online after the creation of an online publication using the official platform to be provided by the organizer. Coverage/Data gathering through mini press conference, pre-game, actual game and post conference shall be excluded from the 3-hour time allotment.
8. Specific instructions on the number of articles to be produced will be given during the orientation.
9. Each team will be required to bring only the following:
 - one scanner -flatbed scanner/3-1 printer (mobile/phone scanner is NOT allowed)
 - two (2) digital/DSLR cameras
 - maximum of 4 laptops installed with Photoshop for image enhancement
 - maximum of 2 pocket wifis (preferably with two different networks) or 1 wireless router
 - extension cord

10. Laptops to be submitted to the RTWG shall be labeled with the following format:

Category – Medium-Level_Division
Name, School

e.g.,

Online Publishing – English – Secondary – Surigao del Sur
Shanel S. Asis , Barobo National High School

Labels shall be in a bond paper pasted on/attached to the laptop bag.

11. **Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on April 6, 2025 (up to 5PM only) to check for any other applications and pre-written documents or references. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
12. Each group shall email their URL to the assigned examiner.
13. The top five (5) teams shall be recognized and the points will be included in the determination of the overall standing. All competing teams shall be given points and ranked accordingly).
14. The decision of the Board of Judges is final and irrevocable.

Enclosure No. 6a to Regional Memo No. 025L, s. 2025

SCORE SHEET FOR ONLINE PUBLISHING

Content (30%)	Score
• Applies the principles of journalism. • Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content • Utilizes facts from interviews, document review, data analysis and other reliable sources • Shows a variety of stories that fit the section where they are placed • Includes historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives • Provides balance of light and serious topics • Shows relevance of articles to students • Has clear and unbiased headlines/titles	
Language and Style (15)	
• Observes the rules of grammar and syntax • Observes coherence • Uses appropriate vocabulary (<i>Observes gender-fair language</i>)	
Layout (20%)	
• Arranges stories in decreasing importance. • Highlights originality/uniqueness • Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited • Exhibits clear focus and coherent organization of articles	
Technical (20%)	
• Makes use of multimedia elements such as video, audio, animation, graphics and photos • Is readable, mobile-responsive and engaging via social media • Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, and Sports • Articles include hyperlinks to cited references, data and other content or websites	
Ethics (15%)	
• Showcases original works of students. • Properly cites information and attributes these facts from the source of information • Observes standards of journalism in terms of fairness, relevance, accuracy, and balance • Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR TV SCRIPT WRITING AND BROADCASTING

The competition is designed to encourage teamwork among campus journalists and simulate the workplace of a television news production department.

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and seven (7) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
2. The members should have the following roles/tasks, but not limited to:
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act as floor director
 - e. video/graphics editor
 - f. video journalist/camera man

Any of the team members can assume two or more positions/tasks, as long as this would not be conflicting or awkward in relation to the outcome of the broadcast (example: **an anchor can't be a reporter at the same time**. But an anchor can also be a news or infomercial writer).

3. The RTWG in coordination with the host division shall provide the list of available equipment and tools in the mock broadcast room with the regional coordinators a week before the contest through an advisory.
4. A thirty (30) minutes technical orientation will be held **day or days** before the opening of the RSPC for the directors and video/graphics editors. Then, each team will be given thirty (30) minutes per medium to visit the mock broadcast room for familiarization.
5. In getting the overall results for the best TV broadcast, accumulated points from the individual and group awards shall be considered.
6. Below are the awards to be given:

Individual Awards	Group Awards
1. Best TV Anchor	1. Best in Technical Application
2. Best TV Reporter	2. Best Developmental Communication
3. Best Director	3. Best News Script
	4. Best TV Newscast

7. The decision of the Board of Judges is final and irrevocable.
8. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

9. The following are additional instructions for TV Production and Radio Broadcasting:

A. Scriptwriting and TV Broadcasting:

- a. Each team must submit two (2) empty flash drives, each with a minimum capacity of 16 gigabytes, properly labeled with the division, category, and medium. These flash drives must be submitted by April 6, 2025, during the technical run.
- b. Before use, all laptops must have word processing and PDF files removed. Only templates for lower-thirds, as well as opening and closing billboards (OBB and CBB), sound effects, graphics, and music files are allowed to remain on the laptops.
- c. Teams are encouraged to prepare either an RSPC coverage or an RSPC special presentation.
- d. Teams should be prepared for a tri-camera setup during production.

