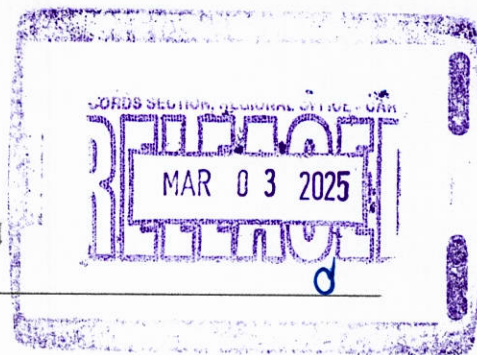




Republic of the Philippines
Department of Education
CARAGA REGION



MAR 03 2025

REGIONAL MEMORANDUM

FIN – 2025 – 0222

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION
AND BASIC EDUCATION CURRICULUM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover meal expenses, hotel accommodation of judges and material for the conduct of the **Regional Festival of Talents (RFOT)**, under FY 2025 GAAAO and OSEC-13-24-2150.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
02/27/2025



Republic of the Philippines
Department of Education
 CARAGA REGION

February 25, 2025

MARIA INES C. ASUNCION

Director IV
 Regional Director

Madam:

This is to respectfully request authority from your office to download funds funds to Surigao del Sur division from GAS MOOE-CLMD 2025, OSEC-13-24-2150 and PSF FY 2025 BEC Funds Direct Release NBC 595 for the meal expenses, hotel accommodation of the judges and material for Technolympics for the conduct of the Regional Festival of Talents (RFOT), to wit;

Charged to GAS MOOE - CLMD 2025

Particular	No. of pax	Amount per pax/day	Total Amount
3 Meals (Breakfast, Lunch and Dinner) and 2 snacks (AM & PM) without accommodation good for four (4) days - (Technolympics)	35	1,000.00	140,000.00
3 Meals and 2 snacks good for 3 days (Sining Tanghalan)	10	1,000.00	30,000.00
3 Meals and 2 snacks good for 2 days - (PopDev)	35	1,000.00	70,000.00
Meals and 2 snacks - (Musabaqah)	120	500.00	60,000.00
Meals and 2 snacks (SPFL)	10	500.00	5,000.00
Sub-total			305,000.00
Hotel accommodation for Board of Judges for 2 nights - (Technolympics)	12	800.00	19,200.00
Hotel accommodation for Board of Judges for 3 nights with 3 rooms (Sining Tanghalan)	3	2,000	18,000.00
Board & lodging of Judges @ 2,000/night/pax x 2 nights - (Musabaqah)	3	4,000.00	12,000.00
Sub-total			49,200.00
Particular	No. of pax	Amount per pax/day	Total Amount
Material for Technolympics			
Plyboard (3/4 thick, 4x8 ft long)	12 pcs	1,300.00	15,600.00
TOTAL			369,800.00

Charged to OSEC-13-24-2150

Particular	No. of pax	Amount per pax/day	Total Amount
Meals and snacks (Judges & TWG) for 2 days - (Read-A-Thon, English)	15	1,000.00	30,000.00
Meals and snacks (Judges & TWG) for 2 days - (Read-A-Thon, Filipino)	10	1,000.00	20,000.00
Meals and Snacks for EPSs, Judges and TWG for 1 day - (SNEd)	28	1,000.00	28,000.00
TOTAL			78,000.00

Charged to PSF FY 2025 BEC Funds Direct Release NBC 595

Particular	No. of pax	Amount per pax/day	Total Amount
2 Meals and 2 snacks for TWG (2 coordination meetings) @ 45 pax each - (NumbeRace)	90 pax	800.00	72,000.00
2 Meals and 2 snacks during Final Event for TWG - (NumbeRace)	50 pax	800.00	40,000.00
Sub-total			112,000.00
Board and lodging for judges - (NumbeRace)	3 pax	4,000.00	12,000.00
TOTAL			124,000.00

For your approval.

Very truly yours,


CELSA M. CATALUÑA
 EPS, CLMD

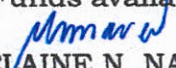
Recommended for Approval:


BERNABE L. LINO
 Chief, CLMD

Approved:


MARIA INES C. ASUNCION
 Director IV
 Regional Director

Funds available:


ELAINE N. NAVARRO
 QIC Chief, Finance Division

CLMD/cmc
 02/25/2025

Address: J.P. Rosales Avenue, Butuan City
 Trunkline No: (082) 225-1151
 Telefax No: (085) 342-5959
 Email: caraga@deped.gov.ph
 Website: caraga.deped.gov.ph



2025-02-03421

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	2 of 2