B. Scriptwriting and Radio Broadcasting:

- a. Each team must provide **new** one (1) flash drive with a minimum capacity of 16 gigabytes. The flash drive must be empty and clearly labeled with the division, category, and medium. The deadline for submission is April 6, 2025, during the technical run.
- b. All word processing and PDF files must be removed from the laptops used in the competition. Only music files and sound effects are permitted on these laptops.
- c. Laptop Limit: Each team can use a minimum of four (4) and a maximum of four (4) laptops during the competition.
- d. Production Time Limits: Teams in the secondary category must prepare a 7-minute production, while teams in the elementary category must prepare a 6-minute production.

PRE-CONTEST

1. Each team will be required to bring only the following:
 - maximum of 4 laptops with at least 10GB free space and a video editing program (with uploading capacity)
 - 3 empty USB Flash Drives (at least 16GB minimum)
 - maximum of 2 video/DSLR camera/mobile phones (without sim and emptied internal storage) compatible with the laptop
 - two (2) emptied memory cards
 - A4-size bond paper
 - one (1) inkjet printer
 - extension cord/s
2. Laptops and flash drives to be submitted to the RTWG shall be labeled with the following format:

Category – Medium – Level – Division
Director's Name, School

e.g.,

TV Script Writing and Broadcasting – English – Secondary – Surigao del Sur
Paul Michael M. Lim, Barobo National High School

Labels for laptops shall be in a bond paper attached to the laptop bag. Flash drives shall be sealed in an envelope with a label.

3. Checking and sealing of laptops shall be done on Day 0 (until 5 p.m. only).
4. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.
5. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
6. Before the start of the contest, the teams will be oriented on the roles of the participants and criteria for judging by the chairman of the board of judges. All participants should attend this orientation.
7. The directors will draw lots to determine the order of presentation. Then, contest materials saved in flash drives sealed in envelopes shall be distributed to the directors.

CONTEST PROPER:

A. SCRIPTWRITING AND PRODUCTION

1. The team shall have the following components in their script:
 - a. **Cover page:** This shall contain the group's name (mock TV network name)
 - b. **News:** Only the five (5) sets of data provided by the RTWG will be used in the news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
 - c. **Infomercial/Developmental Communication:** The team is required to produce one (1) infomercial or developmental communication plug with a maximum length of 60 seconds.

The RTWG will provide two (2) sets of data (photos/videos/audio) in folders saved in a flash drive.

However, each team is also allowed to take footage/s within the designated area to be used in the infomercial.

The script should contain video and audio components.

- d. **Field Report:** A live field report with or without canned video support shall be included in the production.

- e. **Headlines:** These will contain a brief lead/summary of the news articles.
 - f. **OBB/CBB:** For uniformity, the RTWG shall provide station and program names to be used through an office memorandum a month before the actual conduct of the RSPC.
2. Four (4) hours will be allotted for the **pre-production** (story conference and scriptwriting), **actual production** (video shooting/recording, infomercial production), **post-production** (editing) and rehearsal.
 3. The host division shall provide a clock or a timer that can be seen by both the contestants and RTWG. There will be an official timekeeper.
 4. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest venue. For personal necessities, the proctor shall accompany them to the nearest restrooms.
 5. Each team shall submit four (4) copies of the script: three (3) copies for the judges and one (1) copy for the RTWG. The team may print extra copies for their own use.
 6. The cover page of the script shall contain the TV Network and Program names (as provided by the RTWG), order of presentation (to be placed at the upper left of the cover) and the names of the members of the team with their respective roles (i.e., anchor, field reporter, etc.).
 7. The script shall **not bear any information** that may identify the school, division, or region.
 8. All groups shall stop working after the allotted time of 4 hours. A buzzer shall signal the end of the scriptwriting and production time.
 9. A separate holding area designated for each role shall be provided.
 10. Members shall only be allowed to go out of the room when it is time for their team to perform and for personal necessities accompanied by a proctor.

B. TV BROADCAST SKILLS PERFORMANCE

1. Only two (2) laptops are allowed inside the studio: one (1) as a substitute for teleprompter and one (1) for the technical application.
2. News shall be composed of live and edited reports, which were produced during the given production time. Only the OBB/CBB and stingers/audio bed are pre-recorded/pre-produced.

Video and Audio Playback to be used for the live reports are either taken from the folders or produced on the day of the contest.

3. Other than the actual broadcast time, ten (10) minutes shall be allotted for entrance and preparation.
4. Each team shall be given ten (10) minutes of preparation with the assistance of the technical experts (service providers). Three warnings shall be given to each team who fails to start after the allotted time for preparation provided no technical issue arises:

First warning – 1 minute

Second warning – 1 minute and 30 seconds

Third/final warning – 2 minutes

After the third warning and the team fails to start, disqualification will be imposed.

5. Each team shall be given **six (6) minutes** for the actual broadcast.
6. A clock or digital timer will be provided by the host region to guide the contestants and RTWG.

The timekeeper shall raise the **green flaglet** to signal the start of the presentation.

A **yellow flaglet** shall be raised by the timekeeper to warn the presenting team that only one minute is left of the broadcast time.

A **red flaglet** shall be raised to signal that the six minutes allotted for the group has been consumed.

7. In case of overtime/undertime in the prescribed duration of the broadcast, the following points shall be deducted from the points earned in the criterion adherence to time allotment (5%).

1 second - 3 seconds - 1 point

4 seconds – 30 seconds – 2 points

31 seconds - 60 seconds - 3 points

61 seconds - 90 seconds - 4 points

91 seconds - 120 seconds - 5 points

8. The timekeeper shall give the judges a copy of the record of the broadcast running time of each group right after the performance. The record should indicate how many seconds/minutes each group went over/under time if they did. The timekeeper shall also announce the time started, time finished, incurred undertime/overtime and the corresponding deductions of the group.
9. Three (3) minutes shall be allotted for the exit.
10. The decision of the Board of Judges is **FINAL and IRREVOCABLE**.

Enclosure No. 7a to Regional Memo No. 0251, s. 2025

SCORE SHEET FOR TV SCRIPT WRITING AND BROADCASTING

1. Script- 30%	Score
Content – 50%	
- Provides effective news/story angling - Covers the given stories/relevant topics with necessary details - Is accurate; no factual, conceptual, and grammatical errors - Is original	
Style – 35%	
- Is written in a clear and concise manner - Uses simple, common language - Uses appropriate voice (i. e., active voice or passive voice) - Uses appropriate word voice - Uses proper script terms and abbreviations	
Organization – 15%	
- Follows adequate logical structure - Provides proper labels to elements/parts - Indicates team members and assignments - Considers coherent thought transitions	

2. Anchor – 12.5%	Score
Delivery – 70%	
- Uses a clear and well-modulated voice - Speaks with appropriate volume - Observes proper phrasing, pacing and timing - Articulates words well - Utilizes appropriate voice inflections to enhance meaning	
Personality – 30%	
- Observes proper stance/posture - Shows a sense of confidence and authority - Projects a professional and credible personality - Demonstrates controlled facial expressions	

3. Reporter (12.5)	Score
Delivery – 70%	
- Uses a clear and well-modulated voice - Speaks with appropriate volume - Observes proper phrasing, pacing and timing - Articulates words well - Utilizes appropriate voice inflections to enhance meaning	
Personality – 30%	
- Observes proper stance/posture - Shows a sense of confidence	

• Demonstrates controlled facial expressions • Connects with the subjects when interviewing or with the anchor and viewers when reporting	
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4. Technical Applications – 25%	Score
Element appropriation – 50%	
• Observes audio-video lock • Shows effective interplay of audio-visual elements including graphics, text, images, etc.	
Fidelity – 30%	
• Shows good audio and video quality • Shows less to no distortion or technical distraction in audio and video	
Timing – 20%	
• Shows a smooth flow of topics/stories • Shows precise timing and synchronization	

5. Infomercial/DevCom Plug – 15%	Score
Content – 50%	
• Shows clear advocacy/idea description • Reflects original concept	
Creativity – 50%	
• Exhibits uniqueness • Applies technical elements appropriately • Is engaging and appealing	

OVERALL NEWSCAST

Criteria	Score
Script – 30%	
Broadcast Presentation – 25%	
• Anchor – 12.5% • Reporter – 12.5%	
Technical Application – 25%	
Infomercial/DevCom Plug – 15%	
Adherence to Time Allotment – 5%	
TOTAL – 100%	

Evaluator/Judge
(Signature over Printed Name)

GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS
(in Portable Digital Format)

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top ten per section per category in the division.
- B. The top five highest pointers both in English and Filipino shall be declared as the best school papers; however, the points of their ranking shall not be added to determine the best performing regions who shall be recognized in the awarding ceremony at the last day of conduct of the RSPC.
- C. For any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:

First Offense: Disqualification from the contest.

Second Offense: A formal notification shall be sent to the Schools Division Superintendent (SDS), who shall inform the concerned School Head . The SH shall issue a written reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. Accordingly, the School Head shall implement plans and programs on intensifying academic honesty and integrity.

Third Offense: Disqualification from the School Paper Contest for three (3) consecutive years.

- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. For 2025 RSPC, each Division Office shall submit 5 best entries per category in PDF through email at rspc.caraga@deped.gov.ph. **ONLY the Division Office shall submit the school paper entries.**

The following, properly foldered and labeled (e.g., Surigao del Sur Division-News-Eng-Elem), are to be submitted:

- 1. Certificate of Circulation, signed by the Schools Division Superintendent, indicating the various platforms and links where the school paper is published and circulated.
- 2. Certificate of Compliance, signed by the Schools Division Superintendent, certifying that all required documents have been submitted, reviewed, and verified by the Division Office before forwarding to the Regional Office.
- 3. Report of the process observed in ensuring plagiarized-free articles
- 4. Results of the evaluation of school paper per category and medium duly signed by the judges during the Division Schools Press Conference (RSPC)

The Regional Technical Working Group (RTWG) reserves the right to disqualify entries with no Certificate of Endorsement from the Schools Division Superintendent.

F. The different SECTIONS/CATEGORIES in the school paper contest both English and Filipino are as follows:

1. News Section / Pahinang Balita
2. Editorial Section / Pahinang Editoryal
3. Features Section / Pahinang Lathalain
4. Sports Section / Pahinang Pampalakasan
5. Science & Technology Section / Pahinang Agham at Teknolohiya
6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyo ng Pahina

G. The Technical Specifications for both Elementary and Secondary levels are as follows:

1. No. of pages: minimum of 12 and maximum of 20
News Section– at least 3
Sports Section – at least 2
Feature Section – at least 3
Editorial Section – at least 2
Science & Technology Section – at least 2
2. Process: Digital
3. Color: All pages in full color
4. Size: 9"x12" (Elementary)
12"x18" (Secondary)

H. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.

GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included, but are not required.
2. The treatment of the issues must demonstrate fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations/attribution of sources.
3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.
4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three pages.
2. The content and scope of the news stories shall cover international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

C. Feature Section

1. The section should have at least three pages.
2. The feature articles should display unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language and proper citations/attribution of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up report; news bits; news feature/news analysis; in-depth news, features and editorial/column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

E. Science and Technology Section

1. The Science and Technology Section should have at least two pages.
2. The content may include health, environmental, scientific, technological, and innovative stories written in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos.

3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

F. Layout and Page Design Category

1. This category shall conform to the principles of layout and design.
2. The content (texts and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.

Enclosure No. 8a to Regional Memo No. 0251s, 2025

SCORE SHEET FOR THE NEWS SECTION

Form and Style (40%)	Score
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 8b to Regional Memo No. 025w, s. 2025

SCORE SHEET FOR THE FEATURES SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate title	
Observes the rules of grammar and syntax	
Contains leads that are clearly written and focused on the most important detail	
Presents titles that are appealing, appropriate and witty	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Reflects clear and creative thinking	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and even in the international level	
Applies the principles of civic journalism	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are interesting to read	
Stirs the imagination of the reader	
Balances presentation of details with those of the writers' perception	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

Enclosure No. 8c to Regional Memo No. 0756, s. 2025

SCORE SHEET FOR THE EDITORIAL SECTION

Form and Style (40%)	Score
Has catchy and appropriate titles	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased titles	
Uses short and simple words	
Presents a distinct style of the section	
Content (60%)	
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns, and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely and interesting to read	
Balances factual details with those of the writers' perceptions	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 8d to Regional Memo No. 0254, s. 2025

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Forms and Style (40%)	
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

Enclosure No. 8e to Regional Memo No. 0251, s. 2025

SCORE SHEET FOR THE SPORTS SECTION

Form and Style (40%)	Score
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures	
Uses appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant sports issues in school, region, national and even in the international level	
Includes variety of local, national, and international sports articles	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Enclosure No. 8f to Regional Memo No. 0n56, s. 2025

SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Form and Style (70%)	Score
Has overall visual appeal	
Manifests thematic unity in all sections of the school paper	
Utilizes relevant and quality images and graphics	
Displays excellent use of color and font	
Content (30%)	
Considers a range of stories about the community and the school, including those of international, national, and local significance	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Has no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

HOW TO COMPUTE FOR THE OVERALL STANDING

1. To determine the top five winners in the secondary/elementary level in each category, the average of judges' score will be the basis of the ranking. All 12 participants from the divisions shall be ranked 1-12.
2. The ranks/placement in the individual categories shall be added and ranked accordingly. Please see sample computation.

Region	News Writing	Features Writing	Editorial Writing	Column Writing	Sci. & Tech. Writing	Sports Writing	Photo-journalism	CRHW	Editorial Cartooning	TOTAL	Rank
A	1	1	2	5	2	1	1	2	2	17	1
B	2	3	1	4	3	3	2	3	1	22	2
C	3	4	3	1	4	2	3	1	4	25	3
D	4	5	4	2	1	5	4	4	6	35	4.5
E	5	1	5	3	2	4	5	5	5	35	4.5
F	6	6	6	6	6	6	6	6	3	51	6

3. The same scheme shall be applied to group category.
4. To determine the top 3 divisions in the Elementary and Secondary levels, the rank in the individual and group categories shall be added. They shall receive trophies/plaques during the closing ceremonies.
5. To determine the overall ranking, the following range of scores shall be used based on the cumulative placement/scores in the individual and group categories:

Award	Range (Based on cumulative ranks from 1-7)	
	Elementary (11 events per medium)	Secondary (13 Events per medium)
Gold Awards	22-44	26-52
Silver Awards	45-88	53-104
Bronze Awards	89-154	105-182

6. The divisions that will meet the set standards in item 5 will be recognized and shall receive plaques during the closing ceremony.

Enclosure No. 10 to Regional Memo No. 0256, s. 2025

Timeline of Activities for the 2025 Regional Schools Press Conference

Activities	Date	Persons Involved	Status/Remarks
1. First Planning Meeting with the Host Division		RTWG	
2. 2 nd Interface virtual Meeting with the Host Division	February 24, 2025	RTWG	
3. Submission of division entries for the School Paper Contest	February 26, 2025	SDOS, RTWG	
4. Conduct of Schools, District and Division Press Conferences	On or before March 20, 2025	SDOS	
5. Submission of Activity Documentation Report of DSPC (photos and/or videos)	March 20, 2025	Division Journalism Coordinators	
6. Conduct of Ocular inspection to the Billeting schools and contest venues	March 13-14, 2025	RO, RTWG, Host Division Chair/Coordinators	
7. Submission of list of Division contestants for the Individual and Group Contests	March 12, 2025	RTWG, SDOs	
8. Submission of documents for the Search for Outstanding SPA and CJ	March 12, 2025	RTWG, SDOs	
9. Submission of the 2025 RSPC Confirmation Sheet and the Official List of Delegation to	March 12, 2025	RO, SDO	

Activities	Date	Persons Involved	Status/Remarks
the host division/school			
10. Conduct of Meetings to Division Coordinators in Campus Journalism	March 10, 2025	RO, SDOs	
11. Conduct of Coordination Meeting for the PMT, TWGs and Proctors	March 20, 2025	RO, PMTs, TWGs and Proctors	
12. Interview of Division Contestants for the Search for Outstanding Campus Journalists and School Paper Adviser	March 25, 2025 March 25, 2025 OCJ- 8:00- 12:00 OSPA- 1:00PM- 5:00PM	RO, Core Officers of the CASSPAA and RESPAA, SDOs' CJs and SPAs	
13. Conduct of Regional School Paper Contests	April 7- 11, 2025	RO, RTWG, All SDOs, Host SDO	
14. Submission of Activity completion Report	April 30, 2025	RSPC Focal Person	
15. Dissemination of winners thru Regional Memo	April 30, 2025	RO	

Enclosure No. 11 to Regional Memo No. 0256, s. 2024

PROGRAM MANAGEMENT TEAM AND REGIONAL TECHNICAL WORKING GROUP

Name	Designation	Division
Maria Ines C. Asuncion	Regional Director	ORD
Pedro T. Escobarte, Jr., CESO IV	Assistant Regional Director	ORD
Bernabe L. Linog	Chief ES	RO-CLMD
Flordelisa R. Dalin	Chief, ES	RO-HRDD
Edmund D. Mendoza	Chief-ES	RO-QAD
Gladys S. Asis	EPS	RO-CLMD
Maria Consuelo C. Jamera	EPS	RO-CLMD
Josephine Chonie Obsenares	EPS	RO-CLMD
Elena N. Capangpangan	EPS	RO-CLMD
Jonathan F. Garzon	EPS	RO-FTAD
Lou Ann L. Acosta	EPS	RO-FTAD
Emmanuel S. Saga	EPS	RO-QAD
Junnah B. Tiu	EPS	RO-HRTD
Marcelino M. Ahon, Jr.	ITO-I	ORD
Nerison S. Pitogo	Computer Programmer	ORD
Lucille Abucay	AO-II	FD
Pedro Tecson	AOV	ORD
Jessa Mae G. Prisco	AO I	
Alma P. Llanos	ADAS I	CLMD
Editha Deguino	ADA I	CLMD
Donna Leah M. Gultiano	JO	CLMD
Shaimae E. Langue	JO	CLMD
Neil J. Arado	PDO II	Agusan del Norte
Glen Jules Jamero	AO II	Agusan del Norte
Angelito Escol	AO- II	Agusan del Sur
Darielle Hanna A. Balonda	Teacher II	Agusan del Sur
Alinar S. Asis	MT I	Agusan del Sur
Ma. Belinda R. Tolang	MT II	Agusan del Sur
Norberto O. Cullantes, Jr.	MT I	Agusan del Sur
Cornelio Malaluan	MT I	Agusan del Sur
Ramel B. Labalan	MTI	Agusan del Sur
Jecel D. Taray	SEPS	Agusan del Sur
Junar P. Lasaca	MT I	Bayugan City
Windel Fediricos	ASP II	Bayugan City
Marc Anthony Pagoyo	T III	Bayugan City
Ritche M. Palle	SPET I	Bayugan City
James Osmolo	MT II	Bayugan City
Ruth L. Muego	MT II	Bislig City
Lyka Lou L. Pia	T II	Bislig City
Ronie C. Guinggue	ICT-Incharge	SDO Bislig
Angela Ayuste	MT-I	Bislig City

Moises P. Fereolino, Jr.	T-1	Bislig City
Reshelle Mae V. Logronio	T-I	Bislig City
Francis Caumpay	MT-I	Butuan City
Pepito S. Salino Jr.	T III	Butuan City
David M. Veloso	TIII	Cabadbaran
Adelyn Espina	MT-II	Dinagat Islands
Jerry R. Dulguime	T III	Siargao
Edgar Gorgonio	MT I	Siargao
Romelio Taghap	MT I	Surigao del Norte
Barry G. Balusca	T II	Surigao del Norte
Jonathan Sumalinog	T III	Surigao del Norte
Clint Mahinay	T III	Surigao del Sur
Dante Peneciba	T I	Surigao del Sur
Bless Tajale	TII	Surigao del Sur
Rechelon Dagoc	T II	Surigao del Sur
Jeamia Isaga	AO-II	Sutrigao del Sur
Marilie L. Espera	IT Administrator	MOMA, Surigao del Sur
Hermelita Torralba	MT I	Surigao del Sur
Philip Sanchez	MT I	Surigao del Sur
Jake Fraga	MT I	Surigao del Sur
Aileen Gemino	T II	Surigao del Sur
Mae Cel Lisayan	AO II	Surigao del Sur

Enclosure No. 12 to Regional Memo No. 0256, s. 2024

Search for the Outstanding Campus Journalists

Qualifications:

1. Must be a bonafide pupil / student.
2. Must be a member or a writer of the school publication or member of the school's group contest category.

General Guidelines

1. Each Regional School Paper Advisers Association in cooperation with the Department of Education regional office, shall select one outstanding campus journalist of the region.
2. The regional search committee shall be composed of:
 - CLMD Chief, Regional Supervisor in-charge of Journalism, Regional Association Presidents (Elementary and Secondary). The search committee may opt to add members coming from the Regional Office (1), regional SPA associations for elementary (1) and for secondary (1).
3. The candidate shall submit the photocopy of all documents to the Regional Search Committee duly certified true and correct by the Division Supervisor in-charge of Journalism. An endorsement letter from the Schools Division Superintendent shall form part of the documents to be submitted.
4. The candidate who garnered the highest accumulated points will be declared as the Outstanding Campus Journalist in Elementary or Secondary levels.
5. Only the division winner duly endorsed by the Schools Division Superintendent shall be recognized at the Awarding Ceremony during the Regional Schools Press Conference.

**CRITERIA FOR THE SEARCH
FOR OUTSTANDING CAMPUS JOURNALIST**

A. ACADEMIC STANDING in ALL LEARNING AREAS (latest grading period)

Earned Points

Rank	with Highest Honors	with High Honors	with Honors	89-85 average
Points	15	10	5	3

MOVs:

SF 9 – Report Card

Certificate of Recognition / Certification from the school principal

B. ACHIEVEMENTS IN CAMPUS JOURNALISM

Achievement in Campus Journalism Contests — are those awards received by the nominee every year from Schools Press Conferences organized by the Department of Education

1. Individual Contests

Earned Points

a. National

Rank	1st	2nd	3rd	4th	5th
Points	25	24	23	22	21

b. Regional

Rank	1st	2nd	3rd	4th	5th
Points	20	19	18	17	16

c. Division

Rank	1st	2nd	3rd	4th	5th
Points	15	14	13	12	11

2. Group Contests

a. National

Rank	1st	2nd	3rd	4th	5th
Points	25	24	23	22	21

b. Regional

Rank	1st	2nd	3rd
Points	20	19	18

c. Division

Rank	1st	2nd	3rd
Points	15	14	13

**Special Awards in Group Contests:
Earned Points**

a. National							_____
Rank	1st	2nd	3rd	4th	5th		
Points	15	14	13	12	11		
b. Regional							_____
Rank	1st	2nd	3rd				
Points	10	9	8				
c. Division							_____
Rank	1st	2nd	3rd				
Points	7	6	5				

MOVs:

Certificate/s of Recognition

Copy of the official results (divisional, regional and national levels) where the name of the applicant is indicated.

DepEd Memorandum

C. LEADERSHIP, INNOVATIONS AND ADVOCACIES

Position of the Nominee in the School Publication	Earned Points
Editor-in-Chief	10
Associate Editor	8
Section Editor	5
Writer/Contributor/Others	3

Editors' Guild Leadership (Highest elected position per level)				Earned
Points				
Position	National	Regional	Division	
President	10	7	4	
Vice President	9	6	3	
Other positions	8	5	2	

Recognized by DepEd

Innovations and Advocacies Related to Campus Journalism					Earned
Implementation	National	Regional	Division	District	School
	30	25	20	15	10

MOVs:

Certification from the School Principal, Association President / Adviser

Copy of the school paper.

Copy of the Project Proposal / Concept Paper and Accomplishment Report for innovations and advocacies. Certificate of Accomplishment signed by the School Principal, Schools Division Superintendent and Regional Director

D. COMMUNITY AND EXTENSION SERVICES RELATED TO JOURNALISM**Earned Points** _____

	National	Regional	Division
Committee Chairperson	10	8	6
Facilitator	8	6	4

MOVs:

Copy of the Project Proposal / Concept Paper and Accomplishment Report for innovations and advocacies.

Certificate of Recognition / Accomplishment from the School Principal, Schools Division Superintendent, Regional Director and DepEd Central Office Personnel

E. PUBLISHED WORKS**Earned Points** _____

	National	Regional	Division
Articles Written in National and Local Dailies, Editors Guild Newsletters, Palaro News Letters and Documentaries	5	3	1

MOVs:

Copy of the publication.

Certificate of Acknowledgement / Recognition from the editor

F. Journalism-related Trainings Attended**Earned Points***(Only trainings recognized or organized by DepEd)*

National	Regional	Division	School/District	
5	4	3	2	

MOVs: Certificate of Participation
DepEd Memo / Advisory
Photos

G. PANEL INTERVIEW with the SELECTION COMMITTEE (5 pts)**Earned Points** _____

Search for the Outstanding School Paper Advisers (OSPA)

Qualification:

1. Must be a practicing school paper adviser for the past five (5) consecutive years.

MOV: Designation Order from the school principal, SF 7

(Refer to RA 7079 for the definition of a school paper adviser.)

Guidelines

1. Each division shall select an outstanding school paper adviser for elementary and secondary levels.
2. A copy of the school paper published for the past three (3) years must be submitted.
3. The candidate shall submit the photocopy of all documents to the Regional Search Committee duly certified true and correct by the Division Supervisor in-charge of Journalism. An endorsement letter from the Schools Division Superintendent shall form part of the documents to be submitted.
4. The regional search committee shall be composed of:
 - CLMD Chief, Regional Supervisor in-charge of journalism, Regional Association Presidents (Elementary and Secondary). The search committee may opt to add members coming from the Regional Office (1), regional SPA associations for elementary (1) and for secondary (1).
5. An adviser - OSPA awardee who transfers from one level to another (i.e. elementary to secondary or vice versa) may vie for another OSPA award on his/her current level only after a five-year service as School Paper Adviser for the current level.
6. Contenders who failed to be adjudged as the Outstanding School Paper Adviser may vie again after two (2) School Years.
7. The candidate who garnered the highest accumulated points will be declared as the Outstanding School Paper Adviser.
8. Only the division winner duly endorsed by the Schools division Superintendent shall be recognized at the Awarding Ceremony during the Regional Schools Press Conference.
9. Past winners are excluded from future nominations.

CRITERIA FOR THE SEARCH FOR OUTSTANDING SCHOOL PAPER ADVISER

A. PERFORMANCE RATING

1. Must have an average performance rating of not lower than Very Satisfactory (VS) for the past five (5) school years.

B. ACHIEVEMENTS IN JOURNALISM CONTESTS FOR THE PAST FIVE YEARS

(NOTE: Achievements in Journalism Contests — are those awards received by the nominee from Schools Press Conferences sanctioned by the Department of Education. The candidate shall earn the corresponding points of all his/her winnings at all levels for the last 10 years, in all instances.)

1. INDIVIDUAL CONTESTS

a. National

1 st -----	20 pts
2 nd -----	19 pts
3 rd -----	18 pts
4 th -----	17 pts
5 th -----	16 pts
6 th -----	15 pts
7 th -----	14 pts

b. Regional

1 st -----	12 pts
2 nd -----	11 pts
3 rd -----	10 pts

c. Division

1 st -----	7 pts
2 nd -----	6 pts
3 rd -----	5 pts

Weight

Earned points

8%

5%

3%

2. GROUP CONTESTS

a. National

1 st -----	20 pts
2 nd -----	19 pts
3 rd -----	18 pts
4 th -----	17 pts
5 th -----	16 pts
6 th -----	15 pts
7 th -----	14 pts

Weight

Earned Points

5%

b. Regional

1 st -----	12 pts
2 nd -----	11 pts
3 rd -----	10 pts

c. Division

1 st -----	7 pts
2 nd -----	6 pts

3%

3rd ----- 5 pts

2.1 SPECIAL AWARDS IN GROUP CONTESTS

	Weight	Earned Points
a. National		
1 st ----- 15 pts	<u>3%</u>	_____
2 nd ----- 14 pts		
3 rd ----- 13 pts		
4 th ----- 12 pts		
5 th ----- 11 pts		
6 th ----- 10 pts		
7 th ----- 9 pts		
b. Regional		
1 st ----- 7 pts	<u>2%</u>	_____
2 nd ----- 6 pts		
3 rd ----- 5 pts		
c. Division		
1 st ----- 4 pts	<u>1%</u>	_____
2 nd ----- 3 pts		
3 rd ----- 2 pts		

	Weight	Earned Points
3. SCHOOL PUBLICATION CONTEST		
*points per section		
a. National		
1 st ----- 13 pts	<u>6%</u>	_____
2 nd ----- 12 pts		
3 rd ----- 11 pts		
4 th ----- 10 pts		
5 th ----- 9 pts		
6 th ----- 8 pts		
7 th ----- 7 pts		
b. Regional	<u>3%</u>	_____
1 st ----- 6 pts		
2 nd ----- 5 pts		
3 rd ----- 4 pts		
c. Division	<u>2%</u>	_____
1 st ----- 3 pts		
2 nd ----- 2 pts		
3 rd ----- 1 pt		

MOV's:

Certificate/s of Recognition

Copy of the official results (divisional, regional and national levels) where the name of the applicant is indicated.

4. LEADERSHIP RELATED TO JOURNALISM

(Highest position elected per level. Only organization/s recognized or organized by DepEd)

Earned Points				Weight	
Position	National	Regional	Division	13%	_____
President	25	20	15		
Vice President	20	15	10		
Other positions	18	12	8		

MOVs:

Certificate of Recognition from the Schools Division Superintendent, Regional Director and NSPC Focal Person
Accomplishment Report

5. EXTENSION SERVICES RELATED TO CAMPUS JOURNALISM:
Organizer/Facilitator

		Weight	Earned Points
		13%	_____
National	10 pts		
Regional	7 pts		
Division	5 pts		

Innovations and Advocacies Related to Campus Journalism
Implementation

National	15 pts
Regional	12 pts
Division	10 pts
District	8 pts
School	6 pts

MOVs:

Copy of the Project Proposal / Concept Paper and Accomplishment Report for innovations and advocacies.

Certificate of Accomplishment from the School Principal, Schools Division Superintendent and Regional Director

6. SPEAKERSHIP: Resource Speaker, Judge

(Only trainings or workshops recognized or organized by DepEd)

		Weight	Earned Points
		10%	_____
National	10 pts		
Regional	7 pts		
Division	5 pts		

MOVs:

Certificate/s of Recognition

Accomplishment Report

Travel Authority

Letter of Invitation to the RD, SDS, SH

7. PUBLISHED BOOKS, MODULES, WORKBOOKS, LAS related to Journalism

		Weight	Earned Points
National	10 pts	5%	<u> </u>
Regional	7 pts		
Division	5 pts		

MOVs:

Copy of the publication.

Certificate of Acknowledgement / Recognition from Schools Division

Superintendent, Regional Director, National Focal Person

8. ARTICLES PUBLISHED IN NEWSPAPERS/MAGAZINES/JOURNALS

		Weight	Earned Points
National	5 pts	5%	<u> </u>
Regional	3 pts		
Division	1 pt		

MOVs:

Copy of the publication.

Certificate of Acknowledgement / Recognition from the editor

9. PANEL INTERVIEW **5%** **Earned Points**

Total Earned Points: